

**COMMISSIONER MEETING OF April 27, 2020**

The Caribou County Commissioners met in regular session on April 27, 2020 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews and Bryce Somsen Commissioners. Also, in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecutor Doug Wood, Public Safety Director Eric Hobson, P&Z Director JoAnna Ashley, Caribou County Treasurer Angie Mendenhall via telephone, Shalayne Bartschi, Phillip Christensen Jr., Indigent Director Donna Ledbetter, and Terri Stephens. Attendees via telephone were Joette Pepper, Terry Poulsen, Heather Ainscough, Dan Jones, Shaunna Hall, and Jeanette Westbrook.

The meeting opened with Commissioner Mathews giving the pledge of allegiance and prayer.

**County Commissioners, Elected Officials, School District Officials, Caribou Memorial Hospital, City Officials Conference Call (COVID-19 Update):**

- Chris Thomas with Caribou Memorial Hospital said they are going to allow elective procedures and surgeries starting next week.
- They do have one COVID-19 test pending from Caribou County. They are continuing to take extra measures to keep the living center residents safe.
- Jackie Barthlome explained that they will be opening the City of Grace office building to the public on Friday, May 1. They are still encouraging the public to mail in anything they can to reduce face to face contact whenever possible.
- Commissioner Mathews explained that the RV park at the fairgrounds is closed, but they are open to suggestions on how to handle things going forward. Commissioner Mathews stated that he was told that the high school rodeo has been canceled for this coming weekend.
- The City of Soda Springs is handling things the same as they have been since the social distancing started. Commissioner Somsen asked if they have a date when they will be opening back up. Alan Skinner said Mayor Robinson hasn't made a definite decision on a date.
- Superintendent Molly Stein said they have concerns about big groups getting together and having a surge in cases which could cause a delay in the Fall. Therefore, they will continue to do online schooling for the remainder of the current school year.
- Commissioner Christensen asked how the graduation plans are coming. Superintendent Stein said Soda Springs is still planning on doing a ceremony at the drive-in. Superintendent Holyoak said Grace is considering a ceremony at the drive-in as well. Debbie with the City of Bancroft was told that they are trying to put a plan together using the football field.

**Eric Hobson, Public Safety:**

- Eric explained that he sent an E-mail about emergency funds on behalf of Caribou Memorial Hospital. He said anyone seeking compensation should expect to have documentation and receipts to support their claim.
- Eric said PPE is back in stock now, but prices in some cases have tripled.
- Eric said the emergency declaration for COVID-19 expires today. He asked the Commissioners if they would like to extend the declaration. The declaration can be terminated by the Commissioners at any time. The Commissioners extended the declaration until June 29.
- Eric would like to purchase a UTV and install a fire system tank. Other fire departments have purchased them to use in place a pickup in rough terrain. He contacted Polaris since they honor government pricing. He got a price of \$10,000 for a 570cc and \$12,000 for a 1000cc. He could build the tank for about \$4,000. They have some extra federal money and this would be an eligible purchase.
- Commissioner Somsen asked if he has the funds to purchase the 1000cc. Eric said he does have the funds available.
- Commissioner Mathews asked if he contacted John Deere to get a quote. Eric said that he didn't, but he can contact them to see what they have available. Commissioner Mathews said the best option would be an 825cc.
- He would also like to upgrade the reporting in the ambulances. They are still doing paper reports which then have to be entered into the computer. They would like to get a data card to put in the ambulances. Eric further explained that a tablet would be better than a laptop. He received monthly data prices from Verizon, AT&T, and T-Mobile. T-Mobile has the cheapest rate; however, their coverage is patchy.
- Commissioner Somsen said that he is worried about the possible budget shortfall for the next fiscal year. He understands why this would be a benefit to the county. In his opinion, the biggest benefit would be leaving less room for errors when duplicating information. Commissioner Christensen asked Eric to get solid numbers on the overall cost for the upgrade and to report back at the next meeting.

**Shalayne Bartschi, CC Senior Citizens Center:**

- Shalayne explained that the thrift store is closed because of the coronavirus. They are still accepting small donations. They don't have a lot of room to store items since they aren't moving any out of the store.
- They believe they should be able to open the thrift store during the second stage of Governor Little's plan to reopen Idaho.
- Shalayne explained that they are taking all the necessary precautions when cooking and boxing up the food. The Governor is scheduled to sign off today or tomorrow on the kitchen grant.
- They are still trying to come up with a plan for a temporary kitchen while the remodel is taking place.
- Shalayne also presented her quarterly financial report.

**Justin Hatch, Extension:**

- Justin said the grain seminar was successful.
- The forage school did not have a good turnout, but a lot of good information was presented.
- They have been working on soil trials on cover crops to see what happens over time. The trial was conducted from Spring to Fall. They found the best economic option was granular urea.
- They are developing a website that will serve as a quick reference tool for future crop planting. It will not be geared towards a record keeping tool.
- Commissioner Mathews asked what options we have if we can't have the county fair this summer. Justin said we can have a virtual fair. Justin is remaining hopeful that we can have the actual fair.
- Commissioner Mathews said as things stand right now, they are \$30,000 short on sponsorships right now.
- Justin is expecting the 4H camp in Alpine to be cancelled.

**Terri Stephens:**

- Terri asked the Commissioners if they would consider doing a reduction on her deceased mother's indigent cases. She can pay \$2,000 right now. Commissioner Mathews said they can typically take off 25% if paid the balance is paid in full.
- Terri explained that the lien could prohibit a house sale so she is trying to do what she can to avoid a problem.

- Commissioner Somsen agreed that the balance would have to be paid in full to offer the 25% discount.
- Commissioner Mathews said they could allow up to 30 days for the payment if needed.
- Commissioner Mathews motioned to accept \$4,500 for a payoff on both indent cases. The case numbers are 2007-20 and 2009-3. The payoff amount is good through June 1. Commissioner Somsen seconded the motion. Motion carried.

**Joanna Ashley, P&Z:**

- JoAnna has been considering all the feedback from the previous meeting concerning the Caribou Blue Landing Subdivision.
- She has come up with a new plan that will minimize the costs dramatically. JoAnna will provide paperwork to the landowners that are involved with the lot issue. The forms will need to be notarized and recorded in the Clerk's Office. She has reviewed the code and her recommendation is to accept consolidation on splits that were done prior to 2008.
- Commissioner Somsen asked who pays for any associated costs. JoAnna said the recording costs will only be approximately \$10 to \$25 and the landowners will pay to have it recorded.
- JoAnna informed the landowners that she will have the forms prepared by this Thursday.
- Doug Wood said this process will not fix lot line or boundary line issues. The purpose of this is to consolidate and correct the legal descriptions.
- Commissioner Somsen motioned that they approve the utilization of the consolidation of contiguous lots for Caribou Blue Landing Subdivision. This motion allows binding of adjacent lots separated by easements or right of ways. Commissioner Mathews 2<sup>nd</sup> the motion. Motion carried.

**Angie Mendenhall, Treasurer via phone:**

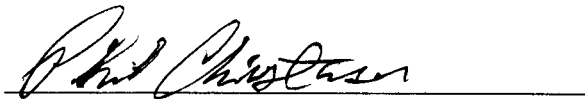
- Angie is wondering how she should handle late fees and interest for late tax payments in June under the current circumstances.
- Commissioner Mathews suggested that this be handled on a case by case basis. The other Commissioners agreed.
- Angie said she will proceed on as normal and see how things go.

**Other:**

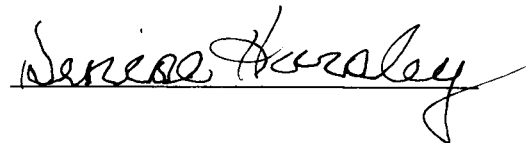
- Commissioner Somsen moved to pay the claims and remittances in the amount of \$280,866.68 and payroll claims in the amount of \$175,175.65 and to approve the minutes of April 13, 2020 as presented. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Somsen motioned to approve the presented certificate of residencies for Emmalie Brown, Kayci Younger, Megan Hamilton who is taking courses at an approved junior college. Commissioner Mathews seconded the motion. Motion approved.
- The Commissioners unanimously agreed to reopen the Courthouse to the public starting Monday, May 4. To enter the building a mask will be required and we will continue to screen anyone wanting to come in at the main door. Doug Wood suggested to remind everyone to stay 6 feet apart. Phillip Christensen Jr. asked that we make sure we have a supply of hand sanitizer for the public to use.
- The meeting adjourned at 12:20 p.m. The Caribou County Board of Commissioners will meet May 11, 2020 at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley



Handwritten signature of Phil Christensen, Commissioner Chairman, written in black ink over a horizontal line.



Handwritten signature of Denise Horsley, written in black ink over a horizontal line.

**Approved Payment of Bills**

	4/27/2020	Claims	Payroll
Current Expense		\$ 17,502.63	
Indigent		\$ 6,177.77	
Road & Bridge		\$ 28,771.91	
Special Highway			
Justice		\$ 28,388.01	
Consolidated Election		\$ 165.59	
Weed Control		\$ 3,425.55	
Solid Waste		\$ 4,529.81	
Reappraisal		\$ 329.65	
Health		\$ 885.75	
Ambulance		\$ 5,715.49	
Parks & Recreation		\$ 153.84	
Tort			
County Fair			
County Court Facility			
District Court		\$ 1,573.19	
Court Services			
Juvenile Justice		\$ 878.22	
Veteran's Memorial			
Mineral Leasing			
PILT		\$ 285.33	
City of Soda Springs		\$ 7,287.01	
City of Bancroft		\$ 961.89	
City of Grace		\$ 1,336.14	
Bancroft Cemetery		\$ 32.11	
Central Cemetery		\$ 5.26	
Fairview Cemetery		\$ 2,070.09	
Freedom Cemetery		\$ 19.90	
Grace Cemetery		\$ 150.09	
Lago Cemetery		\$ 9.06	
Lava Cemetery		\$ 1.99	
Lund Cemetery		\$ 3.33	
Thatcher Cemetery		\$ 12.79	
Turner Cemetery			
Idaho State Treasurer		\$ 69.40	
School District #148		\$ 30,114.77	
School District #149		\$ 10,799.58	
School District #150		\$ 88,932.97	
School District #21			
Grace Free Library		\$ 290.22	
Water District			
TV Translator		\$ 684.72	
Landfill		\$ 2,781.03	
Bailey Creek Fire District			
Freedom Fire District		\$ 53.27	
Auditor's Trust		\$ 80.00	
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Range Improvement Trust			
Court Trust			
Centennial Trust			
College Trust			
Treasurer's Trust			
ID Trust			
Concealed Weapon's Trust			
Odyssey Court Payments		\$ 280.00	
Motor Vehicle Trust		\$ 31,351.60	
911 Trust		\$ 4,756.72	
Public Safety Trust			
Weed Control Trust			
Drug Court Trust			
Soft Costs & Video arraignments			
Vessel Account			
Oregon Trail-BLScenic Byway 2			
<b>Grand Total</b>		\$ 280,866.68	\$ 175,175.65

## CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 4/27/2020

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	County Commissioners, Elected Officials, School Officials City Officials	Conference Call 425-436-6363 Access Code: 519021
9:15 AM		
9:30 AM		
9:45 AM	Bills & Minutes	
10:00 AM	6th District Commissioner	
10:15 AM		
10:30 AM		
10:45 AM	Shalayne Bartschi - CC Senior Citizens Center	Quarterly Report
11:00 AM	Justin Hatch - Extension Office	Quarterly Report
11:15 AM	Terri Stephens	Indigent 2007-20
11:30 AM	Joanna Ashley - P&Z	Caribou Blue Landing
11:45 AM	Angie Mendenhall	June 2nd half tax payments
Noon	LUNCH BREAK	
1:00 PM		
1:15 PM		
1:30 PM		
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4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. 74-206

BOE

College Certificate of Residency approvals

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.