

**COMMISSIONER MEETING OF August 12, 2019**

The Caribou County Commissioners met in regular session on August 12, 2019 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecutor Doug Wood, Caribou County Treasurer Angie Mendenhall, Road and Bridge Supervisor Kim Spencer, Road and Bridge Leadman Brett Barfuss, Landfill Supervisor Jayson Lower, Indigent Director Donna Ledbetter, Public Safety Director Eric Hobson, Sheriff's Chief Deputy Matt Galloway, P&Z Secretary JoAnna Ashley, IT & GIS Director Jacob Farnes, Randy Ledbetter, Chris Leatherman, James Roberts, and Jenny Cooper.

The meeting opened with the pledge of allegiance and prayer.

Commissioner Mathews was not in attendance for the meeting.

**Kim Spencer/Randy Ledbetter, Road & Bridge:**

- Mr. Ledbetter would like to request an easement to run a 6-inch water line along the West side of Slug Creek Road on the South end of Caldwell Creek. They are planning on pulling water from a well there for dust control. They will need to run approximately 11,000 feet of pipe.
- They will also need to dig 2 lines under Slug Creek Road for the pipeline. He would also like to request to build a culvert for water to run off the roadway up the Caldwell Creek Road to feed the SEP6 pond. They are planning on building a yard on the West side of Caldwell Creek. The plan is to get the yard established first thing.
- He would also like to replace our crushed culvert with a new 24-inch culvert. They could also utilize 3500 yards of pit run if possible out of the nearby pit. He would also like to mag 4.5 miles from the Dry Valley/Slug Creek intersection to their yard to help with dust control.
- They may need to cross the Slug Creek Road from the yard to the project site until they get a permanent place established to park equipment.
- Kim said we typically require a hold harmless agreement with the other party. Mr. Ledbetter said that would be fine. Kim also said they need 2 permits to cross the county road. Kim said other than those 2 items, he has no problems with their proposal. Doug Wood agreed with Kim that we need a hold harmless agreement on file.
- Commissioner Somsen motioned the approval of a temporary 6-inch waterline for Bayer that will run north 1500 feet from the well to Caldwell Creek. Commissioner Christensen seconded the motion. Motion carried.

### **Kim Spencer, Road & Bridge:**

- Last week they lost a bearing on an injection pump on a grader. The grader is in Pocatello being repaired. Caterpillar/Western States may help with the cost of the repair. Kim will keep the Commissioners updated.
- The oiling should be done today.
- Commissioner Christensen asked what happened to the boom truck. He noticed on the bills a \$6,000 invoice. Kim explained the invoice is for the brakes on the crane.

### **Jayson Lower, Landfill:**

- They need to upgrade to desktop computers. He will get with Jacob to have him help them with the transition.
- Jayson said that they have not been charging individuals that do not have addresses on Squaw Creek. They do not have a lot of garbage and most of them are summer homes, but Jayson wanted to know if he is doing this correctly.
- Commissioner Christensen said if they are utilizing the landfill services then they should be paying a landfill fee like all the other Caribou County residents.
- Angie Mendenhall stated that her understanding of this is if their property value is \$2500 or more they should be paying a landfill fee.
- Aaron Cook explained that he will do further research on this issue.
- A fall conference is being held in Kennewick, Washington and Jayson would like to attend if the Commissioners will agree to it. They said that he could attend.
- Commissioner Somsen said if the fee schedule comes up at the conference to provide feedback to the Commissioners.
- Jayson will be ordering Posi-Shell by the end of the fiscal year. The total cost will be approximately \$22,000.00

### **Donna Ledbetter; Indigent:**

- Donna asked the Commissioners to sign a release of lien on Case 2008-6. The applicant paid the balance off last Friday.
- She also asked the Commissioners to sign release of liens on Case 2019-20 and 2019-21 since the appeal period has expired.
- On Case 2006-10, the applicant has a current balance of approximately \$10,200.00. The original balance was approximately \$19,000.00. To reduce the balance by 25% for early payoff the amount

would be \$2,555.43. The opportunity to sell some property has come along so they want to get the lien released.

- Commissioner Somsen motioned to approve an early payoff amount of \$7666.28 for Indigent Request Number 2006-10. This amount will relieve 25% of the current full balance owed. Commissioner Christensen seconded the motion. Motion carried.

**Matt Galloway, Sheriff:**

- Chief Deputy Galloway signed off on behalf of the Sheriff's Office for the catering permit for the upcoming event at the China Hat Store.
- Last week when the big storm went through they lost power to everything at the Sheriff's Office. Then a few days later, the City of Soda Springs experienced a power bump and they lost everything again. The next day their generator turned on to perform a weekly test and they lost power again.
- The current backup system was installed in 2005. The equipment is very outdated per Galloway.
- He has been reviewing the budget and is hoping we can use 911 funds to get the equipment updated. The cost is estimated to be \$35,000. He spoke with Sheriff Wells about pulling money out of the 911 funds to pay for the update and Wells agreed that this would be a good idea. Galloway will verify with Doug Wood that this is acceptable.
- The Commissioners agreed that the equipment needs to be replaced sooner rather than later.

**James Roberts:**

- Mr. Roberts is working on a road to his lots in the Caribou Village Subdivision. He owns 13 or 14 lots.
- Mr. Roberts claims that he recently spoke with a gentleman that works for Caribou County that told him that the road will not be maintained by the county. He is very frustrated because he was recently told by someone else that is also a county employee that the road would be maintained once it met county specifications. He has invested \$500,000 to the road so far.
- JoAnna Ashley referred to the subdivision plat that the only county maintained road is Rock Chuck Road.
- Commissioner Somsen explained that the road needs to meet county specifications for EMS purposes only.

- Kim Spencer explained that he has looked over what progress has been made on the road and he noticed two 7% grades that need to be corrected. Mr. Roberts said he is aware of the problems and is currently working on getting it fixed.
- Kim Spencer also explained that before the county will maintain the road 50% of the homes need to be occupied on a full-time basis.
- Doug Wood asked if he has anything in writing from Caribou County stating that the road will be maintained without the mentioned provisions being met. Mr. Roberts said he didn't think he needed anything in writing since he was verbally told that it would be maintained once it met county specifications. Mr. Roberts also stated that it is a county problem if EMS cannot reach an individual that needs medical assistance.
- Doug Wood explained that we could enter into an agreement that once 10 homes are built the county will provide road maintenance.
- Commissioner Somsen explained that we can also offer to enter into a winter road maintenance agreement if Mr. Roberts would like to. Bryce explained that the cost is \$1500 per mile annually if he is interested in that option. Mr. Roberts said that would be great for now. Kim said he would have to have the grade problems corrected before we would agree to a winter maintenance contract. Kim explained that this cost would only cover winter maintenance.
- Commissioner Christensen asked how long it will take to get 10 homes standing. Mr. Roberts said at least 2 or 3 years.

#### **JoAnna Ashley, Planning and Zoning:**

- Previously JoAnna spoke about software that we can purchase from Computer Arts. This will benefit her department as well as the building department. The software will also track building permits that have been issued so the Assessor will benefit from the software too.
- She will need a scanner to go along with the new software to scan both old documents and new documents.
- Computer Arts quoted her \$2895 annually for the software with a \$390 annual maintenance fee.
- JoAnna also needs a new computer. Her current one is slow and not capable of handling the new GIS hardware. The proposal that she received from Dell is \$2700.

#### **Jacob Farnes, IT & GIS:**

- Jacob explained that we had software issues this past weekend. He said we are in desperate need of updating work benches.
- Jacob showed a graph that indicates how much RAM we are using and we should never be above 75% and we are typically running above 80%.
- He received several quotes between \$20,000 to \$32,000. If he is only able to spend \$20,000 that would take care of the problem for now, but he would need to purchase more equipment later.
- Denise Horsley asked if they are planning on using funds from the current budget. Jacob and JoAnna explained that they have funds available in the current GIS budget.
- Commissioner Somsen and Commissioner Christensen approved the purchase of updated RAM equipment not to exceed \$32,000.

**Jenny Cooper:**

- Jenny lives in Chesterfield and wanted to voice some concerns. She presented some pictures supporting her reasons for attending the meeting today.
- Her first picture showed a wrecked car. She explained that her daughter left in the early morning and the road was in the same condition as every other day. When she came home from work that night it was dark and Road and Bridge has done work on the road that day. She hit the loose gravel, lost control of the vehicle, and crashed. She said there were no signs on the roadway indicating a lower speed limit due to loose gravel.
- The second picture was a pickup truck covered in oil. She said her father had traveled on a county road that Road and Bridge had been doing some road maintenance on. Her father claims that he saw no signs indicating that there was fresh oil on the road. The road was not closed to traffic. He stopped at a convenient store in Lava Hot Springs and noticed all the oil on his truck. He did follow-up with Kim Spencer, they tried to get the oil off the pickup, and it started peeling the paint. She said her father cannot even get his tires rotated and his 2-year old pickup is worthless.
- Jenny feels that more safety precautions need to be taken by our Road and Bridge Department to avoid someone being killed or seriously injured.

**Eric Hobson, Public Safety Director:**

- Commissioner Somsen motioned to add Eric Hobson to the agenda. Commissioner Christensen seconded the motion. Motion carried.

- They are holding a preparedness conference on October 1 and 2 in Boise. The cost will be covered for Eric and one of the Commissioners if they one of them would like to attend.
- Last year, Eric completed training through the Emergency Management Institute and he now has the opportunity to do the advanced academy. He can attend either the training in Emmitsburg Maryland or the satellite academy in Salt Lake City. He would prefer to do the satellite academy since the training consists of four separate weeks that are not consecutive. The Commissioners said he can do whichever option works best for him.
- They experienced flooding at the EMS building during the last big rainstorm. Eric has filed a claim with ICRMP. The flooring received significant damage and will need replaced.

**Other:**

- Commissioner Somsen moved to pay the claims and remittances in the amount of \$1,815,730.08 and payroll claims in the amount of \$189,489.89 and to approve the minutes of July 22, 2019 as presented. Commissioner Christensen seconded the motion. Motion carried.
- Denise Horsley explained that Chevron in Soda Springs has been purchased by a new owner. He presented us with his state license. Commissioner Somsen motioned to transfer Chevron's beverage license to Fast Stop. Commissioner Christensen seconded the motion. Motion carried.
- Denise also explained that Family Dollar has contacted us about acquiring a beverage license for beer and wine. They have not presented us their state license yet. Commissioner Somsen motioned to approve Family Dollar's beverage license contingent on approval of their state liquor license. Commissioner Christensen seconded the motion. Motion carried.
- Commissioner Somsen motioned to convene to executive session at 9:47 A.M. pursuant to I.C. 74-206(b). Commissioner Christensen seconded the motion. Motion carried. Commissioner Somsen motioned to reconvene to regular session at 9:56 A.M. Commissioner Christensen seconded the motion. Motion carried. No decisions were made.
- Commissioner Somsen motioned to approve the catering permit for an upcoming event at the China Hat Store and RV Park on August 24 and 25. Commissioner Christensen seconded the motion. Motion carried.
- Commissioner Christensen signed paperwork on the Extension's Office purchase of a new Ford Focus.
- The meeting adjourned at 12:40 p.m. The Caribou County Board of Commissioners will meet August 26, 2019, at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Phil Christensen

Attested: Denise Horsley

Denise Horsley

Approved Payment of Bills		
12-Aug-19	Claims	Payroll
Current Expense	\$ 31,227.01	
Indigent	\$ 10,631.59	
Road & Bridge	\$ 36,952.37	
Special Highway	\$ 112,726.75	
Justice	\$ 189,790.84	
Consolidated Election		
Weed Control	\$ 6,419.54	
Solid Waste	\$ 6,411.99	
Reappraisal	\$ 7,065.33	
Health	\$ 1,536.17	
Hospital M&O		
Ambulance	\$ 4,740.19	
Parks & Recreation	\$ 1,696.42	
Tort		
County Fair		
County Court Facility	\$ 140.00	
District Court	\$ 1,624.41	
Court Services	\$ 5,894.25	
Juvenile Justice	\$ 477.05	
Veteran's Memorial		
Mineral Leasing		
PILT	\$ 2,314.00	
Idaho State Treasurer		
School District #148		
Central Cemetery		
Fairview Cemetery		
Freedom Cemetery		
Grace Cemetery		
Lago Cemetery		
Lund Cemetery		
Thatcher Cemetery		
Turner Cemetery		
School District #149		
School District #150		
School District #21		
City of Soda Springs		
City of Bancroft		
City of Grace		
Bancroft Cemetery		
Lava Cemetery		
Grace Free Library		
TV Translator		
Caribou County Solid Waste		
Bailey Creek Fire District		
Freedom Fire District		
Waterways	\$ 80.00	
Tax Deed Excess Funds		
Farmers Land & Irrigation LID		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust	\$ 80.00	
Road & Bridge Trust		
Odyssey Court Payments	\$ 1,205.36	
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Water District		
Court Trust		
Centennial Trust		
College Trust		
Treasurer's Trust		
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust	\$ 42,441.95	
911 Trust	\$ 13,157.38	
Public Safety Trust	\$ 396.45	
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Sheriff's Sale Excess Funds		
Soft Cost & Video Arraignment	\$ 302.00	
Vessel Account		
<b>Grand Total</b>	<b>\$ 477,311.05</b>	<b>\$ 321,748.92</b>

**CARIBOU COUNTY COMMISSIONER'S AGENDA**

**Date: 8/12/2019**

**ACTION ITEMS / BUSINESS**

<b>Time</b>	<b>Name of Person/Party</b>	<b>Concerning</b>
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer / Randy Ledbetter	Caldwell Canyon Mine
9:30 AM	Kim Spencer	Road & Bridge
9:45 AM	Jayson Lower	Executive Session I.C.74-206b
10:00 AM	Jayson Lower	Landfill
10:15 AM	Donna Ledbetter	Indigent
10:30 AM	Matt Galloway	Sheriff
10:45 AM	James Roberts	Road Maintenance - Caribou Village Rd / Lava Circle
11:00 AM	JoAnna Ashley - P&Z, Building	Software/Scanner/Printer/Computer Purchase I.C.74-206
11:15 AM	Jacob Farnes	IT
11:30 AM		
11:45 AM	Jenny Cooper	concerns about road construction
NOON	LUNCH	
1:15 PM		
1:30 PM		
1:45 PM		
2:00 PM		
2:15 PM		
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4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

**OTHER BUSINESS: Executive Session I.C. (74-206)**

BOE

Approve Catering Permit

IDOC renting space

Approve Beverage Transfer Chevron

Four County MOU Disasters Emergency

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.