

COMMISSIONER MEETING OF May 13, 2019

The Caribou County Commissioners met in regular session on May 13, 2019 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews, and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Treasurer Angie Mendenhall, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer, Road and Bridge Leadman Brett Barfuss, Building & Courthouse Supervisor Blake Poulsen, Indigent Director Donna Ledbetter, Planning & Zoning Secretary JoAnna Ashley, Caribou County Sheriff Kelly Wells, Caribou County Assessor Aaron Cook, Lorraine Myers, Judge Brown, Kerry Hong, Ashley Bringham, Maggie Mann, Tyler Butler, Kathy Ray, Marc Sunderland, Laurie & Robin Thomas, Terri Stephens, Tom Seamons, Tim Marks, Wes Stumbo, Bryan Fuell, Thomas Brown, Rodney Wood, TJ Budge, Ken & Ryan Rasmussen, Craig Mansfield, Jason Maughan, and Trent Clark.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer, Road and Bridge:

- They have a bad slide that Kim would like to get repaired on Fish Hatchery Road. Kim would like to rent a long reach track hoe for a week. The cost is \$3300. The Commissioners approved the cost and asked Kim to utilize the machine for the entire week if possible.
- They will be running a blade down Henry Cutoff Road this week. The crusher will be setup tomorrow in Grace. Bear River Electric will be hard wiring it for them.
- Commissioner Somsen motioned to convene to executive session pursuant to I.C. 74-206(c) at 9:13 A.M. Commissioner Mathews seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 9:19 A.M. Commissioner Somsen seconded the motion. Motion carried. The Commissioners decided not to proceed with the purchase of the cinder pit that Rory and Randy Lloyd met with them about in a previous meeting.

Blake Poulsen:

- Blake ordered new smoke detectors for the courthouse. An invoice should be coming in soon for approximately \$700.
- The remodel on the courthouse is behind schedule.
- Commissioner Somsen told Blake that the Commissioners would like another TV in the Commissioners Chambers. We need another one that faces the audience. Blake will have Perk's Electric look it over when they come back to finish the LED lighting. The Commissioners told Blake to also get with Jacob and see what he can help with on the request.

Lorraine Myers:

- The Commissioners asked Lorraine if she would be interested in serving on the Caribou Memorial Hospital Board. Lorraine asked what the requirements would be if she agreed to accept the position. Craig Mansfield explained that they have one evening board meeting per month that last 2 to 3 hours. They also have an annual retreat that lasts a couple of days. Craig further explained that it is not a time consuming position, but it a huge responsibility. The financial aspect is the biggest responsibility explained Craig.
- Craig and Commissioner Somsen both explained to Lorraine that they have been receiving a lot of positive feedback about the hospital lately. They credit a lot of this to the new CEO.
- Lorraine agreed to accept the position. Commissioner Mathews explained that the term is for 3 years and the board members are compensated \$75 per meeting. Craig told Lorraine that he would have Chris Thomas get her a packet ready and they will swear her in at the next meeting.

Judge Brown, Kerry Hong:

- Judge Brown introduced Ashley Bringham. She is the new D6 Drug Coordinator. They have discovered the importance of having in house treatment. Ashley has been involved in the mental health field for 14 years.
- Judge Brown explained that they are putting together an advisory board. Judge Brown encourages the Commissioners to get involved with this endeavor. He strongly encourages one of them to become a member of the advisory board.
- They are trying to find a place in Soda Springs to hold meetings. Some meetings will be group meetings and some will be individual treatment. They asked if the Commissioners knew of any office space available in the county facilities. Denise explained that there is one room upstairs in the courthouse that could be used for one on one treatment. Judge Brown said the courthouse is good for short term, but he is hopeful something more permanent could be established. They are willing to pay a monthly lease payment.
- Ashley explained that they are hoping to get everything ready to go by July 1.
- Doug Wood asked if private individuals would be able to get help from them. She said they are working more with individuals that have been involved with the judicial system, but would be more than willing to offer referrals to private individuals.
- This will be a great benefit to the rural counties. Judge Brown further explained the importance of someone from Caribou County serving on the advisory board is so that we are properly represented. Some counties have clerks, public defenders, prosecutors or other elected officials that are representing them.

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Donna Ledbetter:

- Donna explained that the appeal period has expired on Case Number 2019-15 that has previously been denied by the Commissioners. She asked for the standard liens to be released for this case.
- Donna set up an interview for a new case that was filed. The Case Number is 2019-16. The applicant failed to appear for the interview. She asked the Commissioners to deny the case.
- Commissioner Somsen motioned to deny Case Number 2019-16 as the applicant failed to comply with the interview process. Commissioner Mathews seconded the motion. Motion carried.

Kelly Wells, Sheriff:

- Commissioner Somsen motioned to convene to executive session at 10:31 A.M. pursuant to I.C. 74-206(i). Commissioner Mathews seconded the motion. Motion carried. Commissioner Somsen motioned to reconvene to regular session at 10:42 A.M. Commissioner Mathews seconded the motion. Motion carried. No decisions were made.

JoAnna Ashley, Planning & Zoning Public Hearing, Zoning Ordinance, Zoning Map Amendment:

- Commissioner Somsen motioned to go into a public hearing for a new planning and zoning ordinance @ 10:45 A.M. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Somsen motioned to adopt Ordinance 2019-02. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Somsen motioned to reconvene to regular session. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Somsen motioned to go into a public hearing to discuss the zoning map amendment. Commissioner Mathews seconded the motion. Motion carried.
- JoAnna Ashley suggested that the meeting today be canceled due to publication issues.
- Commissioner Mathews motioned to cancel the public hearing scheduled for today. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to go into another public hearing for discussion on P-4 Production's request for a conditional use permit. Commissioner Somsen seconded the motion. Motion carried.

- He further explained that all the equipment will be housed inside the facility.
- JoAnna Ashley explained that the City Planning and Zoning Board approved the permit with the condition of the cooling pond concerns are addressed.
- Commissioner Somsen motioned to approve P4 Productions request for a conditional use permit on parcel number 09S42E060400 with the same condition recommended by the City Planning and Zoning Board that the west pond also be included in the zone change. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Mathews motioned to reconvene to regular session. Commissioner Somsen seconded the motion. Motion carried.

Maggie Mann/Tyler Bulter, SE Idaho Public Health:

- Maggie has been in meetings regarding the upcoming budget year. Their budget hearing is scheduled for May 23, but they may have to reschedule due to the other scheduling conflicts with some of the county Commissioners.
- They are predicting a decrease in their staff. They had an individual retire last year and Tyler Butler assumed their role as well as his own.
- Maggie explained that they have four primary revenue streams. The sources are state funding, contracts, fees and district funds. They keep a 3-month operating reserve fund for emergencies.
- They are predicting a decrease in fee revenues and contracts. They are predicting a 4.2% decrease.
- They are asking for a 3.7% increase, which equates to an increase of \$38,555 for the upcoming budget year if the rent for their public building is included in the figures.
- Maggie also explained that the WIC vouchers redeemed in Caribou County for the last fiscal year was \$112,555.
- They found out last Tuesday that Southeastern Idaho has the highest suicide rate. They are going to launch a project that aims towards zero suicides. They will be reaching out to the local schools as well as the general public.
- The Commissioners told Maggie that they are in favor of approving the requested budget amount.

Kathy Ray, Four County Alliance of SE Idaho:

- Kathy presented a brief report of what economic developments she has been working on in Caribou County.

- There has been some discussion about starting a business attraction team.
- They are holding a meeting with planning and zoning as well as elected officials soon. Kathy has several initiatives that she is planning to discuss at the meeting.
- They have identified 10 work areas that have a minimum requirement of a 2-year certification. These positions are going unfilled due to a lack of education. They have been conducting presentations at the local schools to spread awareness.
- Kathy asked the Commissioners if they would be willing to contribute \$3,000 as they have done in the past.
- Commissioner Mathews motioned to continue our annual \$3,000 financial contribution to the 4-County Alliance of Southeastern Idaho. Commissioner Somsen seconded the motion. Motion carried.

JoAnna Ashley, Planning & Zoning Public Hearing, Grouse Creek Re-Plat:

- Commissioner Mathews motioned to enter into a public hearing to discuss the Grouse Creek Re-plat. Commissioner Somsen seconded the motion. Motion carried.
- TJ Budge was present to represent two of his clients, Tin Cup Development Corporation and Caribou Lands LLC.
- TJ Budge explained that the Grouse Creek Subdivision was established in 2007. His clients were the original developers.
- His clients want to improve the marketability of the property. They have been given letters of support from two of the nearby neighbors. The part of the plat in question is now zoned as low density residential and may need to be changed.
- JoAnna explained 3 conditions that were discussed after reviewing the submitted photos. The first issue being will the minimum lot acreage be 5 or 10 acres. TJ Budge explained that he would like the acreage to be 5 acres since this project was well underway before the county started updating the planning and zoning regulations. JoAnna explained that the next issue involved flooding. She further explained that the Planning and Zoning Board asked that remedial action be taken to correct the flooding problem. They also asked that a few lots (lots 35, 36 and 37) that have the most flooding be eliminated from the re-plat.
- TJ Budge said that they agree that lots 35 and 36 have potential for a flooding issue, but lot 37 is on an elevated bluff and doesn't seem to pose as much risk as the other two.
- JoAnna explained that the Planning and Zoning made the final determination that their application be approved as long as the two lots in question are eliminated. She also said that lot 37 may need to be

- JoAnna explained that the Planning and Zoning made the final determination that their application be approved as long as the two lots in question are eliminated. She also said that lot 37 may need to be eliminated depending on if the remedial action involves it or not. She said the final plat cannot be recorded until the drainage problems with all 3 lots are fixed.
- Commissioner Somsen said he has 3 concerns. First concern is access to the highway. He also explained that a few years ago, they tried to build a switchback and they were unable to because of the rocky landscape. He would like to know what is going on with that situation. He also explained that the Pantusos that live close to the subdivision have huge concerns about flooding affecting their property once changes are made.
- Commissioner Somsen motioned to approve the Grouse Creek Ranch Subdivision re-plat with the following conditions being met. He agreed with the Planning and Zoning Board that Lots 35-37 need to have the draining problems resolved and to clarify access to the highway from the Idaho Transportation Department before the final re-plat can be approved. Commissioner Mathews seconded the motion. Motion carried.

Marc Sunderland, 2020 Census:

- His goal today is to spread awareness for the upcoming April 2020 census.
- He is hoping to make people understand the importance of getting an accurate census count. He pointed out that in the last census, New York lost congressional seats and Texas gained congressional seats based on the population. He said Idaho is the fastest growing state and has been for the last few years.
- For the first time ever, they are allowing people to do their census duties online.
- One of the hardest pieces to deal with is the average 25% non-response rate.
- He encourages anyone looking for a short-term job that pays well to apply to help gather data for the census. The application process can be done online.
- In the last census, 18.25% of our population did not respond. This is over 1000 people in our community that did not get accounted for. This is a revenue loss of \$2.6 million in funding. It is crucial that the community get engaged.
- Commissioner Somsen suggested that Marc attend one of the upcoming LEPC meetings to convey his message to members of the community.

Laurie & Robin Thomas, Terri Stephens

- Robin explained that they are still working on the centennial book. They are sorting through 790 photos. They are trying to find photos that speak for Caribou County.
- They are hoping to send everything to the publishers at the end of May. The goal is to have the book completely done by the 4th of July.
- She asked if the Commissioners have a preference on soft cover or hard cover. She showed them the book that they put together for the City of Grace. It is a soft cover book. The Commissioners felt the quality of the soft cover would be sufficient and they prefer to keep the cost down as much as possible.
- Robin said she estimates the cost for 1000 books to be \$20,000. She asked if the Commissioners would be willing to help with the cost. She is willing to get a small business loan for the portion that the county is unable to cover.
- Terri Stephens reminded the Commissioners that they initially agreed to contribute \$5,000 to the book.
- The Commissioners agreed to help out with the other \$15,000 if it can be reimbursed when the books sell. Robin thought that would work out great. Doug Wood will write up a memorandum of understanding outlining the details.
- Commissioner Somsen motioned to donate \$5,000 out of PILT to go towards the centennial book and front \$15,000 for the publishing of the book. The check needs to be made payable to Main Street Ventures or Little Shop on Main. Commissioner Mathews seconded the motion. Motion carried.

Aaron Cook, Assessor

- Overall, the value is up 37.4 million, which is a 5% change.
- The total market value is over \$1 billion. This is not taxable value, but property value.
- The new construction roll is \$3.3 million for the last year. Aaron said that approximately 14 new homes were constructed in the last year. Aaron also estimates that there is currently 8 to 10 new homes still in the construction phase.
- In running some numbers, Aaron said that irrigated agricultural should be increased by approximately 19%.

Tom Seamons, Tim Marks, Gem Plan:

- They will be having a meeting with Blue Cross to discuss a new prescription provider.
- Vaughn Rasmussen remained on the board representing our district and does a great job. They did acquire a few new board members.

- Tim explained that all is well with the financial statement. At the last board meeting, it was determined that the max increase this year will be 5%. Each county will be looked at individually and a determination on the increase will be made at that time.
- They are pleased that over the last nine years, they have only had to implement a single digit increase. Some years have required no increase for some counties.

KMR Construction:

- Ken Rasmussen explained that they are trying to annex a portion of Burton Canyon Estates Subdivision into the City of Grace
- They purchased 16 acres that is platted as Burton Canyon Estates Phase II. The property is off Mingo Road and Center Street.
- Commissioner Mathews asked if the other part of the subdivision has been annexed. Ken and Ryan Rasmussen both assumed that it has already been annexed in. The City Council has already voted to approve that the other phase be annexed as well. The Grace City Council suggested that they meet with the Commissioners.
- Doug Wood asked if they have met with Planning and Zoning. Ken Rasmussen explained that they have not met with them. Commissioner Somsen said to get on the Planning and Zoning agenda. The Commissioners will make their recommendation after they have met with them.

Wes Stumbo, Forest Service:

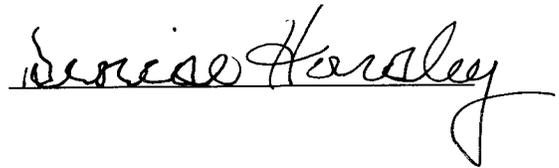
- They came up with some late money. They have \$170,000 for rock at the John Wood timber sale. The site is about 7 miles east of town. They need to implement some options on getting the rock moved to the site. They would need us to stockpile the rock and they would take care of the rest of the work.
- They wanted to know if the county would like to haul the rock. They have spoke to Kim about their proposal and he asked them to approach the Commissioners to discuss it. They have about 6200 cubic yards of rock. The price per yard is \$27.42.
- They are hoping to have this project completed by August 10. The Commissioners said if Kim can find the time to get this done for them by their deadline, they are definitely interested.
- Their agreement deadline is next Friday. They brought the agreement today to be reviewed and signed if possible. Wes asked that the contract be returned to them by next Friday if they are not able to sign it today.

- Commissioner Mathews asked how many miles of road they are looking at. Wes said about 2.2 miles of road.

Other:

- Commissioner Somsen moved to pay the claims in the amount of \$203,636.44 and payroll claims in the amount of \$479,655.95 and to approve the minutes of April 22, 2019 as amended. Commissioner Mathews seconded the motion. Motion carried.
- The Caribou Trail Loop needs approximately \$24,000 for a bridge. These funds will be reimbursed back once the grant has gone through the motions. Commissioner Mathews motioned to pay \$24,080.00 to Tin Cup Enterprises out of the Treasurer's Trust for the Caribou Trail Loop. Commissioner Somsen seconded the motion. Motion carried.
- Denise explained that the new owners of the China Hat Store have requested a beverage license. They are hoping to have things ready for Memorial Day. Commissioner Mathews motioned to approve a beverage license for the China Hat Store and RV Park. Commissioner Somsen seconded the motion. Motion carried.
- The meeting adjourned at 04:00 p.m. The Caribou County Board of Commissioners will meet May 28, 2019, at 9:00 a.m. for regular meeting.
- Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley



| Approved Payment of Bills | | | |
|-------------------------------|-----------|---------------|---------------|
| | 13-May-19 | Claims | Payroll |
| Current Expense | | \$ 40,646.48 | |
| Indigent | | \$ 1,230.29 | |
| Road & Bridge | | \$ 56,331.23 | |
| Special Highway | | | |
| Justice | | \$ 34,409.29 | |
| Consolidated Election | | | |
| Weed Control | | \$ 2,700.18 | |
| Solid Waste | | \$ 2,629.49 | |
| Reappraisal | | \$ 30.00 | |
| Health | | \$ 2,033.93 | |
| Hospital M&O | | | |
| Ambulance | | \$ 2,876.81 | |
| Parks & Recreation | | \$ 91.52 | |
| Tort | | | |
| County Fair | | | |
| County Court Facility | | | |
| District Court | | \$ 5,545.45 | |
| Court Services | | \$ 300.00 | |
| Juvenile Justice | | \$ 1,054.02 | |
| Veteran's Memorial | | | |
| Mineral Leasing | | | |
| PILT | | \$ 5,889.12 | |
| Idaho State Treasurer | | | |
| School District #148 | | | |
| Central Cemetery | | | |
| Fairview Cemetery | | | |
| Freedom Cemetery | | | |
| Grace Cemetery | | | |
| Lago Cemetery | | | |
| Lund Cemetery | | | |
| Thatcher Cemetery | | | |
| Turner Cemetery | | | |
| School District #149 | | | |
| School District #150 | | | |
| School District #21 | | | |
| City of Soda Springs | | | |
| City of Bancroft | | | |
| City of Grace | | | |
| Bancroft Cemetery | | | |
| Lava Cemetery | | | |
| Grace Free Library | | | |
| TV Translator | | | |
| Caribou County Solid Waste | | | |
| Bailey Creek Fire District | | | |
| Freedom Fire District | | | |
| Waterways | | \$ 81.28 | |
| Tax Deed Excess Funds | | | |
| Farmers Land & Irrigation LID | | | |
| Bailey Creek Fire District | | | |
| Freedom Fire District | | | |
| Auditor's Trust | | \$ 120.00 | |
| Road & Bridge Trust | | | |
| Odyssey Court Payments | | \$ 4,474.37 | |
| Adult Probation Fee | | | |
| Diversion Education Trust | | | |
| Juvenile Housing Trust | | | |
| Water District | | | |
| Court Trust | | | |
| Centennial Trust | | | |
| College Trust | | | |
| Treasurer's Trust | | | |
| ID Trust | | | |
| Concealed Weapon's Trust | | \$ 366.50 | |
| Motor Vehicle Trust | | \$ 40,838.26 | |
| 911 Trust | | \$ 1,722.87 | |
| Public Safety Trust | | \$ 265.35 | |
| Weed Control Trust | | | |
| Drug Court Trust | | | |
| Youth Court Trust | | | |
| Sheriff's Sale Excess Funds | | | |
| Vessel Account | | | |
| Grand Total | | \$ 203,636.44 | \$ 479,655.95 |

CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 5/13/2019

ACTION ITEMS / BUSINESS

| Time | Name of Person/Party | Concerning |
|----------|---|--|
| 9:00 AM | Bills & Minutes | |
| 9:15 AM | Kim Spencer | Road & Bridge - Trackhoe ACTION ITEM |
| 9:30 AM | Blake Poulsen | Courthouse Maintenance |
| 9:45 AM | Lorraine Myers | Hospital Board |
| 10:00 AM | Judge Brown / Kerry Hong | D6 Treatment in House |
| 10:15 AM | Donna Ledbetter | Indigent - ACTION ITEM |
| 10:30 AM | Kelly Wells | Sheriff / Executive Session 74-206(i) |
| 10:45 AM | JoAnna Ashley - Planning & Zoning | Public Hearing Zoning Ordinance |
| 11:00 AM | | Public Hearing Zoning Map Amendment |
| 11:15 AM | | Public Hearing P4 Production Conditional Use Permit |
| 11:30 AM | SE Idaho Public Health - Maggie Mann/Tyler Butler | Budget Request - Public Health |
| 11:45 AM | Kathy Ray - Four County Alliance of SE Idaho | Economic Development - annual funding request |
| NOON | LUNCH | |
| 1:00 PM | | |
| 1:15 PM | JoAnna Ashley - Planning & Zoning | Public Hearing Grouse Creek Replat |
| 1:30 PM | | Public Hearing LeGrand Van Gass Variance |
| 1:45 PM | Marc Sunderland | 2020 Census |
| 2:00 PM | | |
| 2:15 PM | Laurie & Robin Thomas / Terri Stephens | Centennial Book |
| 2:30 PM | Aaron Cook | Ag Values |
| 2:45 PM | | |
| 3:00 PM | | |
| 3:15 PM | Tom Seamons / Tim Marks | Gem Plan |
| 3:30 PM | KMR Construction | City of Grace - annexing Phase 2 Burton Canyon Estates |
| 3:45 PM | Wes Stumbo - Forest Service | co-op road agreement |
| 4:00 PM | | |
| 4:15 PM | | |
| 4:30 PM | | |
| 4:45 PM | | |
| 5:00 PM | | |

OTHER BUSINESS: Executive Session I.C. (74-206)

B.O.E.

China Hat & RV Park Beverage License

Water Shed cement blocks

Construction Changes

Bridge Discussion

Sign paperwork Senior Citizen Center Grant

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.