

APPROVED

**CARIBOU COUNTY PLANNING & ZONING COMMISSION
MEETING MINUTES OF SEPTEMBER 7, 2016**

The Caribou County Planning & Zoning Commission met in regular session on September 7, 2016, at 7:00 p.m. Present were Loren Smith, Committee Chairman, Scott Shuler, Committee Vice-Chairman, Ross Harris, David Miles and Jeff Godfrey, Board members. Also in attendance were Krista Christensen, Planning and Zoning Secretary, Mark Matthews and Phil Christensen, Caribou County Commissioners and Ralph Hopkins, County Building Inspector.

Loren Smith, Planning and Zoning Chairman, opened the meeting.

Discussion was open regarding revising Planning and Zoning Ordinance 3.3.5.1.5, regarding Variance Applications within the purview of the Chesterfield Historic District.

It was recommended that the ordinance be revised as follows: "County Clerk" phrase should be replaced throughout the section, replacing the first "County Clerk" phrase with "Building Inspector" and replacing the remaining "County Clerk" phrases with Planning and Zoning Secretary. Ross Harris made a motion to accept the changes as mentioned above. David Miles seconded the Motion. All were in favor. Krista Christensen will make the revisions and email to the County Clerk and the Board Members before the September 26th meeting.

A discussion was open regarding section 8 of the Planning and Zoning Ordinances. It was determined that no changes were necessary at this time.

The meeting minutes from the July 6, 2016 meeting were reviewed. Scott Shuler motioned to approve the minutes as written. David Miles seconded the motion. All were in favor. Meeting minutes were accepted.

There was no other business to be discussed.

David Miles motioned to adjourn the meeting. Jeff Godfrey seconded the motion. The meeting was adjourned. The Planning and Zoning Commission will meet on October 5, 2016 for a regular meeting.

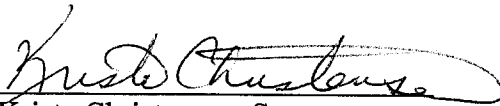
Signed: 
Loren Smith, Committee Chairman

Signed: _____
Krista Christensen, Secretary

**CARIBOU COUNTY PLANNING & ZONING COMMISSION
MEETING MINUTES OF OCTOBER 5, 2016**

The Caribou County Planning & Zoning Commission meeting for October 5, 2016, was cancelled. The Caribou County Planning and Zoning Commission plans on meeting again November 2, 2016, at 7:00 p.m. for a regular meeting.

Signed: 
Loren Smith, Committee Chairman

Signed: 
Krista Christensen, Secretary