

APPROVED

COMMISSIONER MEETING OF October 10, 2017

The Caribou County Commissioners met in regular session on October 10, 2017 at 9:00 a.m. Those in attendance were Phil Christensen, Commission Chair, Phil Christensen, Mark Mathews, and Bryce Somsen, Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander Caribou County Attorney Doug Wood, Road and Bridge Supervisor Kim Spencer, Building Inspector Blake Poulsen, Landfill Supervisor Jayson Lower, Caribou County Sheriff Office Matthew Galloway, Public Safety Director Eric Hobson, EMS Supervisor Larry Weaver, Caribou County Treasurer Angie Mendenhall, Indigent Director Donna Ledbetter, Jackie Bartlome, Wayne Bredehoft, Alan Skinner, Brent Madsen, Ron Meyers, Bruce Olenick, and Dennis Duehren.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer/Brett Barfuss, Road and Bridge:

- The shed is in and they will get it wired and insulated in the next couple of weeks.
- Snow removal was \$1744 per mile last year. 9,647 man hours were spent doing snow removal.
- Total man hours were comparable to the year prior. Last year total was 44,733 hours.
- The hours spent at the hospital addition for the entire Road and Bridge crew was 1,369.
- Denise spoke to one of the contractors about removing all the silica sand that the crew brought in. He said the engineer decided they didn't want the silica sand where it was placed, but they are planning on using it on a different part.
- Commissioner Somsen asked about how many truckloads of silica sand were hauled to the hospital project. Kim said it was approximately 7500 to 8000 yards. They also hauled 1300 yards of grass out.
- Commissioner Mathews asked about the Fish Hatchery Road project. Kim said they still need to put a culvert in at the canal crossing.
- Commissioner Somsen asked how the Clemens Hill project is coming along. They are hoping to have it completed next week. They ended up putting in 90 cement blocks.

Randy Stephens, Courthouse Maintenance:

- The contractors upstairs were going to start texturing today, but they ran into some issues. The break room floor is sagging over an inch. Randy asked if he can have them fix this. The commissioners all agreed that this needs to be fixed.
- Randy said he may have some comp time on his timesheet while the project is underway. Commissioner Somsen said that is fine as long as it is within reason.

Blake Poulsen, Building Department:

- Blake reported that everything seems to be going good. He is still trying to get everything caught up.
- He has a few new permits that he is working on.
- He has plans to attend a meeting in January and will ask around to find someone to fill in for him when he is on vacation.
- He asked if he could work 32 hours rather than 30 hours when that time comes. Denise said she would review the budget and see if that would be an option.
- He is currently helping the City of Soda Springs with the hospital project and the new motel.
- Commissioner Christensen asked Blake to prepare a quarterly report going forward to present to the commissioners. The report should include total value and how many permits have been issued during that quarter and what type of structure they were issued for.

Jayson Lower, Landfill and Bruce Olenick/DEQ

- Bruce appreciates us asking them for help. He also likes that Jayson is looking towards the future.
- Bruce said the main goal is to be proactive as this is what the taxpayers expect.
- Bruce said to think about all the pros and cons of keeping our facility local or sending our waste to a bigger facility. Some counties are now transporting their waste to a bigger facility.
- Another important factor that Bruce says you need to consider is population growth.
- Bruce explained that we are very close to surpassing our daily max of 20 tons.
- Bruce said if a new landfill site is established, it would certainly be better economically to line it in stages.
- When considering a future landfill site, Bruce said the relative risk should be low. You don't want to place it where it could interfere with drinking water.
- Jayson asked Bruce to explain to the commissioners what happens if we go over our daily limit. Bruce explained the DEQ will write us a letter that will establish a time frame for our proposed options. They will want us to have a plan in place. They will also ask for a landfill closure date on our existing landfill.
- Commissioner Mathews said if we were to start transferring waste out then we won't have to cap and close the cell. Bruce said that is correct as long as we are under the 20 tons per day.
- Commissioner Christensen asked Bruce's opinion on having a winter landfill at the existing site and a summer landfill at Woodall as an example. He said that lining them could be negotiable; however, the 20 tons per day between the two landfills would still apply.

Matthew Galloway, Caribou County Sheriff:

- They are hoping to have the firewall issue resolved by the end of the year.
- Commissioner Somsen asked if any of the new vehicles have arrived. Galloway said they are not expecting them until November or later.

Eric Hobson/Larry Weaver, EMS & Fire:

- They are starting an EMT class soon. Idaho is now allowing minors 16 or older to be licensed as EMT's to run on an ambulance.
- They have an application that came in from a minor and wanted to get the commissioners permission to let the individual take the class.
- Larry explained that the parents will have to sign a waiver. Also, the minors will not be driving county owned vehicles.
- Doug Wood asked if other counties are allowing minors. Doug's biggest concern would be mostly with liability issues like PTSD. Larry and Eric are aware of a couple counties that are allowing them. One county is offering an EMT class in their high school.
- Commissioner Somsen asked what Larry and Eric think about the situation. Eric said he is 50/50. Larry said it would be a good start for individuals interested in the medical field.
- The commissioners said as long as the waivers are signed, they feel the individuals should be able to take the class.
- 2 years ago they did a class and spoke to the commissioners about allowing county employees to be a part of the class and have the opportunity to leave from work if needed. The classes are at night so hopefully it wouldn't interfere too much with most employees work schedule. The commissioners said they will still allow that.
- Commissioner Mathews motioned to convene to executive session at 10:55 A.M pursuant to I.C. 74-206(a). Commissioner Somsen seconded the motion. Motion carried. Commissioner Somsen motioned to reconvene to regular session at 11:05 A.M. Commissioner Mathews seconded the motion. Motion carried.

City/County:

- Alan Skinner said the City of Soda Springs has nothing to report.
- City of Grace is doing a lot of work by the fairgrounds. They are waiting to hear back on a grant. The roll and gutter may be going in next year. It will be one block of roll and gutter. LTAC requires everything be engineered prior to excess funds coming in. There will be no sidewalk.
- Mayor Barthlome asked why there are not any cinders on the roads at the landfill. There were several people stuck when the road was wet. Commissioner Mathews said he will find out what was going on. Jackie said there were parts of the road that had 4 to 6 inches of mud.
- Commissioner Mathews asked Alan about the Caribou County Senior Citizens building. Alan said he is helping them out with some of the bidding on their remodel.
- Alan explained that the roof is in bad shape. They received a bid for the roof that Alan advised them to reject.
- They are considering having an engineer look at the design and put it out for bid again next spring.

- Alan doesn't think the approved grant will expire by next spring. However, the engineering costs may not qualify under the grant.

Brent Madsen:

- Mr. Madsen has met all the requirements required by Planning and Zoning to proceed with his subdivision.
- Mr. Madsen presented a drawing of the preliminary plat.
- The subdivision will consist of 6 lots. The subdivision is directly west of Helena Chemical which is south of Grace.
- Commissioner Mathews asked if the road has winter maintenance. Mr. Madsen said it does not right now. There are signs that state no winter maintenance on both ends of the road.
- Mr. Madsen asked how snow removal will be handled. Kim Spencer explained to Mr. Madsen that when 50% of the homes in the subdivision are occupied, the county will provide snow removal at no charge. Commissioner Somsen explained that the road also has to meet all county specs going in and out of the subdivision.
- Mr. Madsen said he is having his attorney place a statement on the restricted covenants for the final plat that the homeowners will be responsible for the cost of the snow removal until 3 homes are occupied. Brent will be the manager that will bill the homeowners for the snow removal.
- Kim explained that there is a half mile minimum for snow removal which would be between \$850 to \$900 per year.
- Mr. Madsen will not be selling any lots this year, his main focus will be constructing the road.
- Mr. Madsen explained that this property is already zoned as high density so a variance will not be brought to the commissioners. The property is located in the impact area.
- Kim pointed out that 3 homes have to be occupied, not just built to meet the 50% requirement.
- Denise asked if he has all the required letters from Grace School District, Health Department and the Sheriff Department. He said he does and has forwarded them to Krista with Planning and Zoning. He said all 5 letters have been given to her.
- Commissioner Somsen made the motion that Caribou County will provide snow removal and road maintenance at the Madsen Subdivision in the Grace impact area with the requirement that 3 homes are occupied and the road meets all county specs. Mr. Madsen will be responsible until 3 homes are occupied and road meets all county specs. The county will charge Mr. Madsen \$850 yearly for snow removal on Cinder Pit Rd until the occupancy requirement is met. Commissioner Mathews seconded the motion. Motion carried.
- Kim told Mr. Madsen he will have to inspect the base, pit run, and the top. He will need to see each step.
- Mr. Madsen asked if once the road is approved does he then file for his final plat? Doug Wood said that is correct, he is working on a preliminary plat until the road is approved by the county.

- Mr. Madsen said he is waiting to hear back from Intermountain Gas on how much it will cost to run natural gas from Hwy 34. If the cost is out of his budget, the homes will more than likely be heated with propane.

Ron Meyers:

- Ron would like the commissioners support to place a building on top of Woodall.
- Kim bought a repeater a few ago when they found out there was a site available on top of Woodall for communication at Slug Creek, Dry Valley etc...
- Simplot ended up giving Silver Star rights to that sight.
- He has been hoping an opportunity would become available to get the repeater placed for Kim. He has now been presented with a great opportunity.
- Ada County ended up with some extra repeaters that they gave to the Idaho Education Department. He was contacted by someone to see if Bear Lake School District would want one. Ron told this individual that Soda Springs School District might be interested as well. The state will give the school district the repeater and pay 50% of the installation and programming. Molly at the Soda Springs School District was very much in favor of this idea.
- Ron contacted Chad Gentry at Simplot and he had no problem with Ron placing the repeater for the school district on Woodall. The building placed for the repeater would be wired to Simplot's power. Chad was in approval of all the details.
- He has been doing some work for Monsanto and they ended up with an extra building that is currently not being used. He asked Monsanto if they would like to donate that building to the county. They were in favor of donating the building.
- The only cost would be having Kim haul the building to the site and have an electrician wire the building.
- Commissioner Somsen asked Eric Hobson if Search and Rescue could ping off this site as well. Eric said yes.
- Commissioner Somsen said we should put in our own meter at the site.
- Ron believes several county entities could benefit from this and he feels we should move on this really quick.
- Commissioner Christensen asked what type of building Monsanto is willing to donate. Ron explained that it is a 10x10 Tuff Shed. He recommends that it be insulated. It has metal on the roof and walls. It also has a few shelves in it.
- Commissioner Somsen asked if it would be placed right next to the Silver Star repeater site. Ron didn't think it would have to be. He said it could be placed more on the north end.
- There is equipment available that several entities could go in together on the price. The equipment is known as a combiner, it combines all the different repeaters into one antennae. Then you only have to use two antennae, one to transmit and one to receive.
- The commissioners all agreed that this sounds like a great idea and to proceed with the process.

- Commissioner Somsen asked if a concrete foundation would be needed. Ron said that is a factor that will have to be considered. The building will need to be anchored somehow to the ground.
- Ron will continue to work with Kim.

Donna Ledbetter, Indigent:

- Donna has been asked if a reduction can be made on a 1996 case if they agree to pay the account off.
- Denise explained that the least we could accept is 75% as this was a catastrophic case. Commissioner Christensen reviewed the payment history and said it was excellent and he would have no problem with a reduction.
- Commissioner Mathews made the motion to accept 75% of remaining balance owing on Case 1996-14. Commissioner Somsen seconded the motion. Motion carried.

Dennis Duehren, Forest Service:

- He has found a file on Crow Creek Rd. In 1981, a formal right of way was recognized with the county.
- He is here today to discuss Lower Valley Energy's proposal to place a natural gas pipeline that will effect Crow Creek Road.
- The scale to the map shows they will be parallel to the road most of the way, but that is yet to be determined.
- Dennis stated that Lower Valley Energy gave him the message that Caribou County is responsible for all the permitting and they don't need to deal with the Forest Service. He said of course they need to be involved since this pipeline will be going thru the forest.
- Dennis said he feels that both Caribou County and the Forest Service need to be equally involved with this process.
- Commissioner Somsen asked if they will be required to perform a NEPA on this project. Dennis said they will because it crosses general forest service lands.
- Dennis said Lower Valley is wanting a 50 foot construction zone where they are crossing forest service, not 12 feet off the side of the road. They are going to be exceeding the right of way in some places.
- Dennis said at no time of this project should the road be blocked off to traffic, it is too busy of a road. They told him they might have the road closed for multiple months. He said it needs to be at least a one lane road at all times.
- Dennis referred to the 1986 ordinance that states a 50 foot right of way. Kim said in 2011, the state established a 55 right of way.
- Kim asked what their requirement is on depth. Dennis thought they were going to be 3 or 4 feet deep. Kim explained that Lower Valley Energy thought they only had to be 18 inches deep, but we told him at least 36 inches.
- Dennis announced his retirement date as December 30 of this year.

- Commissioner Mathews asked about the Ant Canyon Rd. Kim said we have bladed up to the turn that goes back to Cheatbeck. Kim said 100 loads of pit run have been hauled there. Dennis said we should be doing the work up to the county line. Kim asked if we can have the gravel that is in Cheatbeck. Dennis said yes we can. Kim said they would like to smooth out South Ant Rd next summer.

Other:

- Commissioner Mathews moved to pay the claims for FY2017 in the amount of \$355,927.42, and claims for FY2018 in the amount \$24,310.88, and payroll claims in the amount of \$187,228.22, and to approve the minutes of September 25, 2017, as amended. Commissioner Somsen seconded the motion. Motion carried
- Certificate of Residency/Affidavit were presented to the Commissioners for Approval. The following students are taking course through Idaho Jr. Colleges. Post-Secondary: Efrain Velazques. Commissioner Mathews made the motion to approve the Certificate of Residency/Affidavit. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Somsen moved to approve the amended tax levies based on each \$1.00 of market valuation. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Mathews motioned to convene to executive session at 2:14 p.m in pursuant to I.C. 74-206(a). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews motioned to convene to regular session at 2:36 p.m. Commissioner Somsen seconded the motion. Motion carried.
- The meeting adjourned at 02:35 p.m. The Caribou County Board of Commissioners will meet October 23, 2017, at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley



Approved Payment of Bills

	10-Oct-17	Payroll
Current Expense	\$ 169,673.93	
Indigent	\$ 30,943.40	
Road & Bridge	\$ 58,589.96	
Special Highway		
Justice	\$ 37,525.93	
Consolidated Election		
Weed Control	\$ 164.00	
Solid Waste	\$ 2,184.11	
Reappraisal	\$ 9,572.22	
Health	\$ 1,070.80	
Hospital M&O		
Ambulance	\$ 20,278.97	
Parks & Recreation		
Tort		
County Fair		
County Court Facility		
District Court	\$ 4,463.20	
Court Services		
Juvenile Justice	\$ 1,839.01	
Veteran's Memorial	\$ 64.20	
Mineral Leasing		
PILT	\$ 15.00	
City of Soda Springs		
City of Bancroft		
City of Grace		
Bancroft Cemetery		
Central Cemetery		
Fairview Cemetery		
Freedom Cemetery		
Grace Cemetery		
Lago Cemetery		
Lava Cemetery		
Lund Cemetery		
Thatcher Cemetery		
Turner Cemetery		
School District #148		
School District #149		
School District #150		
School District #21		
Grace Free Library		
Waterways	\$ 447.18	
Tax Deed Excess Funds		
Farmers Land & Irrigation LID		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust	\$ 5,000.00	
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Water District		
Court Trust		
Centennial Trust		
College Trust		
Treasurer's Trust	\$ 1,479.85	
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust		
911 Trust	\$ 11,043.43	
Public Safety Trust	\$ 345.84	
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Vessel Account		
Soft Costs and Video Arraignment	\$ 1,226.39	
Grand Total	\$ 355,927.42	\$ 187,228.22

2017

Approved Payment of Bills

	10-Oct-17	Payroll
Current Expense	\$ 11,277.21	
Indigent		
Road & Bridge	\$ 1,630.16	
Special Highway		
Justice		
Consolidated Election	\$ 5,494.50	
Weed Control		
Solid Waste		
Reappraisal	\$ 4,200.00	
Health		
Hospital M&O		
Ambulance	\$ 95.00	
Parks & Recreation	\$ 195.00	
Tort		
County Fair		
County Court Facility		
District Court	\$ 330.00	
Court Services		
Juvenile Justice		
Veteran's Memorial		
Mineral Leasing		
PILT		
City of Soda Springs		
City of Bancroft		
City of Grace		
Bancroft Cemetery		
Central Cemetery		
Fairview Cemetery		
Freedom Cemetery		
Grace Cemetery		
Lago Cemetery		
Lava Cemetery		
Lund Cemetery		
Thatcher Cemetery		
Turner Cemetery		
School District #148		
School District #149		
School District #150		
School District #21		
Grace Free Library		
Waterways		
Tax Deed Excess Funds		
Farmers Land & Irrigation LID		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust		
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Water District	\$ 1,033.79	
Court Trust		
Centennial Trust		
College Trust		
Treasurer's Trust		
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust		
911 Trust	\$ 55.22	
Public Safety Trust		
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Vessel Account		
Soft Costs and Video Arraignment		
Grand Total	\$ 24,310.88	

2018

CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 10/10/2017

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge
9:30 AM	Randy Stephens	Courthouse Maintenance
9:45 AM	Blake Poulsen	Building Department
10:00 AM	Jayson Lower & Bruce Olenick (DEQ)	Landfill
10:15 AM		
10:30 AM	Kelly Wells	Sheriff
10:45 AM	Eric Hobson / Larry Weaver	EMS / Fire
11:00 AM	City/County Meeting	
11:15 AM		
11:30 AM	Brent Madsen	Subdivision
11:45 AM		
NOON	LUNCH	Republican Meeting
1:00 PM		
1:15 PM	Donna Ledbetter	Indigent
1:30 PM	Ron Meyers	Communication Building on Woodall
1:45 PM	Dennis Duehren	Forest Service
2:00 PM		
2:15 PM		
2:30 PM		
2:45 PM		
3:00 PM		
3:15 PM		
3:30 PM		
3:45 PM		
4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. (74-206)

L1 Changes

Certificate of Residency

The board of commissioners may go into executive session pursuant to Idaho Code. Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.