

APPROVED

COMMISSIONER MEETING OF December 11, 2017

The Caribou County Commissioners met in regular session on December 11, 2017 at 9:00 a.m. Those in attendance were Phil Christensen, Commission Chair, Bryce Somsen, Commissioner, and Mark Mathews, Commissioner. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Road and Bridge Supervisor Kim Spencer, Road & Bridge Leadman Brett Barfuss, Courthouse Supervisor Randy Stephens, Landfill Supervisor Jayson Lower, Public Safety Director Eric Hobson, Caribou County Sheriff Kelly Wells, Caribou County Assessor Aaron Cook, Caribou County Treasurer Angie Mendenhall, Indigent Director Donna Ledbetter, IT Director Terri Stephens, Laura Lind, Maggie Mann, and Kim Gaskill.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer/Brett Barfuss, Road and Bridge:

- The building is setup on Woodall for the new repeater site. It was placed last Friday. The building was donated by Monsanto.
- They will be done with Nu Core chips this week and be moving on to Mickelson's.
- They are picking up the second tractor today. The remaining 3 tractors will be here in January.
- Kim has a temporary employee starting tomorrow. He needs the extra help while one of his employees is out for surgery for a few months.
- Kim said the ore haul will be on a private road now. The general public will still use the county road.
- Commissioner Somsen noticed that they have scraped a lot of mud from the office onto Lanes Creek Road. He asked Kim to talk to Jon Goode about it. He is concerned about the problem it may create this spring. Commissioner Somsen said other than that issue, the road looked pretty good this morning.

Randy Stephens, Courthouse:

- Shannon with Construction Services explained the details of the remodel for the north end of the second floor.
- They are planning to add an addendum to the existing contract from the upstairs remodel.
- Shannon will be paying us back for a week of labor since they finished the upstairs remodel a week early.
- The beginning phase of the second floor remodel will be \$121,216. This will include the bathroom, Denise's office, and the recording office. This figure could change if they encounter any additional issues that would require additional time. They are expecting this portion of the remodel to take approximately 8 weeks.
- Commissioner Mathews asked if PILT can pay back Randy's building department budget. Denise said the best thing would be to wait until the remodel is complete before moving any funds.

- Commissioner Somsen motioned to extend the existing contract for \$121,216.00 with Construction Services. Commissioner Mathews seconded the motion. Motion carried.
- Randy is concerned about the lighting in the prosecutor's office. Commissioner Christensen suggested that they all be changed over to LED's. Doug Wood doesn't have any funds available in his budget to cover this. Randy will get a bid and he could possible use funds from his budget.
- Commissioner Mathews motioned to convene to executive session at 9:49 a.m. pursuant to I.C. 74-206(a). Commissioner Somsen seconded the motion. Motion carried. Commissioner Somsen motioned to reconvene to regular session at 10:00 a.m. Commissioner Mathews seconded the motion. Motion carried.

Eric Hobson/Larry Weaver, Public Safety & EMS:

- The new ambulance will be here this week. \$11,000 is what the county paid for the ambulance, the remainder of the cost was covered by a grant.
- They are still trying to encourage the public to sign up for the upcoming EMT class. They currently have 7 individuals signed up. Hobson is still worried about the lack of volunteers and he foresees several of his current EMT's retiring in the near future. They are getting more phone calls since they put a post on Facebook. They will continue to put posts on social media.
- He has spoken to some counties that staff one ambulance. Based on what they charge and what their levy is versus their budget, it would result in a budget increase of 982% and 580% billing rate increase to fully staff one ambulance in the county. We are one of the five counties that do not have an ambulance district.
- Eric was contacted by an individual that works with the Department of Lands. He said they will be having an auction soon and there will be some freightliner tractors available. Eric would like to possibly upgrade the tanker. They are all 2010-2013 models with low miles. They haven't come up for bid yet, but he has an acquisition in. The commissioners felt like it would be worth looking into if it would be useful to have.
- Eric conducted the final in person driver safety training with a few members of the county staff.

Jayson Lower, Landfill:

- The Southeastern Health Department performed an inspection and everything went well.
- Jayson said he will get material moved out by the end of the year so that we are in compliance with the DEQ tonnage regulations.

Kelly Wells, Sheriff:

- Commissioner Somsen motioned to convene to executive session at 10:34 a.m. pursuant to I.C. 74-206(a). Commissioner Mathews seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 10:56 a.m. Commissioner Somsen seconded the motion. Motion carried.

Donna Ledbetter, Indigent Director:

- On Case 2018-01, liens were filed and the case was denied. Donna asked the commissioners to release the liens as no appeal has been filed and the appeal period has expired.
- Donna received a new case last week. Case 2018-04, Donna requested that the standard liens be signed.

Friends of Soda Springs Park:

- Took picture for the paper.

Terri Stephens, IT:

- Terri gave an update on the know before software and the new website.
- Terri explained that 12.8% of the county staff clicked on the first phishing email. 12.3% clicked on the second phishing email.
- Terri was pleased to see that some employees called her when they noticed something that looked questionable in their outlook inbox.
- The website is coming along. She appreciated Aaron, Angie and Eric offering some input for their departments. Terri hasn't spoke to the website designer for a few weeks, but plans on getting in contact with them soon.

Aaron Cook, Assessor:

- Malissa Barfuss owns two homes in the Bancroft area. The homeowner's exemption was placed on the incorrect home. The home that had the exemption was under taxed. The other home was over taxed. The actual difference between the two amounts is \$793.82. Aaron would like to deduct the overage difference.
- Angie will deduct the overage amount from the first half of the taxes due.
- Commissioner Mathews motioned to remove \$793.82 from taxes due on Parcel #035401001020. Commissioner Somsen seconded the motion. Motion carried.
- Aaron has been questioned on if an individual wants to build a home and the road needs to be built to county specs, who is responsible for doing the follow up on the road?
- Aaron is concerned that necessary details have the potential to be overlooked during the process.
- Blake Poulsen suggests that a separate department be involved that is aware of the zoning laws. Commissioner Mathews suggested that Blake and Aaron work together.
- Commissioner Mathews said that any homes outside city limits or in subdivisions should be questioned. If the home isn't given a proper address then emergency services may have a problem identifying the home in the event of an emergency.

Southeastern District Health Department:

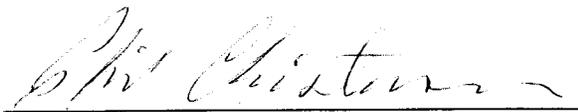
- Maggie Mann and Kim Gaskill provided a drawing showing details of the proposed remodel. They said this is a preliminary drawing and they are still throwing out ideas. Their two main goals are to isolate the lobby from the general public and to be HIPAA compliant.
- They asked if the commissioners would be able to stop by today and do a walk thru of the local facility. All three commissioners will stop by today between this regular meeting and the hospital meeting this afternoon.
- Denise asked which fiscal year they are planning on doing the remodel. Maggie said they are planning on starting the next fiscal year as the budgets have been set for the current year. Maggie also explained how they have worked out expenses with other counties. One example, they pay for the cost of renovations in exchange for the rent on the building space.

Other:

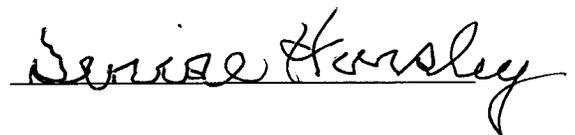
- Commissioner Mathews moved to pay the claims for FY2017 in the amount of \$658.05, claims for FY 2018 in the amount \$176,283.05, and payroll claims in the amount of \$416,866.61, and to approve the minutes of November 27, 2017, as amended. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to add the Caribou Memorial Hospital and the Southeastern District Health Department to the agenda. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to set the rate to 25 cents per digital image for the county to transfer an image for title companies. Commissioner Somsen seconded the motion. Motion carried.
- The meeting adjourned at 01:35 p.m. The Caribou County Board of Commissioners will meet January 8, 2018, at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley



Phil Christensen



Denise Horsley

Approved Payment of Bills

	11-Dec-17	Payroll
Current Expense	\$ 658.05	
Indigent		
Road & Bridge		
Special Highway		
Justice		
Consolidated Election		
Weed Control		
Solid Waste		
Reappraisal		
Health		
Hospital M&O		
Ambulance		
Parks & Recreation		
Tort		
County Fair		
County Court Facility		
District Court		
Court Services		
Juvenile Justice		
Veteran's Memorial		
Mineral Leasing		
PILT		
City of Soda Springs		
City of Bancroft		
City of Grace		
Bancroft Cemetery		
Central Cemetery		
Fairview Cemetery		
Freedom Cemetery		
Grace Cemetery		
Lago Cemetery		
Lava Cemetery		
Lund Cemetery		
Thatcher Cemetery		
Turner Cemetery		
School District #148		
School District #149		
School District #150		
School District #21		
Grace Free Library		
Waterways		
Tax Deed Excess Funds		
Farmers Land & Irrigation LID		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Water District		
Court Trust		
Centennial Trust		
College Trust		
Treasurer's Trust		
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust		
911 Trust		
Public Safety Trust		
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Vessel Account		
Grand Total	\$ 658.05	

FY 2017

Approved Payment of Bills			
	11-Dec-17	Claims	Payroll
Current Expense		\$ 21,942.81	
Indigent		\$ 5,747.59	
Road & Bridge		\$ 121,952.11	
Special Highway			
Justice		\$ 10,648.87	
Consolidated Election			
Weed Control		\$ 634.87	
Solid Waste		\$ 6,092.16	
Reappraisal			
Health		\$ 1,063.03	
Hospital M&O			
Ambulance		\$ 2,043.81	
Parks & Recreation		\$ 13.47	
Tort			
County Fair			
County Court Facility			
District Court		\$ 673.14	
Court Services			
Juvenile Justice		\$ 357.61	
Veteran's Memorial			
Mineral Leasing			
PILT		\$ 53.00	
Idaho State Treasurer			
School District #148			
Central Cemetery			
Fairview Cemetery			
Freedom Cemetery			
Grace Cemetery			
Lago Cemetery			
Lund Cemetery			
Thatcher Cemetery			
Turner Cemetery			
School District #149			
School District #150			
City of Soda Springs			
City of Bancroft			
City of Grace			
Bancroft Cemetery			
Lava Cemetery			
Grace Free Library			
TV Translator			
Caribou County Solid Waste			
Bailey Creek Fire District			
Freedom Fire District			
Waterways			
Tax Deed Excess Funds			
Farmers Land & Irrigation LID			
Bailey Creek Fire District			
Freedom Fire District			
Auditor's Trust			
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Water District			
Court Trust		\$ 124.29	
Centennial Trust			
College Trust		\$ 2,300.00	
Treasurer's Trust		\$ 645.83	
ID Trust			
Concealed Weapon's Trust			
Motor Vehicle Trust			
911 Trust		\$ 1,722.43	
Public Safety Trust		\$ 268.03	
Weed Control Trust			
Drug Court Trust			
Youth Court Trust			
Vessel Account			
Grand Total		\$ 176,283.05	\$ 416,866.61

FY 2018