

COMMISSIONER MEETING OF June 13, 2016

The Caribou County Commissioners met in regular session on June 13, 2016 at 9:00 a.m. Those in attendance for the first hour were Earl Somsen, Commission Chair, Phil Christensen, Commissioner, and Mark Mathews, Commissioner. Also in attendance were Caribou County Clerk Denise Horsley, Caribou County Attorney Doug Wood, Caribou County Road and Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, Caribou County Sheriff Michael Haderlie, Landfill Supervisor Jayson Lower, Building Maintenance Supervisor Randy Stephen, IT Supervisor Terri Stephens, Weed Supervisor Dwight Lloyd, Caribou County Treasurer Angie Mendenhall, Caribou County Assessor Aaron Cook, Building Inspector Ralph Hopkins, Public Safety Director Eric Hobson, EMS Supervisor Larry Weaver, Probation Justin Steele, Ben Ledford, Bryce & Tami Griffiths, Destinee Canaday, Ray Lusk, Bart & Sheri Christensen, Carl Toupin .

The meeting opened with the pledge of allegiance and prayer.

A 3% cost of living increase to all departments was requested no decision was made.

Kim Spencer, Road and Bridge:

- Discussed upcoming auction in Rigby, Kim would like to go and try to get a new thermo lay and roller. The roller is \$4500 and the thermo lay is \$7000.
- Rock crushing is no longer done, needs removed out of budget
- Kim proposed by not hiring 4 seasonal employees next summer it could allow for him to hire another full time employee this Fall. They are shorthanded in the Bancroft area. This would put him at full staff as they were 10 years ago.
- Kim explained that the Penstock Bridge project is close to completion. Total cost will not be known for 6 to 12 months. Special Highways is sitting on \$50,000 for that.
- It was discussed that the estimation for work done for the City of Soda Springs is \$20,000 for next summer. They will reimburse us for all money paid out to our employees.
- Special Highways and Mineral Leasing same budget as last year.
- Kim would like to purchase a road grader, rather than lease and save \$1800 worth of interest. The money to purchase grader will come out of capital outlay and it shouldn't be over budget.
- China Cap Rd is being monitored to see if chip seal will be needed. Blackfoot River Rd is also being monitored to see what maintenance it may need.
- Total for capital outlay is \$223,000. Same as last year.
- Payroll was not increased as payroll budget ahead over \$200,000.
- Mineral leasing comes from the local mines. The crusher caused the jump in capital outlay from 2013 to 2014.

Ralph Hopkins, Building Department:

- No changes in budget
- It was asked if a public hearing must be held for a zoning variance. Ralph said one public hearing must be held.
- Denise was asked by Lorin Smith if they could put signage up by Whiskey Mike's. Whiskey Mike's was donated to the VFW. They are planning on cleaning it up from the County line to Topance.
- Ralph was asked if planning and zoning has to pay a publication fee. He said it is added in to a permit fee.

Dwight Lloyd, Weed Supervisor:

- Dwight would like 2% increase to provide flyers about Dyers Woad. His program has really taken off this year, but the public is not as aware of the Dyers Woad as he would like. He had someone return a bag that was not Dyers Woad. He thinks \$3000 for the next budget year for this program would be sufficient.
- He would also like 2% increase for a google earth pro app for his smart phone. It allows for a picture to be taken of a weed and it will link you to a page showing all the information about the weed.
- Dwight has also tested a new product "BroncMax" that helps break down hard water for his chemicals to be more effective.
- It was noticed that the weed budget has been under for gas/diesel so Commissioner Matthews suggested that the extra money there be moved to cover this new product.

Jayson Lower, Landfill Supervisor:

- On the budget for Landfill Development, Jayson would like a line item added for well testing rather than it coming out of the Landfill Development line.
- Jayson lowered budget for gas/diesel due to lower fuel prices.
- They are taking in more tons per day than expected. Jayson is concerned with the amount of growth that within the next few years, they will be taking in more than the legal limit of 20 tons per day.

Randy Stephens, Courthouse Maintenance:

- No changes in budget
- Randy explained that our janitor has resigned again. He said that he was given a cleaning bid by Melanie Pitcher dba Microfiber Maids for \$375 per week do cleaning at the Courthouse, Annex, EMS and Prosecutors building. Randy explained that getting a company to clean would eliminate the ongoing problem of employees leaving and the need to find a fill in when the janitor needs time off. The Commissioners all agreed to get at least another bid or two over the next couple of weeks.
- The cooling system in the Courthouse is not working correctly. Randy has called and the company that installed it and they will have a Technician here on June 20 as Randy doesn't know enough about the system to figure out what the problem is.

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Angie Mendenhall, Caribou County Treasurer:

- No changes in budget.
- Title search cost is a concern. Title search is over budget right now due to double payment made by mistake. We have been reimbursed for 2nd payment and the payment was placed in the general fund.
- Desk came in way under \$3500 budget, she only ended up spending \$800.
- No mileage funds got used in February as Angie didn't attend conference, but she has conference in Boise in August so she will use some then.

Michael Haderlie, Caribou County Sheriff:

- Spoke with Oneida Co. Sheriff. He would like to sign a contract for 6 inmates for \$65 per day.
- Bannock Co is full, we have been getting overflow from there and their new facility did not pass.
- Fees for Lexopol went up to \$4500. Mike is now going thru ICRMP for \$1500.
- Overtime budget for patrol is below budget, Commissioner Matthews asked if it should be lowered. Mike suggested it remain the same as the overtime season is coming up over the next few months.
- Would like an increase in vehicle expense to start rotating vehicles out every 2 years. The high mileage one are costing a lot for repair and maintenance.
- Mike didn't realize that he had capital outlay available for the jail. He would like to have 7 floors replaced.
- Commissioner Matthews suggested to purchase 2 vehicles on capital outlay and decrease vehicle expense. Suggestion being take vehicle expense down to \$50,000 and add \$20,000 to capital outlay which could allow for one new vehicle to be purchased now and another in January. This would make the capital outlay budget \$75,000

Eric Hobson, Public Safety Director/Larry Weaver, EMS Supervisor:

- Eric has gone back to previous 5 years and noticed phone cost has gone up consistently every year.
- Would like to increase maintenance and operations \$1000 and decrease \$800 from fire protection.
- Won't find out about his waterway grants until March.
- Larry stated they will find out some other grants July 31.
- A class put them over budget this time, but they won't have the class next budget year so it shouldn't go over again.

- Angie and Denise talked to them about checking accounts, insurance money is direct deposit so the account needs to remain active for that reason. The auditor had concerns about trusts vs. accounts. Denise will talk to him to see what we need to do.
- Linda is doing turnovers monthly, Angie suggests possibly doing them weekly instead.
- Angie has been talking to US Bank about credit cards for the ambulance with a limit of \$1500.
- Angie spoke with someone concerning meal tickets for ambulance personnel during the Caribou Co. Fair
- Eric voiced his concern on the need for a card to book motel rooms. He says it is hard to find motels what will direct bill, especially out of state.

Justin Steele, Probation:

- Denise Horsley spoke on Justin's behalf as Justin was out of town.
- A vehicle may need purchased, was in the previous budget for \$25,000. Vehicle did not get purchased yet.

Doug Wood, Caribou County Prosecuting Attorney:

- No changes in budget.
- Pointed out they have had a lot of trials this year and only concern he has is for attorney's contingency.

Aaron Cook, Caribou County Assessor:

- New employee in DMV will up his budget for insurance and dental, as she has a bigger family than the retiree did.
- Adding \$1000 to appraisal software.

Terri Stephens, IT Supervisor:

- Computer Arts fee is going up 1% making the annual cost \$36,198.00
- EMS computer needs to be updated, old hardware that someone has been trying to hack into. Public safety doesn't have any in their budget to cover, but Terri could take it out of capital outlay.
- Also concerned that we need to update the cooler in the server room. We received a bid recently of \$4500 which Terri has enough in capital outlay.
- Both a new EMS computer and a new cooler were approved by Commissioners.

Denise Horsley, Caribou County Clerk:

- Raise Public Defender by \$20,000
- District court spending more than they bring in. Denise hoping that we get \$25,000 grant that we can apply for.

- Concerned that the Dunlap case could put us over budget
- Scanning of court documents is going well. There still is some material in the downstairs vault that needs scanned.
- She said we will use what budget we have each year until all the scanning is done.
- Elections budget for supplies needs to be raised \$550.00
- Machine maintenance may go down depending the difference in cost between the automarks and the e-slates.
- Sundries need to be increased for professional service due to the Auditor. His fee is set to increase.
- Consolidated election budget will be decreasing as Alease has turned in her 2 weeks' notice.
- She is hoping to move Grace precinct to one polling place.
- Indigent: Signed Medical Indigent Liens on case #2016-18.

Extension Office

- Denise spoke on behalf as nobody from the Extension Office was in attendance.
- Increase phone item to \$4500

Commissioners Budget

- Health insurance cost can be decreased as new Commissioner's premium will be less.

Myers Anderson

- They have 2 major concerns. They have made request for final payment and they are aware that there are some issues with the windows. They are planning on doing walk thru on Thursday to inspect windows.
- He addressed the \$6500 change order as well as the final check that hasn't been received. Both checks have not been received.
- Commissioner Matthews motioned to have the final payment of \$47,290 approved, however; the \$6500 will be held until the window issues are resolved. Commissioner Christensen 2nd the motion. The vote by Somsen was yes, Christensen-yes, and Matthews-yes.

Bryce Griffiths

- He is requesting a zoning variance for a 50-foot easement for his driveway. He can only get 30 feet from the neighbor. It was recommended by Planning and Zoning. Commissioner Matthews motioned to approve variance. Christensen seconded the motion. Motion carried.

Destinee Canaday

- She has a 1.6-acre parcel that they are wanting to place a 2000 square foot manufactured/modular home on.
- They currently have 6 people living in a single wide mobile home and she thinks that if a zoning variance is not approved it will create a hardship for her family as their income would not allow for them to purchase a home in the Star Valley area.
- They have made improvements to the property including removing accumulated large appliances, putting up fencing, planting flowers etc...
- It was recommended by Planning and Zoning that their variance be approved. It will put the value of their property up from approximately \$10,000 to approximately \$200,000.

Ray Lusk

- He is opposing this variance requested by the Canady's. He is afraid it could de-value his property across the street if they accumulate junk again and place another home there.
- It was stated by Commissioner Somsen that a 1.6-acre parcel could serve no other purpose the way it is zoned.

Commissioner Matthews motioned to approve her variance, Commissioner Christensen seconded the motion. Motion carried.

Sherie Christensen

- They are requesting that a stretch of road less than a mile be oiled out by Caribou Highlands Golf Course.
- She feels they have established themselves at the Golf Course/RV Park and they are bringing business to the local stores with their customers that stay. They have been in business since 1995.
- It was explained to her that the road would need to be prepped for that this year and they will take her request under advisement and the Commissioners will speak to Kim Spencer.

Carl Toupin

- We informed Carl that we had some recent complaints concerning the conditions of the portable toilets at Pebble Beach and Hopkins Landing. He was showed some pictures that we were given. He said he has been laid up with an injury and he will do his best to stay on top of things. However, he said that it is hard to keep up when the public empties their camp trailer holding tanks into the portable toilet. He said this is an ongoing problem. He said they also get knocked over on a regular basis.
- He said the portable toilets and garbage cans both get cleaned out weekly.

- Commissioner Christensen wondered if field cameras might help. Carl said there is nowhere to put them that people wouldn't destroy them.
- Carl will make sure that portable toilets and garbage cans are emptied before a holiday weekend or big event.

Other:

- Commissioner Christensen moved to pay the claims in the amount of \$217,200.08 and payroll claims in the amount of \$455,880.89, and to approve the minutes of May 23, 2016, as amended. Commissioner Mathews seconded the motion. Motion carried.
- Commissioners signed Idaho Department of Land Mineral Production and Royalty Report.
- Commissioners signed 3rd Amendment to the service agreement to increase the price to 3% + \$2.00 for online vehicle registration renewals.
- Commissioner Somsen was approached about a gazebo at the Freedom Park. The bids ranged from \$2500 to \$5000. Commissioner Somsen suggested that the County help with the materials cost. Denise said that there is a special project under Parks and Rec that could be utilized. The Eagle Scouts would be doing to work under supervision of a contractor. Commissioner Somsen said he would get in contact with someone and see what the status is.
- Commissioner Matthews motioned to donate \$400 from PILT for the upcoming Color Run. All the proceeds earned will be going towards a new track at the High School. Motion carried.
- An employee wanted to donate a couple sick days to another employee that has used all their sick leave. It was decided that an employee must exhaust all of their other leave (comp and vacation) before a donation will be approved.
- The liquor license for Gonzalez Mexican Restaurant was approved and signed.
- Doug Wood the County's Attorney ask the Commissioners to convene in executive session to discuss a legal matter. Commissioner Mathews moved to convene to executive session at 11:45 a.m. pursuant to I.C. 74-206(f). Commissioner Christensen seconded the motion. Motion carries
Commissioner Mathews moved to reconvene to regular session at 12:05 p.m. Commissioner Christensen seconded the motion. Motion carried.

- The meeting adjourned at 4:00 p.m. The Caribou County Board of Commissioners will meet June 27, 2016 at 9:00 a.m. for regular meeting.

Signed: Earl Somsen, Commissioner Chairman

Attested: Denise Horsley

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Approved Payment of Bills

	13-Jun-16	Claims	Payroll
Current Expense		\$ 54,936.19	
Indigent		\$ 11,283.56	
Road & Bridge		\$ 49,262.73	
Special Highway		\$ 9,955.05	
Justice		\$ 2,795.17	
Consolidated Election		\$ 3,180.76	
Weed Control		\$ 796.14	
Solid Waste		\$ 40,016.39	
Reappraisal		\$ 79.24	
Health		\$ 420.15	
Hospital M&O			
Ambulance		\$ 2,655.85	
Parks & Recreation		\$ 26,915.40	
Tort			
County Fair			
County Court Facility			
District Court		\$ 4,432.40	
Court Services			
Juvenile Justice		\$ 355.05	
Veteran's Memorial			
Mineral Leasing			
PILT		\$ 7,812.50	
City of Soda Springs		\$ 10.00	
City of Bancroft			
City of Grace			
Bancroft Cemetery			
Central Cemetery			
Fairview Cemetery			
Freedom Cemetery			
Grace Cemetery			
Lago Cemetery			
Lava Cemetery			
Lund Cemetery			
Thatcher Cemetery			
Turner Cemetery			
School District #148			
School District #149			
School District #150			
School District #21			
Grace Free Library			
Waterways			
Tax Deed Excess Funds			
TV Translator			
Bailey Creek Fire District			
Freedom Fire District			
Auditor's Trust		\$ 120.00	
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Range Improvement Trust			
Court Trust		\$ 11.00	
Centennial Trust			
College Trust			
Treasurer's Trust		\$ 239.91	
ID Trust			
Concealed Weapon's Trust			
Motor Vehicle Trust		\$ 52.75	
911 Trust		\$ 52.89	
Public Safety Trust		\$ 578.78	
Weed Control Trust			
Drug Court Trust		\$ 1,238.17	
Youth Court Trust			
Vessel Account			
Grand Total		\$ 217,200.08	\$ 455,880.89