

COMMISSIONER MEETING OF September 23, 2019

The Caribou County Commissioners met in regular session on September 23, 2019 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, Public Safety Director Eric Hobson, Planning & Zoning JoAnna Ashley, Building Inspector Blake Poulsen, Weed Supervisor Dwight Lloyd, Landfill Supervisor Jayson Lower, Caribou County Treasurer Angie Mendenhall, GIS & IT Director Jacob Farnes, Jail Commander Brandy Bredehoff, Jeff Taggart, Brent Briggs, Chuck Smith, and Paul Warnes

Bryon Reed, Roger Christensen, Ken Ray and Lance Bates via phone.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer, Road and Bridge:

- Diamond Creek Bridge will be torn out a week from today. They are hoping not to have to close the road.
- Commissioner Mathews told Kim that the narrows is rough especially with all the rain. Kim said they will try to get a blade on it tomorrow.
- Commissioner Christensen said that the north end of Government Dam Road out by Poison Creek is rough as well. Brett Barfuss said that they recently did some work out that way and it should be better now.
- Kim is also planning on building up the corner of Niter Bench Road and Bench Lago Road with 4 inches of gravel next week. He has received a complaint from a homeowner that resides in that area.

Eric Hobson, EMS & Fire:

- They have started recruiting for the upcoming EMT class. They are using the same tactics as last time. They are planning on putting something on Facebook.
- Hobson is still very concerned with our EMT roster. It seems like fewer and fewer people are interested in volunteering to be an EMT. His worry is things could go bad really fast.
- Eric is planning on attending a week long seminar in Coeur d'Alene at the end of October. They are holding the National Emergency Conference. General Ritchie is willing to pay Eric's \$1500 tuition. The Commissioners said he could attend.

Jayson Lower, Landfill:

- Jayson said he would like his crew to work on the day after Thanksgiving and take Columbus Day off. He realizes that we swapped them around, but this will cause problems with the garbage pickup company. Jayson said he will inform the Caribou County Sun. The Commissioners said to do what he thinks will work out the best.

Dwight Lloyd, Weed:

- Dwight asked if he needs to get approval for every purchase over \$1000 that he will be making to get his truck equipped. They said no, he can purchase the necessary items that he needs.

Bonneville County via phone:

- County Commissioners Bryon Reed, Roger Christensen, Lance Bates Public Works Director, and Road Supervisor Ken Ray joined the meeting via phone.
- They were informed about a week ago that we have some concerns with plowing snow in Bonneville County on Grays Lake Road this coming winter.
- Commissioner Somsen explained that the last couple of years more time has been spent plowing in Bonneville County than normal. Sometimes 80 plus hours a week to keep the roads maintained.
- Commissioner Mathews explained that we have our weed supervisor do the snowplowing and he accrues a lot of comp time that he is unable to use during the spring and summer months because he is spraying weeds.
- Commissioner Reed explained that they understand our concern. However, their budget has already been adopted for the upcoming year and they do not have an extra grader and this could potentially require a full-time position.
- Commissioner Reed said that if we would be willing to have someone do the plowing again this year they would be willing to reimburse us at the overtime rate if needed so the employee would not have to accrue comp time.
- They will work on some leads and discuss the issue again at our next meeting.

Brandy Bredehoft, Jail Commander:

- Brandy has spoke with the City of Soda Springs Fire Chief and he has informed her that we are going to fail a fire inspection because we do not have a fire hydrant at our jail facility. We have known about this for eight years per the Fire Chief.

- Brandy has reached out to a local contractor and got a bid for parts and labor to get a hydrant installed. They would pay for the cost out of their capital outlay. The Commissioners approved the cost to get a fire hydrant.
- She has also found out that the generator is 15 years old. She had a maintenance person look at it and it definitely needs some maintenance, new battery and an engine heater. A maintenance contract would be \$2500 for this year and \$1300 for the next two years.
- They would also like to get the server for the vm's replaced because it is 6 years old. They have funds in the budget to get a new one for approximately \$15,000.
- They would like to buy some small servers each year rather than have to purchase a large server every several years.

Road & Bridge Interviews:

- Commissioner Mathews motioned to convene to executive session at 10:47 A.M. pursuant to I.C. 74-206(a). Commissioner Somsen seconded the motion.
- Commissioner Mathews motioned to reconvene to regular session at 11:28 A.M. Commissioner Somsen seconded the motion. Motion carried.

Paul Warnes and JoAnna Ashley, Planning & Zoning:

- JoAnna explained two weeks ago Mr. Warren came in to discuss a building permit that was issued to him in 2017 by Ralph Hopkins for property on Lago Road.
- JoAnna explained that a building permit expires in 180 days and he has 3.5 acres in an agricultural zone, which also doesn't follow the new or old code.
- JoAnna said both her and Blake Poulsen felt like this issue needed to be brought to the Commissioners for a final decision.
- Mr. Warnes said that his building permit doesn't say anything about an expiration date. Things got delayed for personal reasons. He has invested \$8,000 into getting a well dug this summer. He also explained that a home sat on this property 30 years ago that had power, water and sewer.
- Commissioner Christensen said if a home once existed there, he has no problem with a new one being built. Commissioner Somsen also said that in his opinion this would be the best use of the land as well.

- JoAnna said if they recognize his existing building permit, it would avoid him having to go through the variance process.
- Commissioner Mathews motioned to recognize the building permit as valid that was issued on 05/16/2017 by Ralph Hopkins. Commissioner Somsen seconded the motion. Motion carried.
- JoAnna explained that the new software has been implemented for the building permit process. She said it seems to be working well so far.
- She asked the Commissioners about going through an outside company for the codification process.
- She has pursued two options, Sterling Codifiers or Municode. Sterling Codifiers quoted her an estimate of \$6,000 and Municode's quote was \$7,950. She would prefer to go through Municode because they have better software and more options. Municode offers self-publishing which auto creates the ordinance change and the drafting portion. They also offer multiple users with their own login so they can follow what is happening and make comments. Self-publishing does have an additional annual cost of \$2200. They both offer the option to charge a per page fee anytime there is a change.
- Doug Wood said he got a walk-thru of the software and he was impressed. Doug agrees with JoAnna that it will help with efficiency and simplify things.
- Both companies look at state statutes or if the new ordinance will conflict with other ordinances
- Commissioner Somsen asked if we could track the time spent for a year to make sure we are going in the right direction. She said the cost of efficiency is the biggest issue in her opinion.
- Commissioner Mathews motioned to purchase software through Municode for the codification process. Commissioner Somsen seconded the motion. Motion carried.


Other:

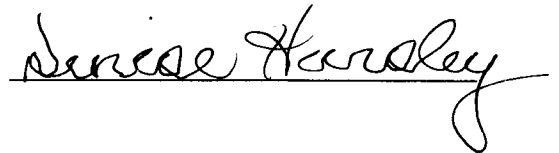
- Commissioner Mathews moved to pay the claims and remittances in the amount of \$388,461.45 and payroll claims in the amount of \$329,187.76, and to approve the minutes of September 9, 2019 as amended. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to convene to executive session at 11:54 A.M. pursuant to I.C. 74-206(b). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 12:06 A.M. Commissioner Somsen seconded the motion. Motion carried.

- Commissioner Mathews motioned to transfer Charles (Chuck) Smith from the Landfill to the Road and Bridge Department and offer the open landfill position to Brent Briggs. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Somsen motioned to enter into an agreement for pathology services with Ada County for FY2020. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Mathews motioned Resolution 2019-09 to amend the meal reimbursement for employees starting October 1. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Christensen signed the annual Emergency Management Personnel Grant that helps pay salaries for a couple of our public safety employees.
- The meeting adjourned at 12:10 p.m. The Caribou County Board of Commissioners will meet October 14, 2019 at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley





Approved Payment of Bills			
	23-Sep-19	Claims	Payroll
Current Expense	\$	36,695.18	
Indigent	\$	8,917.62	
Road & Bridge	\$	87,745.53	
Special Highway			
Justice	\$	89,441.56	
Consolidated Election	\$	208.58	
Weed Control	\$	2,829.43	
Solid Waste	\$	41,680.32	
Reappraisal	\$	11,466.88	
Health	\$	789.79	
Hospital M&O			
Ambulance	\$	3,309.85	
Parks & Recreation	\$	1,290.46	
Tort			
County Fair			
County Court Facility			
District Court	\$	891.66	
Court Services			
Juvenile Justice	\$	421.11	
Veteran's Memorial	\$	4,500.00	
Mineral Leasing			
PILT	\$	7,405.25	
Idaho State Treasurer	\$	60.00	
School District #148	\$	244.42	
Central Cemetery			
Fairview Cemetery	\$	241.12	
Freedom Cemetery	\$	3.49	
Grace Cemetery	\$	2.35	
Lago Cemetery			
Lund Cemetery	\$	29.90	
Thatcher Cemetery	\$	11.66	
Turner Cemetery			
School District #149	\$	1,208.26	
School District #150	\$	3,916.32	
School District #21			
City of Soda Springs	\$	4,840.39	
City of Bancroft	\$	50.97	
City of Grace	\$	36.93	
Bancroft Cemetery	\$	20.61	
Lava Cemetery	\$	1.99	
Grace Free Library	\$	31.29	
TV Translator	\$	252.57	
Caribou County Solid Waste	\$	1,915.62	
Bailey Creek Fire District	\$	8.10	
Freedom Fire District	\$	9.19	
Waterways			
Tax Deed Excess Funds			
Farmers Land & Irrigation LID			
Bailey Creek Fire District			
Freedom Fire District			
Auditor's Trust	\$	80.00	
Road & Bridge Trust			
Odyssey Court Payments	\$	245.00	
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Water District			
Court Trust			
Centennial Trust			
College Trust	\$	1,000.00	
Treasurer's Trust	\$	7,372.56	
ID Trust			
Concealed Weapon's Trust	\$	459.50	
Motor Vehicle Trust	\$	35,364.90	
911 Trust	\$	9,348.35	
Range Improvement			
Public Safety Trust			
Weed Control Trust	\$	24,112.74	
Drug Court Trust			
Youth Court Trust			
Sheriff's Sale Excess Funds			
Soft Cost & Video Arraignment			
Vessel Account			
Grand Total	\$	388,461.45	\$ 329,187.76

CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 9/23/2019

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge
9:30 AM	Eric Hobson/Larry Weaver	EMS & Fire
9:45 AM	Jayson Lower	Landfill
10:00 AM	Dwight Lloyd	Weed Dept.
10:15 AM	Phil Christensen	Bonneville County snow removal
10:30 AM	Kelly Wells	Sheriff
10:45 AM	Road & Bridge Interview #1	
11:00 AM	Road & Bridge Interview #2	
11:15 AM	Road & Bridge Interview #3	
11:30 AM	Building / Planning & Zoning	Paul Warnes - 2017 Building Permit
11:45 AM	Planning & Zoning	Codification proposal
NOON	LUNCH	
1:00 PM	IAC CONFERENCE	
1:15 PM		
1:30 PM		
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5:00 PM		

OTHER BUSINESS: Executive Session I.C. 74-206

B.O.E.

SIGN 2019 Emergency Management Grant

Sign ICRMP Joint Powers Subscriber Agreement

Designate Polling places for the November 5 Election

Sign Agreement with Ada County (Pathology Services - Darrin Sims)

Sign Indigent release forms

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.