CARIBOU COUNTY BUILDING DEPARTMENT
159 SOUTH MAIN STREET ROOM 105
SODA SPRINGS ID 83276
(208)547-1780(208)390-0222

To all persons applying for a building permit

Applicant page checklist-*please retain*

BESIDES THE APPLICATION, THE FOLLOWING INFORMATION MUST BE SUBMITTED TO OBTAIN A BUILDING PERMIT

- ☐ Plans and specifications of the building. Plans for residential construction must be a minimum of 18 inches by 24 inches and describe the following:
  1. Design Criteria-Frost depth-36 inches from bottom of footing
     Seismic zone and required system placement-D1 zone
     Snow load information-dead load and live load-60 PSF roof
     Building elevation
     Roadway elevation
  2. Basement plan-including footing width and depth.
  3. First floor plan
  4. Second floor plan
  5. East, west, north and south elevations with light and ventilation schedule
  6. Typical wall and roof section
  7. Typical stair section
- ☐ Copy of Health Department permit from Southeastern District Health Department
- ☐ Copy of warranty deed to property and history of property splits since April 11,1983.
- ☐ State agency permit applications are supplied as a courtesy with this application. These are to be filed with the proper state agency.
- ☐ Physical address-not lot or block number if structure is located in a subdivision.
- ☐ Make sure the plot plan contained with the application is complete with set back distances to all **four(4)** sides as well as location of proposed construction in relation to existing structures, wells, septic, and roads.

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SEE THE 'CONTRACTORS PAGE' FURNISHED WITH THE BUILIDNG PERMIT FOR REQUIRED INSPECTION INFORMATION.

YOU WILL NEED TO CONTACT THE FOLLOWING:
1. State Electrical Inspector at Division of Building Safety (208)334-2183
2. State Plumbing Inspector at Division of Building Safety (208)236-6118
3. Southeastern District Health Department (208)547-4375
4. Caribou County Addressing and GIS Department

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BUILDING PERMIT APPLICATION NO._____

In addition, the following documents and/or plans **must** be attached before this application will be considered complete and the review/approval process can begin.

WORK DESCRIPTION: ___New ___Addition ___Ag building ___Replacement ___See attached scope

If you are constructing and/or setting up a:	You *MUST* attach the following:				
	Sewer Permit	Deed	Construction Plans	Engineered Drawings	Contractor Bid
Commercial Building	If Applicable	X	X	X	X
New Residence	X	X	X	X1	X
Manufactured Home	X	X	X2	X3	X2
Additions	If Applicable		X		X
Farm/Accessory Build.		X4	X		X

1 Engineered Products
2 Foundations
3 Basements/ Structural Modifications
4 ONLY if a new address is required

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Plot Plan

Residential Setbacks:
80 Feet from road center or 50 Feet from Right-of-Way 20 Feet from Back Property Line 10 Feet Side Property Line

Demolition Application:
Is this an alteration or addition that will require some demolition? Yes _____ No _____

If yes, a completed EPA Asbestos Demolition form ***MUST*** be presented with application for plan check.

Wetlands Determination:
Is this property considered a "wetlands"? Yes_____ No_____

If yes, a Corps of Engineer permit ***MUST*** be presented with application for plan check.

Applicant's Certification/Signature

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting permit does not presume to give authority to violate or cancel the provisions of any other State or local law regulating construction or the performance of construction. I also hereby authorize access to property and/or structures for the purpose of inspections and verification of information provided herein.

Applicant's Signature _____ **Date:** _____

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Exemptions from Idaho State Contractor Registration

PLEASE READ CAREFULLY

As of January 1, 2006 the Caribou County Building Department can no longer sell permits without having a copy of your Idaho State Registration Number or this form stating your exemption from Idaho State Registration. Please return a copy of your Idaho State Registration or fill out this form showing your exemption and return it with your building permit application. (This is a summarization of Idaho Code Title 54 Chapter 5205, for a full definition of these exemptions please see the Idaho State website at www.ibol.idaho.gov/cont htm).

____Currently Idaho State licensed pursuant to Title 54 Idaho Code, chapters:
- 3 Architects
- 10 Electrical Contractors/Journeyman
- 12 Engineers/Surveyors
- 19 Public Works Contractors (exempt from fee only registration required) or
- 50 Installation of heating, ventilation and air conditioning systems

___ Employee or volunteer of a licensed contractor or part of an educational curriculum or nonprofit charitable activity with no wages or salary.
___ Employee of a US Government agency (State, city, County or other municipality
___ Public Utility doing construction, maintenance, or development to it's own business
___ Involved with gas, oil or mineral operations
___ Supplier doing no installation or fabricating
___ Contracting a project or projects with a total cost of less than $2000
___ Operation of a farm or ranch or construction of agriculture building exempt from Idaho Code
___ Any type of water district operations
___ Work in rural districts for fire prevention purposes
___ Owner who performs work on own property or contracts with a registered contractor to do work as long as the property is not for resale within 12 months
___ Owner or lessee of commercial property performing maintenance, repair, alteration or construction on that property
___ Real estate licensee/property manager acting within Idaho Code
___ Engaging in the logging industry
___ Renter working on property where they live with the property owners approval
___ Construction of a modular building(defined by Idaho Code) to be moved out of state
___ Registration Number applied for but not yet been issued or assigned(include copy of application)

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I herby certify that the above information is true and correct to the best of my knowledge and I understand that exemption from Idaho State Registration is **not** an exemption from the permitting requirement of Caribou County.

Signed_______________________________________Date_______________________
Signature

____
Please Print Name

CONTRACTOR PAGE

CARIBOU COUNTY BUILDING DEPARTMENT(208)547-1780 (208)390-0222

Please hand to contractor before beginning construction

The Permit holder, you are responsible to see that your contractor is aware of all inspections required and the proper inspection agency is notified at the proper time to prevent loss of time and creation of extra work. Your required inspections cannot be passed if not performed at the proper time. Your Certificate of Occupancy will not be available if required inspections are not performed at the proper time during construction.

The General Contractor, you are responsible to see the electrical, plumbing and HVAC contactors are state licensed. The proper state permits have been obtained and the proper inspections are performed by the proper state inspectors at the proper times. The inspections by the state inspectors are performed during the rough-in or framing inspection by the Building Department and before the final inspection. Your customer will not receive a Certificate of Occupancy if all inspections are not performed. All other Building Department inspections are your responsibility.

The Sub-Contractor, you are responsible to see the work you are performing is properly permitted and the proper inspections by the proper inspectors are performed at the proper time.

*FOR **ELECTRICAL** PERMITS AND INSPECTIONS CALL*	***(208)425-3927***
	(208)251-3555
*FOR **PLUMBING** PERMITS AND INSPECTIONS CALL*	***(208)945-3502***
	(208)221-9412
*FOR **HVAC AND MECHANICAL** INSPECTIONS CALL*	***(208)945-3502***
	(208)221-9412
*FOR **CONSTRUCTION** INSPECTIONS CALL*	***(208)547-1780***
	(208)390-0222

Framing inspections will not be passed by this department without the electrical, plumbing and HVAC inspections completed.

Certificates of Occupancy will not be issued if all inspections have not been performed at the proper times during construction.

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