

## COMMISSIONER MEETING OF January 13, 2020

The Caribou County Commissioners met in regular session on January 13, 2020 at 9:00 A.M. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews and Bryce Somsen Commissioners. Also, in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, Courthouse Maintenance/Building Department Blake Poulsen, Weed Supervisor Dwight Lloyd, Landfill Supervisor Jayson Lower, Planning & Zoning Secretary JoAnna Ashley, Public Safety Director Eric Hobson, IT Director Jacob Farnes, Sheriff Kelly Wells, Chief Deputy Matt Galloway, Bruce Olenick, Jackie Barthlome, LuCus Spencer, and Alan Skinner.

The meeting opened with Phil Christensen giving the pledge of allegiance and prayer.

### **Kim Spencer, Road and Bridge:**

- Point S informed Kim that they are no longer able to store our tires. Kim would like to purchase a Con-Ex metal container to keep them in. He believes that a 40-foot container would be sufficient. Commissioner Somsen told Kim to shop around and try to find one with front and/or side doors so you don't have to unpack the container to get to what you need.
- They lost the counterweights to the impactor. They won't receive the new ones for at least six weeks.
- The projected cost for the Diamond Creek Bridge is \$153,000. Our cost will be \$31,000 in kind.
- They are currently down 5 trucks, he is hopeful that they will get one back this week.
- Commissioner Mathews motioned to convene to executive session at 9:24 A.M. pursuant to I.C. 74-206(b). Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Somsen suggested that they reconvene back to regular session at 9:27 A.M. No decisions were made.

### **Blake Poulsen, Courthouse Maintenance/Building Department:**

- Blake has issued 3 permits since October 1. 1 for an agricultural building, 1 for an accessory building, and 1 for an industrial building. The total permit fees collected was \$1300.
- The remodel downstairs is coming along. Blake has found out that we can have an oven in the kitchen, but per building code it cannot have top burners. A wall oven would be allowed. The average cost of a wall oven is \$1,000. There is room to have one put in the kitchen. The Commissioners approved the purchase.

### **Dwight Lloyd, Weed:**

- Due to weather conditions, Dwight was unable to attend.

**Jayson Lower, Landfill:**

- Jayson has been weighing the options on the 963 track loader. The lease runs out in June. He can renew the lease for 2 years, renew the lease for 5 years, or purchase it for \$100,000. He has done the figuring for all three options and he feels that purchasing is the best option for the county. His M&O budget may get over expended, but his overall budget should be fine.
- Commissioner Somsen asked if there are other options on manufacturers. Jayson said this is really the only option for a landfill environment.
- The Commissioners said if purchasing is the best option make sure all the warranty work is done before the purchase is made.
- Jayson explained that the landfill staff has gone 5 years without a safety incident.
- Commissioner Somsen motioned to convene to executive session at 9:57 A.M pursuant to I.C. 74-206(c). Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Somsen suggested that they reconvene to regular session at 10:05 A.M. No decisions were made.

**Bruce Olenick, IDEQ:**

- Bruce explained that they lost their office manager last Fall, so he was unable to come for his quarterly update in October.
- Bruce said things in Caribou County seem to be going well. He has no concerns to discuss today.
- The IDEQ will continue to support the progress that we are making towards a regional landfill.

**JoAnna Ashley, Planning & Zoning:**

- Commissioner Somsen motioned to convene to a public hearing to discuss the 2012 comprehensive plan. Commissioner Mathews seconded the motion. Motion carried.
- JoAnna didn't make any changes to the 2012 comprehensive plan. The reason for the meeting today is to address the previous technicality of the 2012 and 2008 comprehensive plans. All the proper steps have been followed so the Commissioners can adopt the new plan today if they choose to.
- Commissioner Mathews motioned to adopt Resolution 2020-03 which adopts the revised 2012 comprehensive plan. Commissioner Somsen seconded the motion. Motion carried.

- Commissioner Somsen motioned to reconvene to regular session. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Somsen motioned to enter into a public hearing to consider a zoning ordinance amendment. Commissioner Mathews seconded the motion. Motion carried. Planning and Zoning had no public comment and they were in favor of the ordinance being adopted.
- Commissioner Mathews motioned to adopt Ordinance 2020-01 zoning ordinance amendment per the Planning and Zoning recommendation. Commissioner Somsen seconded the motion. Motion carried.

**City/County Meeting:**

- Jackie Barthlome said that she has reviewed Ordinance 2009-01. She said the City of Grace would like to be aware of activities taking place in the impact area. JoAnna explained that the cities have no authority in the area of impact. Jackie realizes that they have no authority, but she feels that the City of Grace should be able to review what is currently taking place.
- LuCus Spencer said he appreciates the county working with the City of Bancroft on equipment.
- Commissioner Mathews asked Jackie if she is aware of the situation with the Legion Hall in Grace. She has been talking to Steve at Rocky Mountain Power about the grant process. She knows that the GVPAC has a non-profit EIN. Commissioner Mathews asked why the Legion Hall can't get their own EIN. Jackie explained that she has been told that it involves a lot of paperwork. Jackie will continue to look into helping them get an EIN established.
- Commissioner Mathews asked the city personnel how they feel about a beer garden at the fair. Alan Skinner said he is open to suggestions.
- Kim Spencer said that he had a family member involved with the beer garden at the fair previously and in his opinion, it wasn't successful because of all the restrictions.
- Alan Skinner said they had a beer garden at the Mud Boggs and experienced no problems.

**Jacob Farnes, IT:**

- The way things are going with technology, governmental entities are using social media more and more.
- Vendors are now offering to track the information posted on social media in case something arises that could become a legal issue. Jacob explained that for an IT department to handle this would take up more time than our IT department has available.

- Jacob explained that as long as we have Facebook pages associated with the county this is a concern. He believes Caribou County has 8 active Facebook accounts.
- Jacob explained that he has received one bid for this service that would come at an annual cost of \$4800.
- Commissioner Mathews asked if Jacob has researched other vendors to see if others might have a cheaper rate. Commissioner Mathews suggested that Jacob reach out to other vendors for further proposals.
- Commissioner Christensen asked if Jacob has the funds in his budget to cover this cost. Jacob said he might not have the full amount, but this is something we could consider for the next budget year.
- Angie Mendenhall suggested that the elected officials discuss this with their counterparts from other counties at the upcoming IAC meetings.

**Denise Horsley, Clerk:**

- Denise explained to the Commissioners that we have been experiencing software problems especially with payroll. She is planning on talking to the CEO of Computer Arts at the upcoming IAC meetings about her concerns.
- First American Title wants to know what we would charge to send them old document images. This will take a lot of time to put together and Denise doesn't feel the standard 5 cents per image will cover the time involved. She recommended 25 cents per image. Caribou County paid \$62,000 to have the old documents put on disks.
- Commissioner Somsen asked Denise to consult with Jacob and Terri to see what they think will be involved with this process.

**Eric Hobson, Public Safety:**

- Eric Hobson and Doug Wood conducted a 30-minute staff meeting highlighting our employee policy manual. The training will count towards the requirements to decrease our annual insurance premium through ICRMP.

**Other:**

- Commissioner Somsen moved to pay the claims and remittances for FY2020 in the amount of \$848,045.64 and payroll claims in the amount of \$502,747.23 and to approve the minutes of December 9, 2019 as presented. Commissioner Mathews seconded the motion. Motion carried.

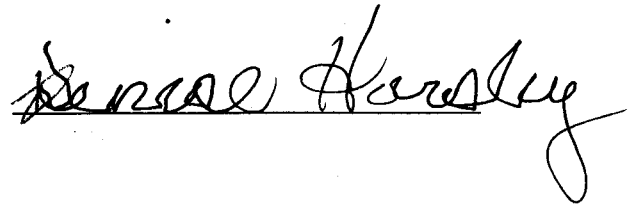
- Commissioner Somsen motioned to adopt Resolution 2020-01 which adopts Phil Christensen as the Chairman of the Board of County Commissioners. Mark Mathews will be the acting chair in Phil Christensen's absence. Commissioner Mathews seconded the motion. Motion carried.
- Commissioners Mathews motioned to adopt Resolution 2020-02 to set the travel reimbursement rate to 57.5 cents per mile. Commissioner Somsen seconded the motion. Motion carried.
- The Commissioners agreed to get keep the current assignments for the calendar year. Commissioner Mathews motioned to keep the Commissioner's assignments the same as the previous year. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Somsen motioned to convene to executive session pursuant to I.C. 74-206(b) at 1:05 P.M. Commissioner Mathews seconded the motion. Motion carried. Commissioner Somsen suggested that they reconvene to regular session at 1:40 P.M. No decisions were made.
- The meeting adjourned at 2:30 p.m. The Caribou County Board of Commissioners will meet January 27, 2020 at 9:00 A.M. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman



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Attested: Denise Horsley



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**Approved Payment of Bills**

<b>January 13, 2020</b>	<b>Claims</b>	<b>Payroll</b>
Current Expense	\$ 58,929.04	
Indigent	\$ 14,609.25	
Road & Bridge	\$ 117,625.46	
Special Highway		
Justice	\$ 90,873.56	
Consolidated Elections	\$ 125.00	
Weed Control	\$ 2,893.66	
Solid Waste	\$ 13,425.98	
Reappraisal	\$ 4,813.23	
Health	\$ 2,082.79	
Hospital M&O		
Ambulance	\$ 6,502.35	
Parks & Recreation	\$ 319.16	
Tort		
County Fair		
County Court Facility		
District Court	\$ 6,013.68	
Court Services		
Juvenile Justice	\$ 691.92	
Veteran's Memorial		
Mineral Leasing	\$ 105,960.00	
PILT	\$ 921.38	
Waterways	\$ 241.33	
Idaho State Treasurer	\$ 30.00	
City of Soda Springs	\$ 105,168.13	
Fairview Cemetery	\$ 4,086.61	
Freedom Cemetery	\$ 113.25	
City of Bancroft	\$ 8,685.52	
City of Grace	\$ 33,350.14	
Bancroft Cemetery	\$ 847.57	
Central Cemetery	\$ 159.76	
Grace Cemetery	\$ 2,227.63	
Lago Cemetery	\$ 119.08	
Lava Cemetery	\$ 1.24	
Lund Cemetery	\$ 194.47	
Thatcher Cemetery	\$ 281.77	
Turner Cemetery	\$ 428.95	
School District #148	\$ 39,676.22	
School District #149	\$ 29,869.89	
School District #150	\$ 83,212.04	
School District #21		
Grace Free Library	\$ 5,218.53	
Water District		
TV Translator	\$ 7,843.56	
Landfill/Solid Waste	\$ 37,561.25	
Bailey Creek Fire District	\$ 96.01	
Freedom Fire District	\$ 293.81	
Odyssey Court Payments	\$ 3,016.69	
Auditor's Trust		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Range Improvement Trust		
Court Trust		
Centennial Trust		
Cobra Trust		
Treasurer's Trust	\$ 6,814.91	
ID Trust		
Concealed Weapon's Trust	\$ 625.50	
Motor Vehicle Trust	\$ 48,172.70	
911 Trust	\$ 3,460.78	
Public Safety Trust	\$ 461.84	
Weed Control Trust		
Soft Cost & Video Arraignment		
Sheriff's Sale Excess Funds		
Youth Court Trust		
Vessel Account		
<b>Grand Total</b>	<b>\$ 848,045.64</b>	<b>\$ 502,747.23</b>

**CARIBOU COUNTY COMMISSIONER'S AGENDA**

**Date: 1/13/2020**

ACTION ITEMS / BUSINESS

<b>Time</b>	<b>Name of Person/Party</b>	<b>Concerning</b>
9:00 AM	Bills & Minutes	Appt. Chairman / Commissioner Assignments
9:15 AM	Kim Spencer	Road & Bridge
9:30 AM	Blake Poulsen	Courthouse Maintenance / Building Department
9:45 AM	Dwight Lloyd	Weed Control
10:00 AM	Jayson Lower	Landfill
10:15 AM	Bruce Olenick	Dept of Enviromental Quality
10:30 AM	Planning & Zoning - Public Hearings	2012 Comp Plan (Public Hearing)
10:45 AM		Ord. 2020-01 Zoning Ord Amendment
11:00 AM	City / County Meeting	
11:15 AM		
11:30 AM	Jacob Farnes	Public Records & Social Media
11:45 AM	Denise Horsley	Executive Session 74-206(b)
Noon	LUNCH BREAK	
1:00 PM		
1:15 PM		
1:30 PM		
1:45 PM		
2:00 PM	Eric Hobson	ICRMP Training
2:15 PM		
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4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. (74-206)

B.O.E. - Adoption of Ord 2020-01, Approve resolution for 2012 Comp Plan

Establish Election Precincts & designate Mail-out Precincts

new T.V. Commissioners room

Computer Arts, First American cost for old images,

Sign letter of support for the JR Simplot / Blackfoot Land Exchange

Mileage Resolution for 2020 (57.5 cents)

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.