

COMMISSIONER MEETING OF December 14, 2020

The Caribou County Commissioners met in regular session on December 14, 2020 at 9:00 a.m. Those in attendance, Acting Chairman Mark Mathews, Bryce Somsen Commissioner. Also, in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jill Stoor, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer, Road & Bridge Leadman Brett Barfuss, Landfill Supervisor Jayson Lower, Public Safety Director Eric Hobson, IT/GIS Director Jacob Farnes, County Sheriff J. Adam Mabey, Planning & Zoning Director JoAnna Ashley, Brent Madsen, Shalayne Bartschi, Lucetta Holt, Bryce Griffiths by Phone, Jackie Barthlome, Justin Hatch, Rachel Hamilton, Pam Webster, Brent Webster, Jason Greene.

The meeting opened with Deputy Clerk, Jill Stoor giving the pledge of allegiance and prayer.

Kim Spencer, Road and Bridge:

- Kim was approached about selling a 12 ft. single plow blade. He is only expecting \$200 for scrap metal price. Commissioners Somsen and Mathews both felt it was a fair price to sell.
- Kim would like to look for a mower for this next summer. There is a tractor already available to use with the mower. He has priced one at Valley and will look at other options including Stokes in Preston.
- Kim will begin looking to upgrade the CAT – Possibly next year.
- Commissioner Somsen questioned if the Road & Bridge crew could enter their own timecards. Kim informed them that there is internet available at each shop. It is also possible to enter their times on a phone.
- Christmas week schedule was discussed. The first crew will take Thursday off and the second will take Friday off. The same schedule will be followed for New Year's week.

Brent Madsen:

- Brent asked to approve plowing the N. Cinder Pit Road from the Madsen Subdivision north to Center Street. Kim is concerned about fighting the snow because of the Gibbs pivot. Brent is willing to ask if they would roll back the pivot. Discussion was had about the width and condition of the gravel road. Commissioners Mathews and Somsen are not willing to approve until the road condition is improved.

Shalayne Bartschi/Lucetta Holt, Senior Center:

- Shalayne presented a revised bid for the Caribou County Senior Center kitchen upgrade. The price is reduced by \$39,895 from a previous bid. Funding is still short by approximately \$30000.

They are waiting for and update from Emma at SICOG on final numbers. Discussion was held on budgeted items.

- The Idaho Department of Commerce is willing to give an additional \$20,000 if the Senior Center is willing to secure matching funds. ITAFOS has just donated \$10,000. Shalayne will approach the Soda Springs City Council to see if they would be willing to donate.
- Commissioner Somsen made a motion to initially donate \$2,500. Commissioner Mathews seconded the motion. Motion carried.
- The County is also willing to provide the cost of a dumpster and the landfill fees.

Jayson Lower, Landfill:

- Jayson stated that he is attending the commissioner meeting for the last time as the Caribou County Landfill Supervisor. IDAWY is on track for a January startup. IDAWY will total expenses for the FY2021 first quarter and re-imburse the county.
- Jayson publicly thanked the commissioners, his crew, and all those he has worked with. It has been a privilege!
- Commissioners thanked Jayson for his efforts and time into getting this startup complete.

J. Adam Mabey, Sheriff:

- Sheriff's Office is operating at full staff – things are going well. A detention deputy has been moved to the driver's license position, a dispatcher has been hired as the new detention deputy, and the open dispatch position has been filled.
- The annual Christmas party was cancelled due to COVID restriction.
- We passed the annual jail inspection. Sheriff Maybe invited the commissioners to resume their quarterly jail inspection in person.
- The Caribou County Jail remains as one of the few detention facilities in the state without any prisoners contracting the COVID-19 virus. Precautions will continue as already in effect.
- Sheriff Maybe is considering a change to CTEL – a new inmate phone system. This system includes a chirp texting device which allows the inmates to text at a rate of 10 cents with the county receiving 1 cent of those funds. The program is similar with video or phone calls. The equipment is free with install if a 3-year contract is signed. Privacy and accessibility issues were discussed.

- Issues with the Spillman system were discussed. When we have internet issues other agencies are also dramatically affected. We are looking at an improved system at a cost of \$14,000 and will consult with other counties on sharing costs.
- After reviewing costs associated with the new email system, the sheriff's office has decided to continue use of the county emails.
- Sheriff Mabey is exploring the options to have an e-ticketing system installed in the county vehicles at a cost of approximately \$5,000 per vehicle. There is funding available to cover 75% of the cost with a 25% match from the county. This includes computers, setup, & bluetooth printers. The new system will give the ability to download directly into the court's Odyssey system. It will also inform other law enforcement agencies of tickets and warnings in a timelier manner. Commissioners commented that they are in support of the upgrade.
- OHV program was discussed. Bryce will forward emails and legislation information that he has received to Sheriff Maybe. Idaho State Parks & Recreation problems with the new system.

Bryce Griffiths, By Phone/ JoAnna Ashley:

- Bryce Griffiths came to Planning & Zoning meetings with concerns and suggestions regarding a solar farm ordinance and definitions in the county code. Discussion was also held on agriculture lands and some definitions that need to be clarified.
- JoAnna has received 8 responses in regard to the agriculture land survey and will continue to gather information.

Justin Hatch:

- Justin reports that the instrument cluster in the extension truck needs to be replaced. He has been quoted a \$1100 repair cost. Bryce suggested that he get at least 3 bids when a major repair needs to take place. Justin will get more bids and the commissioners approved going ahead with the repairs after bids are received.

JoAnna Ashley/ Eric Hobson:

- Eric has been in contact with the State Fire Marshall Verl Jarvie about a template to adopt a fire code ordinance for the county. The proposed ordinance will reference state standards and would also consider local ordinances. The purpose is to make the public aware of code and make it assessable in print as well as on the county website. Commissioners Mathews and Somsen gave approval to continue work on the proposed ordinance.

Eric Hobson, Public Safety:

- Eric has informed the commissioners that the counties Emergency Declaration for COVID expires today. It can be extended until the end of February if needed. Commissioner Somsen made the motion to extend Resolution 2020-14 until the end of February 2021.. Commissioner Mathews seconded the motion. Motion passed
- Verizon has not yet installed service in the Wayan area. The commissioners asked that he pursue it again for safety reasons. Commissioner Mathews commented on the increased traffic through the area and stated that he would be willing to draft a letter in support.
- ICRMP discounts are available up to a rate of 6% if training is completed. Commissioners approved going forward with the training and thanked Eric for his efforts in the past few years to receive the discount.

Jacob Farnes, IT/GIS:

- Jacob requested upgrades on 8 windows servers. The price came in at \$120 per pair which was much lower that expected. The purchase will be expended from his capital outlay line item.
- Sheriff's office was in transition with anti-virus licensing. With them switching to ESET we will need to purchase more licensing. He is working with Deputy Roper on budgeting to cover those expenses. Training within the department will be encouraged.
- Jacob requested \$1,600 for the new television to be installed in the Commissioner Room. The commissioners authorized that purchase.
- Commissioner Somsen made a motion to convene an executive session at 11:36 a.m. Commissioner Mathews seconded the motion.
- Commissioner Somsen suggested the Commissioners reconvene to regular session at 11:53 a.m. Commissioner Somsen motioned that County I.T. would be limited to 4 hours per week at the Sheriff's Office. Commissioner Mathews seconded that motion. Motion approved.

Brent Webster:

- Brent Webster appeared to speak with the commissioners about some issues with the Thatcher Cemetery. He owns land adjacent to the cemetery's north border with an existing easement in place.

- The commissioners explained that the cemetery boards are their own districts. And although the county does collect taxes for those districts, they govern themselves. Commissioner Mathews did offer to have a personal conversation with the parties involved to try and resolve the issues.

Jason Greene:

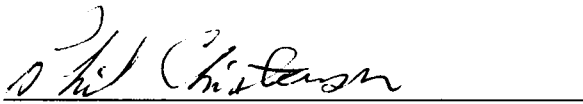
- Jason Greene appeared to present signatures on a petition to propose that Caribou County becoming a 2nd Amendment Community. He explained that it is basically a promise that they will not misappropriate funds to an unconstitutional law. Discussion was held about some other counties and cities in Idaho and neighboring states that have signed resolutions regarding this matter. The commissioners questioned the driving force behind the movement. They explained that they have taken an oath of office to uphold the law and were not comfortable drafting a resolution without more information.

Other:

- Commissioner Somsen moved to pay the claims, and remittances for FY 2020 in the amount of \$745,683.11 and payroll claims in the amount of \$322,106.33 and to approve the minutes of November 23, 2020 as presented. Commissioner Mathews seconded the motion. Motion carried.
- Certificate of Residency/Affidavit were presented to the Commissioners for Approval. The following students are taking course through Idaho Jr. Colleges, Olivia J. Long Commissioner Somsen made the motion to approve the Certificate of Residency/Affidavit. Commissioner Mathews seconded the motion. Motion carried.
- Denise asked about the hours on Christmas Eve. Commissioner Somsen and Mathews both agreed to send employees home at noon where possible.
- Signed a waiver form with First American Title Company for access to recording documents.
- Signed Broadband Grant paperwork.
- Signed annual Road & Bridge report.
- 2021 Holiday Schedule was presented. Commissioner Somsen motioned to approve the calendar. Commissioner Mathews seconded the motion. Motion carried.

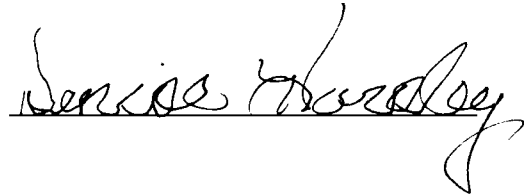
- Denise presented a beverage license to approve for the Cedar View under new ownership. Commissioner Somsen motioned to approve. Commissioner Mathews Seconded the Motion. Motion approved.
- The meeting adjourned at 2:05 p.m. The Caribou County Board of Commissioners will meet January 11, 2021 at 9:00 a.m. for regular meeting.
- Meeting adjourned at 2:05 p.m.

Signed: Phil Christensen, Commissioner Chairman



Phil Christensen

Attested: Denise Horsley, County Clerk



Denise Horsley

Approved Payment of Bills

	14-Dec-20	Claims	Payroll
Current Expense		\$ 48,563.60	
Indigent		\$ 7,431.87	
Road & Bridge		\$ 56,511.70	
Special Highway		\$ 11,229.57	
Justice		\$ 22,109.70	
Consolidated Election			
Weed Control		\$ 996.67	
Solid Waste		\$ 11,074.82	
Reappraisal			
Health		\$ 1,426.47	
Hospital M&O			
Ambulance		\$ 6,320.20	
Parks & Recreation		\$ 30.73	
Tort			
County Fair			
County Court Facility			
District Court		\$ 377.29	
Court Services			
Juvenile Justice		\$ 393.91	
Veteran's Memorial			
Mineral Leasing			
PILT		\$ 212.47	
City of Soda Springs			
City of Bancroft			
City of Grace			
Bancroft Cemetery			
Central Cemetery			
Fairview Cemetery			
Freedom Cemetery			
Grace Cemetery			
Lago Cemetery			
Lava Cemetery			
Lund Cemetery			
Thatcher Cemetery			
Turner Cemetery			
School District #148			
School District #149			
School District #150			
School District #21			
Grace Free Library			
Water District			
TV Translator			
Bailey Creek Fire District			
Freedom Fire District			
Auditor's Trust		\$ 40.00	
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Range Improvement Trust			
Court Trust			
Centennial Trust			
College Trust			
Treasurer's Trust		\$ 295.84	
ID Trust			
Concealed Weapon's Trust		\$ 365.75	
Motor Vehicle Trust		\$ 88,831.35	
911 Trust		\$ 11,060.51	
Public Safety Fund		\$ 7,837.00	
Public Safety Trust		\$ 282.26	
Weed Control Trust			
Drug Court Trust			
Youth Court Trust			
Odyssey Court Payments		\$ 12,353.43	
Vessel Account			
Grand Total		\$ 287,745.14	\$ 322,106.33

Remittances 457,937.97

745,683.11

CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 12/14/2020

ACTION ITEMS / BUSINESS

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge mower/12ft snow blade for scrap
9:30 AM	Brent Madsen	Snow Plowing
9:45 AM	Shalayne Bartschi	Senior Center
10:00 AM	Jayson Lower	Landfill
10:15 AM	J. Adam Mabey	Sheriff
10:30 AM	Bryce Griffiths	Suggest Changes to Ag Zoning Rules
10:45 AM	Bryce Griffiths	Suggest Changes to Ag Zoning Rules
11:00 AM	Justin Hatch	Extension Repairs on Truck
11:15 AM	JoAnna Ashley/Eric Hobson	County Fire Ordinance
11:30 AM	Jacob Farnes	IT/GIS Software Quotes
11:45 AM	Jacob Farnes	Executive Session 74-206(a)
Noon	LUNCH BREAK	
1:00 PM		
1:15 PM	Brent Webster	Thatcher Cemetery
1:30 PM	Jason Greene	2nd Amendment Community
1:45 PM	Eric Hobsen	Emergency/ICRMP
2:00 PM	First American Agreement	
2:15 PM		
2:30 PM		
2:45 PM		
3:00 PM		
3:15 PM		
3:30 PM		
3:45 PM		
4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. (74-206)

B.O.E. Sign Id. Community Development Block Grant Request for Funds

Approve Cedar View Beverage License, Sign R&B Annual Financial Report, Sign Public Defeder Expense Report

Approve certificate of residency

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.