

COMMISSIONER MEETING OF August 27, 2018

The Caribou County Commissioners met in regular session on August 27, 2018 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, Public Safety Director Eric Hobson, EMS Supervisor Larry Weaver, IT Supervisor Jacob Farnes, Indigent Director Donna Ledbetter, Landfill Supervisor Jayson Lower, Caribou County Sheriff Kelly Wells, Chief Deputy Matt Galloway, Caribou County Treasurer Angie Mendenhall, Building Supervisor Blake Poulsen, Shannon Schultz, Lisa Barfuss and Justin Hatch.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer/Brett Barfuss, Road and Bridge:

- They lost the brakes on one of the graders. The disks came apart from overheating. The invoice will be arriving from Western States for approximately \$25,000.00.
- Kim explained that the Henry Cutoff Pit is up for lease with the Forest Service. He was not sure if he can sign to renew the lease or if the Commissioners need to sign in. They said that Kim can sign it. The lease explains the reclamation plan and states when they can work and when they cannot. Commissioner Mathews asked how long the lease is for. Kim said it is a 10-year lease.
- Commissioner Somsen asked Kim if he looked at the cattle guards that were discussed in the last meeting. Kim said that they repaired a couple of them, but he thought they looked like they had been damaged by a private vehicle not the Road and Bridge crew. He did not feel that the damage was very extensive.
- Commissioner Christensen said that he was contacted by the Chesterfield Historical Society. They requested that some gravel be delivered to their new restroom. Kim will contact the individual and find out for sure where he is talking about.
- Angie said that the Ant Canyon Road is getting rough between the first and second cattle guards.

Eric Hobson/Larry Weaver, EMS:

- Eric is getting some bids for the new ambulance. He has been communicating with two companies. He feels that Wheeled Coach is the best way to go. They are \$3000 lower than the other company and the ambulances arrives ready to go with decals.
- Commissioner Somsen motioned to accept the bid for a 2019 Chevrolet ambulance at the cost of \$151,830.00 from Wheeled Coach. Commissioners Mathews seconded the motion. Motion carried.

- The lease for Silver Star at Black Mountain is up for renewal again. Eric explained that this covers our notice of liability for county owned equipment that is in the building. Eric had Doug Wood review the documentation. The terms appear to be the same as the last time it was renewed.
- Commissioner Mathews motioned to renew the contract with Silver Star for the Black Mountain site on the same terms as previously agreed to. Commissioner Somsen seconded the motion. Motion carried.
- Eric has also been contacted by Idaho Power to renew the lease agreement for the Rabbit Hill facility. This is a shared site so the costs are split up between all the users.
- Commissioner Mathews motioned to renew the lease agreement with Idaho Power for the Rabbit Hill site. Commissioner Somsen seconded the motion. Motion carried.
- Ada County send a formal proposal on the 700 site. As previously mentioned, the first year will be close to triple what we have paid in the past, then the second year will be close to double what we have paid in the past. Eric further explained that the first year will be approximately \$107 per radio. Eric feels that the needs stated in the proposal are more than we will use, but they are not willing to negotiate any further.
- Commissioner Mathews asked why Bear Lake and Franklin counties are not on the list of users. Eric said that they opted out of using the 700 system. Chief Deputy Galloway said that some counties use Idaho State Police towers so they did not join the 700 system users.
- Sheriff Wells asked Eric if a good explanation has been provided on the reasoning behind the increase. Eric said that he was told the main reason for the increase is the need to upgrade the system.
- Doug Wood asked if the cost will go down if more people join the system. Eric said the costs will go down as radios are added.
- Eric will have Doug Wood review the proposal and the Commissioners can sign at the next meeting.
- Sheriff Wells said he can pull some funds out of the 911 funds to help with the cost. Eric double checked the figures and we have 238 radios. The first year will be \$24,514, which works out to be \$103 per radio, then the second year it will drop to \$14,518.00.
- Angie Mendenhall asked Eric when he is planning on paying for the new ambulance. He said it will probably be sometime in December of January. However, the grant funds of \$125,000 will come in much sooner than that.

Jacob Farnes, IT:

- Jacob has been taking inventory of equipment in the server room. He has also met with Chief Deputy Galloway and Sheriff Wells to see what their immediate needs are.
- He has found that our network system is failing every time we do a search. He is working on getting a new switch. The cost per switch is approximately \$400 and he needs to order several of them.
- He has noticed that the Sheriff's Office could use some new equipment in their workstations. They have a total of 10 workstations and the cost would be approximately \$1250 for each station.
- He was also told by our software vendor that he should be upgrading all our workstations to Windows 10. The cost to upgrade will be \$200 per workstation. He could spread this out over the next three budget years.
- Jacob explained that a request has been made to setup a workstation downstairs to run test data when we are implementing new software. Angie Mendenhall agreed that this is a good idea. She said when it is not being used it could be put in the storage room next to the conference room. The best way would be to have a station that can be moved easily.
- Commissioner Mathews suggested that he break this up with the most immediate needs and then do the rest later in the new budget year.
- Commissioner Mathews motioned to purchase 6 switches, upgrade 5 workstations and purchase a TV for the conference room for teleconferencing and training. The cost for these items should not exceed \$10,000. Commissioner Somsen seconded the motion. Motion carried.

Donna Ledbetter, Indigent:

- Donna is working on one new case. She asked the Commissioners to sign the standard lien for Case 2018-15.
- The Commissioners signed the standard lien.

Jayson Lower, Landfill:

- Jayson explained that they lost an a/c compressor on the Peterbilt. The cost to fix it is approximately \$1800. The compactor has also been having some issues.
- He is also still planning on placing an order for some posi shell for approximately \$23,000. He will order half soon and the other half after the new fiscal year starts.

Kelly Wells and Matt Galloway, Sheriff:

- Sheriff Wells wanted to address a rumor that the Sheriff's Office is not going to do any enforcements in Grace. He has not said that they won't do any enforcements in Grace.
- He wants to follow the best practice given from the State Attorney's Office.
- Sheriff Wells has met with the city council and has let them know what is going on. Commissioner Mathews said to make sure that things are not being misstated by his staff. Wells said that he has already spoken with his staff.
- Wells said he believes everyone understands that they will step in when they need to.
- Wells said they were awarded a fingerprint machine thru a grant. The grant is approximately \$18,000.
- Wells also explained that with the recent plane crash, they have come to realize that their communication needs improvement. They are planning on purchasing some portable radios. They have funds available in the search and rescue budget. The total cost will be approximately \$6500, could possibly be less.
- They also have enough in waterways left over to purchase 2 wave runners. The cost will be between \$20,000 to \$21,000 for both. Wells explained that they are quicker to deploy than the boat.
- The guardian software for the registered sex offenders needs to be updated. ICRMP has reimbursed fifty percent to other counties. This might be a possibility for us to be reimbursed as well. The total cost is approximately \$15,000.
- Commissioner Somsen motioned to purchase VHF portable radios for \$6500 or less and a new fingerprint machine to utilize the grant money. Also, purchase the guardian system for \$15,000 and the two Yamaha Wave Runners for up to \$21,000 for both of them. Commissioner Mathews seconded the motion. Motion carried.
- Wells asked to have a discussion about the proposal he had to hire a detective. He wanted to know how proposing something like this in the future should be handled. He further explained that this individual could help in other departments as well. This could help with the overtime issue and employees losing vacation time. Denise Horsley requested that Sheriff Wells come back during the public hearing to discuss this further since the next agenda item is a scheduled tax deed hearing.

Angie Mendenhall, Treasurer:

- Commissioner Somsen motioned to go into a tax deed hearing. Commissioner Mathews seconded the motion. Motion carried.
- Angie Mendenhall auctioned 2 parcels of land in Caribou Village Phase I.
- The first parcel started with a bid of \$988.79. Lot 34 Block 2 Caribou Village Subdivision Phase I. There was a total of 3 bidders with a bid count of 9 bids. The property sold for \$2600 to Randy Magee.
- The second parcel started with a bid of \$1112.09. Same 3 bidders with a bid count of 10 bids. The property sold for \$2600 to Chris and Mitzi Gonzalez.
- Commissioner Mathews motioned to reconvene to a regular meeting. Commissioner Somsen seconded the motion. Motion carried.

Justin Hatch, Extension Agent:

- Justin was hoping to get a newer vehicle thru a federal program at a reduced price, but it is looking like that is not going to be an option at this point.
- Justin said they still need a newer vehicle in the near future. He would prefer a truck because he has to drive into fields and backroads.
- Commissioner Mathews explained that they need to budget for a car in the 2020 fiscal year, but for now they could use the spare Ford F150 at the courthouse. It is no longer being used.
- Justin also asked how much he would be reimbursed for his cell phone. He said his current bill is approximately \$100, but he needs to add data. He thought 30-40% of the total bill would be a fair figure. Denise Horsley said to get the total bill amount after he adds the data he needs so a fair amount can be set at that time.
- Justin will also like to get a new desk. He got a bid of \$1800. Angie said her desk will be available after the remodel if he is interested. Justin said he would come take a look at her desk.

Public Hearing:

- Commissioner Somsen motioned convening to a public budget hearing. Commissioner Mathews seconded the motion. Motion carried.
- The Commissioners noticed the budget is higher than previously discussed. Denise Horsley explained that the line item in Road and Bridge for PERSI was incorrect by \$100,000.

- Sheriff Wells explained that the proposed budget would allow for a detective. He said the prosecutor could benefit from this position. He feels this position would be a huge asset to the county.
- Currently, their current overtime budget is sitting at 89% expended.
- The Commissioners said it would be okay to proceed with hiring a detective if Sheriff Wells feels that it is a necessity.
- The Commissioners have been told that we may have not budgeted enough for the hospital contract. Sheriff Wells said he would like to keep the medical staff local at the jail if possible. It has been working out well. He thinks the counseling services that they provide are helpful as well.
- Commissioner Mathews said the CEO of the hospital would like to meet with the department heads at the jail to discuss the contract.
- Commissioner Mathews motioned Resolution 2018-08 to adopt Caribou County budget funds for FY2019 in the amount of \$14,419,848.00. \$6,193,438.00 is from property taxes and \$5,850,960.00 is other revenue. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Somsen motioned to adopt Resolution 2018-09 to open FY2018 budget to add \$123,868.08 to the mineral leasing budget for unanticipated revenue. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Mathews motioned to reconvene to a regular meeting. Commissioner Somsen seconded the motion. Motion carried.

Blake Poulsen, Courthouse Maintenance:

- Lower Valley Energy wants to put in a substation close to Monsanto. They asked Blake if they need to get their own conditional use permit or if they can piggyback off of Bonneville Power since they already had one approved for the same project.
- The Commissioners all agreed that the process has already been done. They see no need to have Lower Valley Energy go thru the process again.

Shannon Schultz, Construction Services:

- Shannon said previously the plan was to start the Phase III of the courthouse remodel in October. The contractors are backed up and will not be able to do this in October. Everyone is over booked this year.

- He would like to get something set up for early Spring. The material costs are dramatically higher than when they did Phase II.
- He is estimating that this project will take 4 months. He would like to bid it out in December or January with a March or April start date.
- Angie Mendenhall said the later start date will work better for her anyway. She asked that her desks be ready when they move back in rather than move into the old desks and the new desks come later.
- The Commissioners said the new timeframe will be fine.

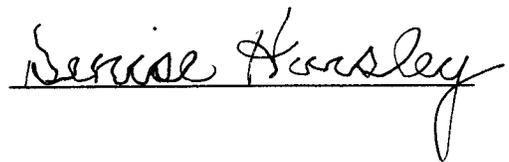
Other:

- The Commissioners were presented with and signed letters of support for The Soil Conservation District.
- Commissioner Mathews moved to pay the claims and remittances in the amount of \$384,804.78 and payroll claims in the amount of \$165,242.04 and to approve the minutes of August 13, 2018, as presented. Commissioner Somsen seconded the motion. Motion carried.
- The meeting adjourned at 01:35 p.m. The Caribou County Board of Commissioners will meet September 10, 2018 at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman



Attested: Denise Horsley



Approved Payment of Bills

27-Aug-18		Payroll
Current Expense	\$ 7,296.17	
Indigent	\$ 5,968.08	
Road & Bridge	\$ 30,955.93	
Special Highway	\$ 170,930.66	
Justice	\$ 23,328.35	
Consolidated Election		
Weed Control	\$ 7,589.92	
Solid Waste	\$ 6,867.25	
Reappraisal	\$ 7,989.29	
Health	\$ 759.79	
Hospital M&O		
Ambulance	\$ 5,756.14	
Parks & Recreation	\$ 420.44	
Tort	\$ 1,000.00	
County Fair		
County Court Facility		
District Court	\$ 2,601.17	
Court Services		
Juvenile Justice	\$ 277.94	
Veteran's Memorial		
Mineral Leasing		
PILT	\$ 1,608.77	
Idaho State Treasurer	\$ 120.00	
City of Soda Springs	\$ 55,545.20	
City of Bancroft	\$ 7,694.65	
City of Grace	\$ 12,246.71	
Caribou County Solid Waste	\$ 3,882.55	
Bancroft Cemetery	\$ 515.53	
Central Cemetery	\$ 326.19	
Fairview Cemetery	\$ 3,432.67	
Freedom Cemetery	\$ 89.03	
Grace Cemetery	\$ 1,261.87	
Lago Cemetery	\$ 396.12	
Lava Cemetery	\$ 2.74	
Lund Cemetery	\$ 84.77	
Thatcher Cemetery	\$ 229.00	
Turner Cemetery	\$ 180.80	
School District #148	\$ 5,389.92	
School District #149	\$ 264.35	
School District #150	\$ 10,862.22	
School District #21		
Grace Free Library	\$ 3,695.01	
TV Translator	\$ 743.01	
Waterways	\$ 151.00	
Tax Deed Excess Funds		
Farmers Land & Irrigation LID		
Bailey Creek Fire District	\$ 89.04	
Freedom Fire District	\$ 205.10	
Auditor's Trust	\$ 40.00	
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Water District		
Court Trust		
Treasurer's Trust	\$ 2,130.31	
Centennial Trust		
College Trust		
ID Trust		
Concealed Weapon's Trust		
Motor Vehicle Trust		
911 Trust	\$ 1,877.09	
Public Safety Trust		
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Soft Costs & Video Arraignment		
Vessel Account		
Grand Total	\$ 384,804.78	\$ 165,242.04

CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 8/27/2018

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge
9:30 AM	Eric Hobson/Larry Weaver	EMS & Fire
9:45 AM	Jacob Farnes	IT - Replacement Equipment - ACTION
10:00 AM	Donna Ledbetter	Indigent
10:15 AM	Jayson Lower	Landfill
10:30 AM	Kelly Wells	Sheriff
10:45 AM	Angie Mendenhall	Tax Deeds - Action Taken
11:00 AM		
11:15 AM	Justin Hatch	Extension Agent - new vehicle / cell phone
11:30 AM	Public Hearing	Budget 2018-2019
11:45 AM		
NOON	LUNCH	
1:00 PM	Blake Poulsen / Shannon	Building remodel
1:15 PM		
1:30 PM		
1:45 PM		
2:00 PM		
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4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. 74-206

sign letters of support - Soil Conservtion District

The board of commissioners may go into executive session pursuant to Idaho Code. Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.