

**COMMISSIONER MEETING OF February 10, 2020**

The Caribou County Commissioners met in regular session on February 10, 2020 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, Landfill Supervisor Jayson Lower, Indigent Director Donna Ledbetter, Caribou County Sheriff Kelly Wells, Building Inspector & Courthouse Maintenance Blake Poulsen, IT & GIS Director Jacob Farnes, Planning & Zoning Administrator JoAnna Ashley, Chief Deputy Matt Galloway, Shalayne Bartschi, Amanda Collins, Emma Morton, Lucetta Holt, Kelly Holt, Cody Rasmussen, Justin Steele, and Stace Gearhart

The meeting opened with Commissioner Bryce Somsen giving the pledge of allegiance and prayer.

**Kim Spencer, Road and Bridge:**

- An invoice for \$6,000 will be arriving next month from A+ Contractors. This is for the snowplow in Grace. They lost EKG valves and it was dumping antifreeze into the exhaust. Another invoice will be coming for \$6500 for the backhoe pivot point. They no longer make a front end.
- A road grader has been leaking antifreeze for the last 6 months. They are struggling to pinpoint the problem. A new motor will be approximately \$45,000. Kim will report back when he gets a solid answer. They sent an oil sample in and it indicated that it is high in silica.
- They are already fighting water in Gentile Valley. Commissioner Mathews asked if culverts are freezing up. Kim said he doesn't think so, he believes it is snow melting from the fields.

**Blake Poulsen, Courthouse Maintenance/Building Dept:**

- Blake said several of the lights in the courthouse that we thought were LED's are not. We have a total of 67 lights within the courthouse that need updated. Blake has contacted D&S Electric and the cost will be \$50 each to retrofit the fixtures. He could use funds in his budget if the Commissioners could suggest another fund to pay for the new wall oven.
- Blake discovered a roof leak this morning. The leak is isolated to one area inbetween the court clerks and the judges chambers. Someone had placed a 5-gallon bucket in the attic that was full of water. He would like to have a professional roofing company give us a bid to repair the roof. He will ask Shannon with Construction Services for some references.
- The SEICAA building also has a roof leak. Commissioner Somsen suggested that he have the same company do an evaluation on the SEICAA building as the courthouse. The Commissioners also asked for Blake to check on the last roofing project that was done at the courthouse to see if a warranty might exist.

### **Jayson Lower, Landfill:**

- They took in 90 more tons this January compared to last January. He has no explanation as to why this continues to be the trend. To his knowledge, no major projects are in the works within the county.
- Jayson would like to attend the upcoming Spring conference in Boise. It will be held on March 16 through March 20. The cost is the same as last year.
- Jayson is optimistic with the progress being made in forming the Solid Waste District. He is eager to get more information out to the public as it becomes available.
- Commissioner Somsen has noticed that the formed landfill districts are spoken highly of in the meetings that they attend in Boise.
- Jayson might want to address the counties as a group in the future. He asked where the best place for him to do this would be. The Commissioners said he could get on the agenda for one of their upcoming Commissioners/Clerks meetings. They told him to contact Seth at the Idaho Association of Counties. The next meeting will take place this summer in Twin Falls.

### **Kelly Wells, Sheriff:**

- Kelly asked Commissioner Christensen to sign the paperwork for their boat grant. The amount of the grant is approximately \$12,000. Chief Deputy Galloway stated that we are getting a small increase this year.

### **Jacob Farnes, IT/GIS**

- Jacob asked around when he attended the recent Idaho Association of Counties meetings about records requests regarding social media. It turns out that 20 other counties do not pay for software to track data. To his knowledge only 3 counties are using Archive Social that Jacob and Chief Deputy Galloway researched and spoke about in a previous meeting. He has been told that there is another software option and he will investigate and report back to the Commissioners.
- Jacob has reviewed the Census data and believes the boundary lines are true and correct.
- Commissioner Mathews motioned to approve the boundary lines on the 2020 census by the recommendation of the GIS/IT staff. Commissioner Somsen seconded the motion. Motion carried.
- Jacob put together a hold harmless agreement between Caribou County and First American Title regarding the old recorded documents that they have requested. Doug Wood reviewed the

document and is pleased with the wording. Denise will forward the document to their legal department.

**JoAnna Ashley, Planning & Zoning:**

- JoAnna presented the guides pertaining to all components about Planning and Zoning.
- Commissioner Somsen asked if anyone can pickup one of these books. She didn't have any extras printed, but she will make it available on our website. Most people have one thing they want answered and she didn't want to buy a bunch of books and take the risk of people not returning them.
- We currently have an area of impact agreement with all 3 cities. Planning and Zoning did a formal motion last week to re-open this issue.
- In Bancroft, the only concern is the lack of detail. P&Z thought details could be brought in from the other area of impact agreements.
- In Grace, she would like some details to be revised. P&Z would like to eliminate the 3-mile radius specification, they feel like it is excessive. They would rather it be 1 ½ miles.
- JoAnna stated that only the county building inspector has the authority to issue permits. If a permit meets all the requirements, cities cannot stop the building process. She also stated that the cities will continue to be provided notice of what is taking place in the area of impact. She agrees that the cities deserve to have notice.
- JoAnna believes that Last Chance Lane seems like a better boundary line than Rich Road in Grace. Both the City of Soda Springs and the City of Bancroft has satisfactory boundary lines.
- Commissioner Somsen motioned to open the negotiations for the area of impact with the Cities of Soda Springs, Grace and Bancroft. Commissioner Mathews seconded the motion. Motion carried.

**Emma Morton, SICOG:**

- Emma is working with our local senior center on the block grant to update their kitchen. They are required to have Caribou County assign SICOG as the grant administrator.
- Commissioner Mathew motioned to hire SICOG to play the role as grant administrator for the block grant for the Caribou County Senior Citizen's Center. Commissioner Somsen seconded the grant. Motion carried.

**Donna Ledbetter, Indigent:**

- Donna explained that she has spoken to an individual that was a party involved on an indigent lien. He was married to the individual that needed help. They are no longer married and haven't been for several years. He is the process of trying to purchase a home and the lien is causing him problems.
- Donna further explained that it is stated in the divorce decree that his spouse is solely responsible for the medical debt.
- Doug Wood explained that legally he would still be responsible since it is community debt; however, ethically the Commissioners could do a partial release and remove his name from the lien.
- Denise Horsley explained that she has already told the individual that the Commissioners would remove his name. She reviewed the payments and noticed payments stopped after the divorce. Doug said to make sure that someone contacts his ex-wife to let her know she is solely responsible.
- Commissioner Mathews motioned to approve a partial release relating to Case Number 2010-17 to remove the spouse's name from the lien on file. Commissioner Somsen seconded the motion. Motion carried.
- Donna explained that she has a different individual that is asking for help paying past due rent. They gave Donna a notice to vacate from the landlord. Denise explained to the Commissioners that in the past we have paid for only one month.
- Doug Wood said to remember that the Commissioners are setting a precedence.
- The Commissioners reviewed the all the information that was provided and agreed not to pay any part of the past due rent payment.

**Cody Rasmussen:**

- Cody explained that he owes a balance on an indigent case from 2004. He is in the process of trying to purchase a home in Soda Springs. He wanted to ask if the Commissioners would agree to a payoff or a payment plan.
- Commissioner Mathews explained that they are allowed to deduct 25% if the balance is paid in full. That would make the payoff balance \$3,596.00 in this case.
- Cody said he will bring in a cashier's check on Wednesday or Thursday of this week.

- Commissioner Mathews motioned to accept a 25% reduction on Case Number 2004-15 for a total payoff amount of \$3596.00. Commissioner Somsen seconded the motion. Motion carried.

**Stace Gearhart/Justin Steele, Idaho Department of Juvenile Corrections:**

- Stace provided a comparison of Caribou County and the overall State of Idaho 2019 statistics. He also let the Commissioners know that they have changed the layout of the reporting and they are open to any suggestions.
- In Caribou County, we had 64 juveniles on probation which is an increase from last year.
- Fourteen to sixteen year old white males are the most common individuals for both counties and the state.
- Doug Wood asked if Stace has noticed counties having an increase with females. Stace explained the some of the bigger counties are experiencing more mental health issues with females.
- They expected an overall increase of juveniles on probation with the population growth in Idaho, but so far they have not seen that.
- We have had 58 hours of community service provided in Caribou County.
- Next year, Caribou County may get more funding depending on the results of the census.

**Other:**

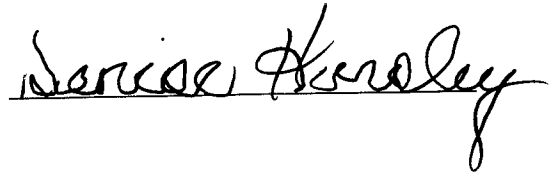
- Commissioner Somsen moved to pay the claims in the amount of \$96,820.42 and payroll claims in the amount of \$181,519.97 and to approve the minutes of January 27, 2020 as presented. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Somsen motioned to approve a donation of \$500.00 to the Lions Club for the Distinguished Young Women's Program. Commissioner Mathews seconded the motion. Motion carried.
- The meeting adjourned at 12:00 p.m. The Caribou County Board of Commissioners will meet on February 24, 2020 at 9:00 a.m. for regular meeting.
- At 1:15 p.m. the Commissioners attended a meeting at the Caribou Memorial Hospital with the Caribou Memorial Hospital Board and Administration for a strategic planning session.

Signed: Phil Christensen, Commissioner Chairman



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Attested: Denise Horsley



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Approved Payment of Bills

	2/10/2020	Claims	Payroll
Current Expense		\$ 18,976.62	
Indigent		\$ 6,809.96	
Road & Bridge		\$ 29,278.71	
Special Highway			
Justice		\$ 9,343.61	
Weed Control		\$ 627.94	
Solid Waste		\$ 3,539.39	
Reappraisal		\$ 4,434.95	
Health		\$ 1,205.76	
Hospital M&O			
Ambulance		\$ 4,519.83	
Parks & Recreation		\$ 16.36	
Tort			
County Fair			
County Court Facility			
District Court		\$ 565.58	
Court Services			
Juvenile Justice		\$ 134.14	
Veteran's Memorial			
Mineral Leasing			
PILT		\$ 2,711.15	
City of Soda Springs			
City of Bancroft			
City of Grace			
Bancroft Cemetery			
Central Cemetery			
Fairview Cemetery			
Freedom Cemetery			
Grace Cemetery			
Lago Cemetery			
Lava Cemetery			
Lund Cemetery			
Thatcher Cemetery			
Turner Cemetery			
School District #148			
School District #149			
School District #150			
School District #21			
Grace Free Library			
Water District			
TV Translator			
Landfill			
Bailey Creek Fire District			
Freedom Fire District			
Auditor's Trust			
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Range Improvement Trust			
Court Trust			
Centennial Trust			
College Trust		\$ 5,000.00	
Treasurer's Trust		\$ 1,442.05	
ID Trust			
Concealed Weapon's Trust			
Motor Vehicle Trust			
911 Trust		\$ 8,214.37	
Public Safety Trust			
Weed Control Trust			
Drug Court Trust			
Youth Court Trust			
Vessel Account			
<b>Grand Total</b>		\$ 96,820.42	\$ 181,519.97

## CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 2/10/2020

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge / Motor Grader
9:30 AM	Blake Poulsen	Crthse Maintenance/Building Dept - SEICAA Bldg LED lighting
9:45 AM	Dwight Lloyd	Weed Control
10:00 AM	Jayson Lower	Landfill
10:15 AM	Kelly Wells	Sheriff
10:30 AM	Jacob Farnes	Census Map
10:45 AM	JoAnna Ashley	P&Z - Area of Impact Agreements - Renegotiation
11:00 AM	Emma Morton	SICOG - Caribou County Senior Citizen's Block Grant
11:15 AM	Donna Ledbetter	Indigent
11:30 AM	Cody Rasmussen	Indigent - Discuss Payoff
11:45 AM	Stace Gearhart/Justin Steele	Idaho Department of Juvenile Corrections Report
Noon	All 3 Commissioners will be attending a meeting at the Caribou Memorial Hospital with the Caribou Memorial Hospital Board and Administration in the Downstairs Conference Room for a strategic planning session. The meeting is open to the public. The meeting will begin at 1:15 P.M. The address of the hospital is 300 South 3rd West in Soda Springs.	
1:00 PM		
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4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. (74-206)

B.O.E.

DYW Donation

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.