

**COMMISSIONER MEETING OF October 22, 2018**

The Caribou County Commissioners met in regular session on October 22, 2018 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, Public Safety Director Eric Hobson, Landfill Supervisor Jayson Lower, Chief Deputy Matthew Galloway, Indigent Director Donna Ledbetter, IT Supervisor Jacob Farnes, Terri Stephens, Shalayne Bartschi, Jeff Cundick, Kyle Free, Bryan Fuell, and Jared Ricks.

The meeting opened with the pledge of allegiance and prayer.

**Kim Spencer/Brett Barfuss, Road and Bridge:**

- Kim asked the Commissioners to put a motion on record to purchase a new pickup. Commissioner Somsen motioned to purchase a new 2019 Ford F-250 diesel crew cab pickup for the Road and Bridge Department in the amount of \$45,490.00 which includes a trade in value of \$4,000 for a 2010 Ford pickup with 195,000 miles. Commissioner Mathews seconded the motion. Motion carried.
- Kim will be splitting the crew into 2 shifts starting on November 5 for the winter months.
- Kim was told the Chippy Creek project will not be underway until mid-November. The bridge won't be complete until the beginning of October.
- Kim asked if they want to look for a used crusher or contract it out. Kim is hearing that we are looking at over a million for a reconditioned crusher without a stacker. The Commissioners said to put it up for bid and go from there.
- Kim will place an ad notifying the public that we will be accepting bids for rock crushing. The bid will close on November 16.

**Shalayne Bartschi, Caribou County Senior Citizens:**

- Shaylane presented the last two quarters financial reports.
- Shaylane said they made \$7,000 on the golf scramble.
- They recently received a \$5,000 grant from Union Pacific Railroad and \$2,000 from the food bank. She explained that the grant that they received from the railroad is a hard one to get. It typically goes to museums.
- She said the stairs are still a high priority. If her budget allows, she may have new lighting installed as well.

- They have selected a roofing company out of Logan to do the roof on the Senior Citizens building. They are planning to start construction on November 12. They have been told that the project should be completed in less than 30 days.
- She asked if the county is still willing to take debris from the project at no cost to them. The Commissioners said that they have no problem with not charging her. She asked if equipment could be placed on site for them to put the debris in while they are working. Commissioner Mathews said Carl Toupin might have something she could use. The Commissioners said they will also ask Jayson Lower to get in contact with her to see how he can help.

**Eric Hobson, Public Safety:**

- Eric presented the final draft from Ada County on the radio contract with Motorola. There is a dispute resolution clause that states if a disagreement goes to the Radio County Board, we can send a representative. If the Ada County Commissioners are handling the disagreement, our commissioners can also be involved in the process. Doug has reviewed the contract.
- Commissioner Mathews motioned to enter into the contract between Ada County and Caribou County for consultation of costs for software upgrades on the master site and the owner site for South West Idaho Wireless Integrated Network. Commissioner Somsen seconded the motion. Motion carried.
- Eric asked the Commissioners if he should organize with ICRMP the online training for the county to qualify for the discount on our annual premium. The Commissioners said that the employees can make time to do the online training. The discount was large enough that we should do what needs to be done to qualify for it. Eric explained that for the typical employee, it should only take 30 minutes or less.
- Eric explained the topics change every year. They always require an additional drivers training in addition to the workplace topic.

**Jayson Lower, Landfill:**

- They will be conducting tests on the wells tomorrow. This is the standard six-month test.
- Jayson is concerned about tonnage. He asked the Commissioners what option they have decided on for crushing material. They said the best option at this time would be to have someone crush the material for us. Kim Spencer is having problems with his crusher and won't be able to crush it.

**Kyle Free, Jeff Cundick, Bryan Fuell/BLM & Forest Service:**

- Jeff explained that the Bureau of Land Management wants to coordinate with the county on the current applications that they are working on with the local phosphate mining companies.
- He explained why the Bureau of Land Management plays such a big role with our local phosphate mining. They currently have 85 permits out there.
- These permits require the companies to put together a mine plan. He agrees with the current process in place because it gets the public involved. He said the goal is to come to a resolution with the public after the environmental study is complete.
- They spoke with the public in 2015 on the Simplot proposal for the East Smokey Canyon Mine.
- He asked the Commissioners to review the documentation and inform him of any issues that they notice. He said they have a strong voice within our county.
- Commissioner Somsen said that Simplot explained to them that their NEPA documentation is very lengthy. He agreed that they are long and detailed and more often than not companies need to hire a professional to review them. He understands their frustration.
- Kyle explained that the proposed expansion for Simplot would add 3 years to the mine life. They estimate that they will be mining there for the next 14 years.
- Commissioner Somsen asked how often the leases are renewed. He said they readjust the terms once every 20 years.
- Commissioner Somsen asked if they are not complying, how is that handled. Kyle explained that they perform inspections every year and if they are not being compliant to the terms, they will discuss that with the company.

**Matthew Galloway, Chief Deputy Sheriff:**

- Commissioner Mathews motioned executive session @ 10:38 a.m. pursuant to I.C. 74-206(b). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 10:51 a.m. Commissioner Somsen seconded the motion. Motion carried.

**Donna Ledbetter, Indigent:**

- On Case 1998-22, Donna asked the Commissioners to sign the form to release the standard liens. This is the case that they allowed the payoff of \$4,000. Donna has received \$4,000 from the title company.

- Donna has received four new cases 2019-01 thru 2019-04. She asked the Commissioners to sign the standard liens for all of them. Two of these cases are on the same applicant.

**Jared Ricks, Public Defender Commission:**

- Jared wanted to ask the Commissioners if they have any comments that they would like passed on about the proposed workload standards.
- He explained that the AVA standards were established in the 1970's. The current studies are similar to those that were done at that time.
- 210 felonies are the standard in the workload study. The Sunset Clause explains that workload studies should never remain static.
- Doug Wood explained that comparing all the counties in Idaho doesn't make sense. You also have to take into account the style of the judges.
- Commissioner Mathews asked why it is assumed that defendant is indigent. They should have to prove that they are in fact indigent.
- Jared explained that there is flexibility for the counties on assigning a public defender. In some of the other counties, an application is filled out in the jail and it is forwarded to the court. The judge can review and determine who is indigent.
- Commissioner Somsen said that it seems like the judge should be able to handle the first appearance without an attorney being present.
- Jared asked Doug Wood if he has reviewed the Roth Gary decision. He said it would help him understand why Idaho has the standards that it has.
- Jared said that he realizes that our current public defender has concerns with first appearances and the current workload study.

**Jacob Farnes, Terri Stephens, IT:**

- Terri got the invoice from MCCI for the software for the jail. Terri doesn't have enough in her 2018 budget to cover the cost. She will have to pull the funds out of the IT 2019 budget instead.
- Commissioner Somsen motioned to take \$11,225.12 of the 2019 budget for the LaserFiche software addition and support. Commissioner Mathews seconded the motion. Motion carried.

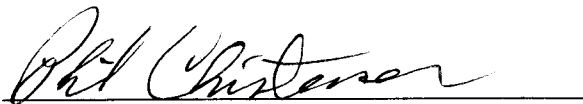
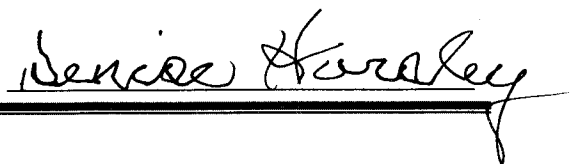
- Commissioner Somsen asked Terri how the new website is coming along. She said they are really close to having it completed. She had to put it aside for a while to get her part of Odyssey done.
- Jacob would like to implement a requirement that employees change their passwords every 3 months. This is a recommendation made by the Federal Bureau of Investigation. He wanted to hear feedback from the Commissioners. Commissioner Somsen said every 3 months seems somewhat extensive. Jacob said the Commissioners could be less often where they aren't logging into the county server daily.
- Commissioner Somsen asked Jacob and Terri to present a proposal in a future meeting.
- Commissioner Somsen motioned to purchase ARGIS desktop license for \$8,910 from the GIS budget. Commissioner Mathews seconded the motion. Motion carried.

**Other:**

- Commissioner Mathews moved to pay the claims in the amount of \$204,062.34 FY2018 and \$233,177.12 for FY2019, and payroll claims in the amount of \$308,252.61 and to approve the minutes of October 9, 2018, as presented. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to approve the current list of vendors that have approved beverage licenses to renew for 2019. Commissioner Somsen seconded the motion. Motion carried.
- Certificate of Residency/Affidavit were presented to the Commissioners for Approval. The following students are taking course through Idaho Jr. Colleges, Sophomores: Hiram Lau, Seniors: Kellie Medina, Katie Sims, Chelsea Wistisen, Cassidy Corta. Commissioner Somsen made the motion to approve the Certificate of Residency/Affidavit. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Somsen motioned to approve \$4,855.73 towards the purchase of network software and storage in the Prosecutor's Office. Commissioner Mathews seconded the motion. Motion carried.
- The meeting adjourned at 11:35 a.m. The Caribou County Board of Commissioners will meet November 13, 2018 at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley

FY 2018

Approved Payment of Bills

	22-Oct-18	Payroll
Current Expense	\$ 24,219.48	
Indigent	\$ 1,663.99	
Road & Bridge	\$ 29,155.19	
Special Highway		
Justice	\$ 36,835.67	
Consolidated Election		
Weed Control	\$ 702.09	
Solid Waste	\$ 34,572.81	
Reappraisal	\$ 12,939.18	
Health		
Hospital M&O		
Ambulance	\$ 15,606.31	
Parks & Recreation	\$ 92.13	
Tort		
County Fair		
County Court Facility		
District Court	\$ 399.97	
Court Services		
Juvenile Justice	\$ 151.01	
Veteran's Memorial		
Mineral Leasing	\$ 4,318.30	
PILT	\$ 41.58	
City of Soda Springs		
City of Bancroft		
City of Grace		
Bancroft Cemetery		
Central Cemetery		
Fairview Cemetery		
Freedom Cemetery		
Grace Cemetery		
Lago Cemetery		
Lava Cemetery		
Lund Cemetery		
Thatcher Cemetery		
Turner Cemetery		
School District #148		
School District #149		
School District #150		
School District #21		
Grace Free Library		
Waterways		
Tax Deed Excess Funds		
Farmers Land & Irrigation LID		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust		
Adult Probation Fee	\$ 19.00	
Diversion Education Trust		
Juvenile Housing Trust		
Water District		
Court Trust	\$ 35.00	
Centennial Trust		
College Trust		
Treasurer's Trust	\$ 15,533.31	
ID Trust		
Concealed Weapon's Trust	\$ 228.00	
Motor Vehicle Trust	\$ 24,490.20	
911 Trust		
Tax Deed Excess Funds	\$ 3,059.12	
Public Safety Trust		
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Vessel Account		
<b>Grand Total</b>	<b>\$ 204,062.34</b>	

Approved Payment of Bills

	22-Oct-18	Payroll
Current Expense	\$ 14,875.31	
Indigent		
Road & Bridge	\$ 28,269.09	
Special Highway		
Justice	\$ 2,408.15	
Consolidated Election	\$ 5,714.50	
Weed Control	\$ 546.59	
Solid Waste	\$ 41,853.60	
Reappraisal	\$ 4,219.99	
Health	\$ 16,881.50	
Hospital M&O		
Ambulance	\$ 2,398.35	
Parks & Recreation	\$ 195.00	
Tort	\$ 77,708.50	
County Fair	\$ 2,000.00	
County Court Facility		
District Court	\$ 3,999.42	
Court Services		
Juvenile Justice	\$ 41.01	
Veteran's Memorial	\$ 5,000.00	
Mineral Leasing		
PILT	\$ 16,497.61	
City of Soda Springs		
City of Bancroft		
City of Grace		
Bancroft Cemetery		
Central Cemetery		
Fairview Cemetery		
Freedom Cemetery		
Grace Cemetery		
Lago Cemetery		
Lava Cemetery		
Lund Cemetery		
Thatcher Cemetery		
Turner Cemetery		
School District #148		
School District #149		
School District #150		
School District #21		
Grace Free Library		
Waterways		
Tax Deed Excess Funds		
Farmers Land & Irrigation LID		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust	\$ 120.00	
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Water District		
Court Trust		
Centennial Trust		
College Trust		
Treasurer's Trust	\$ 4,000.00	
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust	\$ 28.50	
911 Trust		
Tax Deed Excess Funds		
Public Safety Trust	\$ 6,420.00	
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Vessel Account		
<b>Grand Total</b>	<b>\$ 233,177.12</b>	<b>\$ 308,252.61</b>

FY 2019

**CARIBOU COUNTY COMMISSIONER'S AGENDA**

**Date: 10/22/2018**

<b>Time</b>	<b>Name of Person/Party</b>	<b>Concerning</b>
9:00 AM	Bills & Minutes	Action Item
9:15 AM	Kim Spencer	Road & Bridge /Purchase Pick-up
9:30 AM	Shalayne Bartschi	Quarterly Reports Senior Citizens Center
9:45 AM	Eric Hobson/Larry Weaver	EMS & Fire/ Sign Ada Contract Action Item
10:00 AM	Jayson Lower	Landfill
10:15 AM	BLM/ Forest Service - Kyle Free	East Smokey Expansion/ Smokey Canyon Mine
10:30 AM	Matthew Galloway Chief Deputy	Sheriff/ Executive Session Action Item
10:45 AM	Donna Ledbetter	Indigent
11:00 AM	Dennis Wilkinson/Justin Lish	Executive Session
11:15 AM	Dennis Wilkinson/Justin Lish	Executive Session
11:30 AM	Dennis Wilkinson/Justin Lish	Executive Session
11:45 AM	JAIL INSPECTION	
NOON	LUNCH	
1:00 PM	Jared Ricks	Public Defender Commission
1:15 PM	Terri Stephens	Laserfiche for Sheriff Action Item
1:30 PM		
1:45 PM		
2:00 PM		
2:15 PM		
2:30 PM		
2:45 PM		
3:00 PM		
3:15 PM		
3:30 PM		
3:45 PM		
4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

**OTHER BUSINESS: Executive Session I.C. (74-206) All Action Items**

Certificate of Residency approvals

Approve Beverage Licenses 2019

Sign Bonneville County Agreement

P&Z Member

Sign E 911 Grant

The board of commissioners may go into executive session pursuant to Idaho Code. Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.