

APPROVED

COMMISSIONER MEETING OF April 9, 2018

The Caribou County Commissioners met in regular session on April 9, 2018 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Kim Spencer Road & Bridge Supervisor, Road and Bridge Leadman Brett Barfuss, Caribou County Treasurer Angie Mendenhall, Blake Poulsen, Building Inspector & Courthouse Maintenance, Jayson Lower Landfill Supervisor, Public Safety Director Eric Hobson, IT Department Terri Stephens, Maggie Mann, Bryan Fuell, Indigent Director Donna Ledbetter, Jon Goode, Bruce Olenick and George Kimball.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer, Road and Bridge:

- Kim is considering bringing on two summer hires. He has funds in his budget to cover this.
- Commissioner Somsen asked what Kim has planned for the Henry Cutoff Road. Kim said he is planning on working on it in the next couple of weeks depending on the snowmelt and water running across the road. He will keep Commissioner Somsen updated on it.

Blake Poulsen, Courthouse Maintenance:

- Blake asked the commissioners if they made a decision about the lighting for the extension office and the prosecutor's office. They said to only update the prosecutor's office for now since the decision hasn't been made on what is happening with the health department building.
- Commissioner Somsen motioned the purchase to install LED lighting in the prosecutor's office. Commissioner Mathews seconded the motion. Motion carried.
- Blake has reviewed the agreement from the City of Soda Springs. He suggested that we try to negotiate further on the ratio and he doesn't see the need for him to attend all the meetings stated in the agreement. He would like to have some of the unnecessary meetings removed from the agreement.
- Blake received a call over the weekend concerning the SEICAA building. Their sewer system backed up. He had to hire an outside company to help with the clean up.
- In the last quarter, Blake issued 2 building permits for new homes. Total home value \$409,600.00. Permit fees collected \$3,160.00. 1 permit issued for solar panels for \$100.00.

Maggie Mann, Southeastern Idaho Health Department:

- Maggie was very surprised at the estimate to remodel the existing building. She said it seemed much higher than she expected.
- Commissioner Mathews asked what her threshold is on cost. She said she would have to talk to the board to determine that, but our threshold is also a factor as it will affect our earned rental income.
- As things stand currently, she is leaning more towards building a new building rather than renovating the existing building.
- Commissioner Christensen said Road and Bridge could help with the parking lot to alleviate some cost.
- Maggie asked if there are any buildings in town that are owned by private individuals. The health department leased a building in Bear Lake County from a private individual. The owner required them to sign a long term lease and he paid all the remodel expenses. She said this could be a possibility if an opportunity came along.

Jayson Lower, Landfill:

- Clean up week is scheduled for May 7 thru May 19. Jayson will be allowing 10 tires per address.
- The transmission went out in one of the landfill pickups. Jayson received a bid for a used one for \$2000.
- Jayson is gathering information needed to establish a regional landfill. He is having AE Squared perform a feasibility study. He will have more information available in a couple of weeks.
- Commissioner Somsen motioned to convene to executive session at 10:16 a.m. pursuant to I.C. 74-206(c). Commissioner Mathews seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 10:30 a.m. Commissioner Somsen seconded the motion. Motion carried. No decisions were made.

Terri Stephens, IT:

- Terri has been talking to Sheriff Wells about the process of going paperless at the Sheriff's Office.
- This process will involve Laserfiche. Terri is hoping that they will be able to use our existing Laserfiche storage with their own repository.
- She is still trying to determine if our existing system will have ample amount of storage for additional users.
- She said she needs to have the commissioners approve administrative and updating costs.
- The commissioners wanted to wait until Sheriff Wells can attend a meeting to discuss all the details with him.
- Terri will talk to TJ Burbank to see how the other counties that have already made the transition to Odyssey handled going paperless.

Eric Hobson: Public Safety:

- The regional bomb team in Idaho Falls is in need of a new robot. The old robot got severely damaged.
- Bonneville County is willing to pay \$100,000 of the cost to purchase a new robot. They are asking several other counties in the region to pay \$1520.00 towards the replacement cost.
- The commissioners agreed to pay towards the new robot. Commissioner Christensen signed the agreement.

Donna Ledbetter, Indigent:

- Case #2018-06 was not appealed within the allowed timeframe. Donna asked the commissioners to sign a release of lien.
- Donna processed Case #2018-07. She has determined that the individual had Medicare; therefore, Caribou County is not the last resource.
- Commissioner Mathews motioned to deny Case # 2018-07 as the county is not the last resource. Commissioner Somsen seconded the motion. Motion carried.

City/County Meeting:

- The City of Grace received notification that they have been approved for the grant that they applied for last year for a curb and gutter project. They will be opening up the project for bids soon. There is a clause that states that they will have to stop work during fair week.
- They are planning on placing a new French drain in Grace on 2nd West 1st North. They are hoping that a big elm tree doesn't cause them any problems, but if it does they might have to cut it down. Kim Spencer suggested that they just cut it down, the tree is starting to split. Jackie Barthlome said it also sheds debris on the road.
- The Legion Hut in Grace is in need of repairs. Jackie Barthlome said if we have any excess funds that they would appreciate a donation. They have sent out letters to local businesses asking for donations. They are also trying to determine if any grants might be available.
- Alan Skinner presented a record of survey. They are still working on re-aligning the road behind the bowling alley and Point S. In order to have it run the way they would like it to, they would like the county to transfer them some property. The new road will follow along the church.

- Doug Wood asked if it would be required for the county to give all of parcel 3 on the record of survey. In Alan's opinion, if the commissioners are willing to do this, it would be the easiest way to handle it.
- Commissioner Mathews motioned to transfer a parcel of land owned by Caribou County contained in Township 9 South Range 41 East Section 12 to the City of Soda Springs. The legal description is displayed on the record of survey which was performed by AA Hudson and Associates. Commissioner Somsen seconded the motion. Motion carried. The transferred property is slightly over one tenth of an acre.
- Commissioner Christensen asked Alan if he is aware of any vacant buildings in town that might be suitable for the health department. Blake Poulsen suggested that we talk to someone about the old Forest Service building on the highway.
- Commissioner Christensen explained that the commissioners made a couple modifications to the agreement for the building inspector. Alan Skinner said he would go over them with the city attorney and the city council.
- The City of Bancroft has been approached about getting Airport Road plowed in the winter months. The railroad crossing being blocked is the reason that they would like to see it plowed. Kim Spencer explained that the better alternative would be to have the public use Ten Mile Pass Road instead of making repairs to Fisher Road. Commissioner Christensen said the issue will be taken under consideration.
- The City of Bancroft applied for a FEMA grant to repair some roads. They were awarded the grant and they are planning on repairing some intersections on Canal Street. They recognized Eric Hobson for his assistance with the grant paperwork.

Bryan Fuell, Forest Service:

- Commissioner Christensen asked Bryan if he will be covering the Montpelier area now. Bryan said he will on a temporary basis until they hire a new person.
- Bryan explained that Simplot is proposing a mine expansion that will add life to the East Smokey Canyon Mine. BLM is the authorized official for the mining operations on forest ground, but they partner with them. They aren't sure how many years it will add to the current operation.
- Simplot is also looking at starting a brand new 2810 acre 30 year mine in Caribou County. It is south of Wolf Mountain. Simplot and the BLM both have plans to come to a future meeting with the commissioners to discuss this in greater detail.

- Simplot has asked the BLM to sell them some land for a pond and Simplot will give the BLM a parcel of land to transfer to public land in Stump Creek. There could be a transfer in land ownership. There are a couple other alternatives if this option doesn't work out.
- He explained that Caribou County may benefit from this if employees decide to move here due to a shorter commute. Some employees that currently work at Smokey Canyon may opt to live here.

Bruce Olenick, DEQ:

- Bruce recently received a complaint from an individual that lived in Caribou County last year. He said the individual is concerned about a big hole down by Grace that the public is dumping material in to. He said he will try to find it and follow up with the individual. Commissioner Mathews said he believes the problem has been resolved.
- Bruce said he is available if any questions come up concerning the landfill.

Paul Christensen, Cassia County Commissioner:

- Commissioner Christensen explained that in the 1990's they had a series of public hearings to discuss opening a regional landfill.
- He explained that things are going well. Since they opened the regional landfill, there has been minimal comments. It has kept the cost low for the citizens and overall, he feels it has been a positive experience.
- They employ a full-time environmental employee, which he recommends.
- He suggested that we contact Stephanie who is the CFO. She has been involved since the beginning of the process.

Blake Poulsen, Building Inspector and Courthouse Maintenance:

- Commissioner Mathews motioned to convene to executive session at 2:10 p.m. pursuant to I.C. 74-206(b). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 2:16 p.m. Commissioner Somsen seconded the motion. Motion carried. No decisions were made.

Jon Goode, Itafos:

- When the transition was made from Agrium to Itafos, it was agreed that Agrium would do some reclamation at the plant. They will be doing a land survey to deed a tract back to Agrium.

- They have already met with Planning and Zoning last week. Planning and Zoning approved their request.
- All 3 commissioners didn't see any issues with their request.
- Commissioner Mathews motioned to accept the recommendation of Planning and Zoning for Itafos to deed a tract of land back to Agrium for reclamation purposes. Commissioner Somsen seconded the motion. Motion carried.

Kathy Ray, 4-County Alliance Economic Development:

- Kathy is requesting funding for the 4-County Alliance. She hasn't approached the cities yet.
- Her car is approaching the 200,000 miles. She may need a replacement in the near future.
- The property tax ordinance has been passed in Franklin and Oneida counties. She will come to the next meeting to discuss this further.
- Commissioner Somsen motioned to accept the request for funding needed of \$3000 for the 4-County Alliance for Southeast Idaho. Commissioner Mathews seconded the motion. Motion carried.

George Kimball:

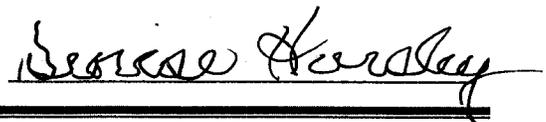
- George would like some no wake signs placed at the Dike. There seems to be more activity on the lake now that there is an RV park.
- He has spoken with Sheriff Wells and they both agreed some signs might help the public understand that they need to monitor their speed. The state law reads max speed is 5 mph. Commissioner Mathews thought a floating buoy might be a good idea with a speed limit sign on it.
- Denise Horsley will check with Sheriff Wells and Carl Toupin to see if there is any grant funding available to help with the cost.
- Commissioner Somsen motioned to convene to executive session at 2:53 p.m. pursuant to I.C. 74-206(b). Commissioner Mathews seconded the motion. Motion carried. Commissioner Somsen motioned to reconvene to regular session at 3:43 p.m. Commissioner Mathews seconded the motion. Motion carried. No decisions were made.

Other:

- Commissioner Mathews motioned to designate the polling places for the May 15 election. In Soda Springs, voting will take place at Hooper School. Grace voting will take place at the Gem Valley Performing Arts Building and Bancroft voting will take place at the Lions Club Building. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to add Eric Hobson to the agenda. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Somsen motioned to convene to executive session at 3:44 p.m. pursuant to I.C. 74-206(b). Commissioner Mathews seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 4:00 p.m. Motion carried. No decisions were made.
- Commissioner Somsen motioned to provide county employees a yearly life flight membership at the rate of \$10 for single employees and \$25 per family. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Somsen motioned to adopt the opioid litigation as Resolution 2018-06. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Mathews moved to pay the claims in the amount of \$337,143.52 and payroll claims in the amount of \$161,069.04, and to approve the minutes of March 26, 2018. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Christensen signed the mineral and productivity reports.
- The commissioners approved the employee sick leave donation.
- The commissioners also discussed Robert Buck's request to vacate a portion of Rock Chuck Road. Robert had his proposal approved by Planning and Zoning. Doug Wood said a public hearing will have to be held. The notice will have to appear in the newspaper for 2 consecutive weeks. Denise will contact Robert Buck.
- The meeting adjourned at 4:20 p.m. The Caribou County Board of Commissioners will meet April 23, 2018, at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley

Approved Payment of Bills

	9-Apr-18	Claims	Payroll
Current Expense		\$ 70,368.68	
Indigent		\$ 1,496.18	
Road & Bridge		\$ 18,715.71	
Special Highway			
Justice		\$ 33,255.81	
Consolidated Election			
Weed Control		\$ 100.96	
Solid Waste		\$ 1,333.14	
Reappraisal			
Health		\$ 17,023.64	
Hospital M&O			
Ambulance		\$ 4,758.73	
Parks & Recreation		\$ 16.43	
Tort		\$ 74,948.35	
County Fair			
County Court Facility			
District Court		\$ 2,394.86	
Court Services		\$ 376.00	
Juvenile Justice		\$ 1,529.63	
Veteran's Memorial			
Mineral Leasing			
PILT		\$ 101,298.80	
City of Soda Springs			
City of Bancroft			
City of Grace			
Bancroft Cemetery			
Central Cemetery			
Fairview Cemetery			
Freedom Cemetery			
Grace Cemetery			
Lago Cemetery			
Lava Cemetery			
Lund Cemetery			
Thatcher Cemetery			
Turner Cemetery			
School District #148			
School District #149			
School District #150			
School District #21			
Grace Free Library			
Waterways		\$ 176.00	
TV Translator			
Bailey Creek Fire District			
Freedom Fire District			
Auditor's Trust		\$ 40.00	
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Range Improvement Trust			
Court Trust			
Centennial Trust			
College Trust			
Treasurer's Trust			
ID Trust			
Concealed Weapon's Trust		\$ 582.00	
Motor Vehicle Trust		\$ 64.00	
911 Trust		\$ 1,722.75	
Public Safety Trust		\$ 6,941.85	
Weed Control Trust			
Drug Court Trust			
Youth Court Trust			
Vessel Account			
Grand Total		\$ 337,143.52	\$ 161,069.04

CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 4/09/2018

Time	Name of Person/Party	Concerning
9:00 AM	Bills & Minutes	
9:15 AM	Kim Spencer	Road & Bridge - part time help
9:30 AM	Blake Poulsen	Courthouse Maintenance / Building
9:45 AM	Maggie Mann	Southeast Idaho Health - building
10:00 AM	Jayson Lower	Landfill
10:15 AM	Terri Stephens	IT
10:30 AM	<i>ERIC HOBSON</i>	
10:45 AM	Donna Ledbetter	Indigent
11:00 AM	City/County Meeting	
11:15 AM		
11:30 AM	Bryan Fuell	Forest Service - JR Simplot phosphate
11:45 AM	Bruce Olenick	DEQ - general update
NOON	LUNCH	Republican Meeting
1:00 PM		
1:15 PM	Conference Call / Paul Christensen	Regional Landfill
1:30 PM		
1:45 PM		
2:00 PM	Shalayne <i>Bartschi</i>	Senior Center - quarterly report
2:15 PM	Jon Goode - Itafos	P&Z Subdividing Portion / Nu-West & Itafos prop.
2:30 PM		
2:45 PM	Kathy Ray	Property Tax Funding
3:00 PM	George Kimball	sign for wake prevention @ Blackfoot Res & Hospital Busin.
3:15 PM		
3:30 PM		
3:45 PM		
4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. (74-206)

/ designate polling places for Primary Election May 15th

/ life flight insurance

/ GIS

/ opioid litigation

/ sign minerals production & royalty report

review notes for P&Z - Robert Buck

The board of commissioners may go into executive session pursuant to Idaho Code. Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.