

APPROVED

COMMISSIONER MEETING OF October 28, 2019

The Caribou County Commissioners met in regular session on October 28, 2019 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, GIS & IT Director Jacob Farnes, Extension Agent Justin Hatch, Indigent Director Donna Ledbetter, Caribou County Sheriff Kelly Wells, Weed Supervisor Dwight Lloyd, Planning & Zoning JoAnna Ashley, Chief Deputy Matt Galloway, Wendy Pelayo, Lance Bates, Shane Remer, Ken Ray, and ShaLayne Bartschi.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer, Road and Bridge:

- Kim was approached by a local farmer that is interested in purchasing some used equipment that the Road and Bridge Department no longer needs. Kim asked Doug Wood how long he has to run the notice in the paper to make the public aware that we are taking bids. Doug said it needs to be ran for 2 weeks.
- Commissioner Mathews asked Kim if he would run an ad for the used tractor that the fair board was using. Kim said he would like the tractor back at Road and Bridge. He can put a mower on it and use it. The tractor was given to the fair board from the Road and Bridge Department.
- The Road and Bridge crew will be splitting shifts on November 18.
- Commissioner Somsen asked Kim when the grader will be delivered to Grays Lake. Kim explained that they are waiting on parts that should be arriving today or tomorrow. Once they arrive, it won't take long to get the parts mounted and they will get it delivered.

Jacob Farnes, GIS & IT:

- Jacob explained that we are out of backup space. We will not make it the rest of the year with what we have.
- Jacob presented several options from least to most expensive. Barracuda has offered to spread the hardware and service cost over a three-year period.
- Commissioner Christensen asked if the cost would be \$11,689 per year. Jacob explained that this cost would be for the first three years, then the cost would drop to \$8,529, which is not including any unforeseen increases. He has the funds available in the IT budget.
- The Commissioners said to go ahead with what Jacob feels will work out the best.
- Commissioner Somsen motioned to approve a 3-year payment spread for a Barracuda 690 12-terabyte storage backup for a cost of \$11,689.12 per year. Commissioner Mathews seconded the motion. Motion carried.

Justin Hatch, Extension:

- Justin presented the standard agreement between Caribou County and the University of Idaho. In years past, a verbal agreement is all that has been required. The University of Idaho wants to formalize the agreement.
- Denise Horsley asked why our share is much more than other counties. Justin explained that he is not aware of what the other agreements are. His guess would be that their programs are not as active as our program. Commissioner Mathews stated that some counties might share the cost of an agent with other counties.
- The Commissioners all signed the proposed agreement.

Jayson Lower, Landfill:

- Jayson said the water shed problems seem to be resolved. He offered to manage this situation if needed.
- Commissioner Somsen suggested that only 2 keys be held during the winter months. One of the keys will be given to a county employee and the other to the City of Soda Springs.
- Commissioner Mathews suggested that an electronic keypad be placed on the shed before next summer to avoid having multiple keys circulating.
- Jayson brought in some cinders at the landfill and built up some roads. They are doing their best to keep up on the mud.
- In comparing September volumes with last year in September, they took in 1300 more ton this year. This seems to be the ongoing trend per Jayson.
- Jayson received a letter from a local vendor that they would like go paperless and would like to pay their landfill invoices through electronic funds transfer. Angie Mendenhall said this is really hard to track down. She can see the payments in the bank account, but if no one makes her aware that they are sending a payment through, she has no idea what the payment is paying for. Angie realizes that a lot of companies are going this way, but we need to do further research before we agree to it. She will reach out to other county treasurers and she asked Denise to reach out to other county clerks to see how they are handling it.
- General Motors has been on strike so Jayson hasn't been able to trade in his leased pickup. It may be February or March before he can.

Donna Ledbetter, Indigent

- Donna is working on a new case. Case number is 2020-01. She asked the Commissioners to sign the standard liens.

Kelly Wells and Matthew Galloway, Sheriff:

- A+ Contractors installed the new fire hydrant at the Sheriff's Office.
- Blake Poulsen came over to the jail to put together a LED lighting proposal. The estimated cost to upgrade is \$68,500 with an estimated incentive reimbursement of \$10,295. Wells said they do not have enough in the budget to cover the cost this year. Wells can understand why this would be a good idea in the future.
- Commissioner Mathews said to plan for it during the next fiscal year and to remind the Commissioners during the next budget process.
- Matt Galloway said that Day Wireless has completed the Black Mountain radio upgrade. They are planning on getting Woodall Mountain done this week. Galloway is impressed with how fast they were able to get this done for us.

Dwight Lloyd/Lance Bates/Ken Ray/Shane Remer:

- Lance Bates explained that we don't have a current snow plowing contract for the Grays Lake area. In the past, the contract was a per mile mutual agreement. He asked if we are wanting to change the format of the agreement. Their understanding was the per mile agreement covered some of the overtime.
- Commissioner Somsen explained that the agreement was working well until the last couple of years. The last couple of winters have brought more snow than past years, which created more overtime.
- Commissioner Mathews explained that some weeks last winter, Dwight worked 80 hours.
- Commissioner Somsen said Kim Spencer has figured this years' cost per mile at \$1832, which does not include overtime. Dwight plows 17.3 miles one-way in Bonneville County.
- Lance said he is wondering why all the overtime is in Bonneville County. Commissioner Somsen explained that Dwight wouldn't get overtime if he was only plowing in Caribou County.
- Commissioner Somsen said we can track his overtime spent in Bonneville County and forward it to them.

- Lance Bates asked the Commissioners to put together a formal contract and forward it to them.

ShaLayne Bartschi, Caribou County Senior Citizens:

- ShaLayne invited everyone to attend the grand reopening this coming Friday. They want everyone to have the opportunity to come see the remodeling upgrades.
- They recently received a \$5,000 grant from Bayer. They would like to add some office space. She asked if the Commissioners have any concerns with that idea. They have someone that helps community members fill out paperwork and they would like to provide them with privacy.
- Union Pacific Rail Road awarded them a \$5,000 grant again.
- ShaLayne presented the 3rd quarter financial report.

JoAnna Ashley, Planning & Zoning:

- Commissioner Somsen motioned to accept the resignation for Jeff Godfrey from the Planning and Zoning Board. Commissioner Mathews seconded the motion. Motion carried.
- Wendy Pelayo took the oath from Commissioner Christensen to become a member on the Planning and Zoning Board for a term of 6 years.

JoAnna Ashley, Planning & Zoning:

- JoAnna wanted to do a brief overview of the revisions that she has been working on with the zoning codes.
- JoAnna changed the new ordinance so it's organized by chapter for easier reading.
- Recreational vehicles are an area of concern. According to HUD and other federal regulatory agencies, recreational vehicles are not to be considered a permanent dwelling. JoAnna would like to pinpoint a timeline that individuals are allowed to occupy a recreational vehicle on private property. The Commissioners said 120 days seems like a reasonable number. Individuals are allowed to keep recreational vehicles on private property for storage purposes with no time restrictions.
- She removed the wording that covers an occupancy certificate for home businesses since we do not require one.
- Zone certificates will be a flat fee of \$25.00.

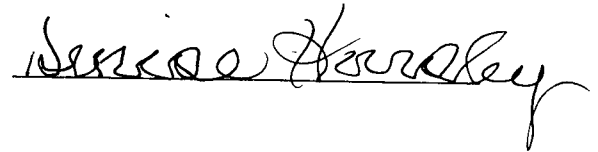
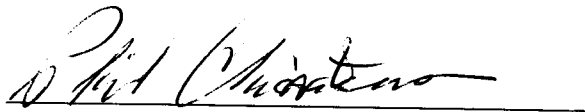
- JoAnna has also clearly defined right-of-way. She has also added an illustration for the site triangle. She would like to amend the right-of-way to be 40 or 50 feet on local roads just like in the agricultural zone. The Commissioners said 40 feet would be the better option.

Other:

- Commissioner Mathews moved to pay the claims and remittances for FY2019 & FY2020 in the amount of \$320,934.19 and payroll claims in the amount of \$172,197.68, and to approve the minutes of October 14, 2019 as amended. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to approve the current beverage licenses for 2020. Commissioner Somsen seconded the motion. Motion carried.
- The meeting adjourned at 11:45 a.m. The Caribou County Board of Commissioners will meet November 12, 2019 at 9:00 a.m. for regular meeting.
- The Commissioners performed the quarterly jail inspection.
- The Commissioners attended a tour at the ITAFOS Conda Plant.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley



Approved Payment of Bills			
	28-Oct-19	Claims	Payroll
Current Expense		\$ 6,572.73	
Indigent		\$ 19,648.58	
Road & Bridge		\$ 38,771.24	
Special Highway			
Justice		\$ 35,810.53	
Consolidated Election			
Weed Control		\$ 400.24	
Solid Waste		\$ 28,033.66	
Reappraisal		\$ 13.09	
Health			
Hospital M&O			
Ambulance		\$ 2,703.98	
Parks & Recreation			
Tort			
County Fair			
County Court Facility			
District Court		\$ 168.39	
Court Services			
Juvenile Justice		\$ 82.54	
Veteran's Memorial			
Mineral Leasing			
PILT		\$ 8,034.43	
Idaho State Treasurer			
School District #148			
Central Cemetery			
Fairview Cemetery			
Freedom Cemetery			
Grace Cemetery			
Lago Cemetery			
Lund Cemetery			
Thatcher Cemetery			
Turner Cemetery			
School District #149			
School District #150			
School District #21			
City of Soda Springs			
City of Bancroft			
City of Grace			
Bancroft Cemetery			
Lava Cemetery			
Grace Free Library			
TV Translator			
Caribou County Solid Waste			
Bailey Creek Fire District			
Freedom Fire District			
Waterways			
Tax Deed Excess Funds			
Farmers Land & Irrigation LID			
Bailey Creek Fire District			
Freedom Fire District			
Auditor's Trust			
Road & Bridge Trust			
Odyssey Court Payments			
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Water District			
Court Trust			
Centennial Trust			
College Trust			
Treasurer's Trust		\$ 16,185.00	
ID Trust			
Concealed Weapon's Trust		\$ 246.50	
Motor Vehicle Trust			
911 Trust		\$ 5,173.37	
Range Improvement			
Public Safety Trust			
Weed Control Trust			
Drug Court Trust			
Youth Court Trust			
Sheriff's Sale Excess Funds			
Soft Cost & Video Arraignment			
Vessel Account			
Grand Total		\$ 161,844.28	

FY 2019

Approved Payment of Bills		
28-Oct-19	Claims	Payroll
Current Expense	\$ 7,611.71	
Indigent	\$ 5,345.50	
Road & Bridge	\$ 11,734.91	
Special Highway	\$ 8,580.00	
Justice	\$ 28,697.27	
Consolidated Election	\$ 878.68	
Weed Control		
Solid Waste	\$ 12,086.94	
Reappraisal	\$ 5,654.95	
Health	\$ 794.66	
Hospital M&O		
Ambulance	\$ 7,136.60	
Parks & Recreation		
Tort		
County Fair		
County Court Facility		
District Court	\$ 321.95	
Court Services		
Juvenile Justice	\$ 24.36	
Veteran's Memorial		
Mineral Leasing		
PILT	\$ 59,500.00	
Idaho State Treasurer	\$ 45.00	
School District #148	\$ 1,489.31	
Central Cemetery		
Fairview Cemetery	\$ 126.42	
Freedom Cemetery	\$ 24.44	
Grace Cemetery	\$ 12.69	
Lago Cemetery	\$ 79.56	
Lund Cemetery		
Thatcher Cemetery	\$ 1.65	
Turner Cemetery		
School District #149	\$ 694.71	
School District #150	\$ 2,511.91	
School District #21		
City of Soda Springs	\$ 3,366.11	
City of Bancroft	\$ 183.90	
City of Grace	\$ 346.30	
Bancroft Cemetery	\$ 20.15	
Lava Cemetery	\$ 1.99	
Grace Free Library	\$ 185.89	
TV Translator	\$ 225.40	
Caribou County Solid Waste	\$ 1,259.97	
Bailey Creek Fire District		
Freedom Fire District	\$ 66.98	
Waterways		
Tax Deed Excess Funds		
Farmers Land & Irrigation LID		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust	\$ 80.00	
Road & Bridge Trust		
Odyssey Court Payments		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Water District		
Court Trust		
Centennial Trust		
College Trust		
Treasurer's Trust		
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust		
911 Trust		
Range Improvement		
Public Safety Trust		
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Sheriff's Sale Excess Funds		
Soft Cost & Video Arraignment		
Vessel Account		
Grand Total	\$ 159,089.91	\$ 172,197.68

FY 2020

CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 10/28/2019

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	Action Item
9:15 AM	Kim Spencer	Road & Bridge - truck beds / drop axels
9:30 AM	Jacob Farnes	IT Backups
9:45 AM	Justin Hatch / Extension	Cooperative Agreement / QTR report
10:00 AM	Jayson Lower	Landfill
10:15 AM	Donna Ledbetter	Indigent
10:30 AM	Kelly Wells	Sheriff
10:45 AM	Dwight Lloyd / Lance Bates	Bonneville County - snow removal
11:00 AM	ShaLayne Bartschi	QTR report Senior Center
11:15 AM	Planning & Zoning	Appointment of new P & Z member
11:30 AM	Planning & Zoning	Discussion of Zoning Code Revision
11:45 AM	JAIL INSPECTION	
NOON	LUNCH	
1:00 PM	ITAFOS Conda Plant Tour	
1:15 PM		
1:30 PM		
1:45 PM		
2:00 PM		
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4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. (74-206) All Action Items

discussion - hat money

sign PD Contracs Parrish

sign Senior Citizens grant Closeout agreement

sign Gem Plan agreement

approve 2020 beverage licenses

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.