

**COMMISSIONER MEETING OF JANUARY 14, 2019**

The Caribou County Commissioners met in regular session on January 14, 2019 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews, and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer, Caribou County Sheriff Kelly Wells, Chief Deputy Matt Galloway, Maintenance Supervisor/Building Inspector Blake Poulsen, Landfill Supervisor Jayson Lower, Public Safety Director Eric Hobson, Jackie Bartholme, Wayne Bredehoft, Alan Skinner, Curtis Thomas, Jason Maughan, Shalayne Bartschi, JoAnna Ashley, and Don Marler.

The meeting opened with the pledge of allegiance and prayer.

**Kim Spencer, Road and Bridge:**

- Kim only received one bid for the crusher. With the trade-in of our used crusher, the price would be \$832,650.00. He currently has \$542,000 to use towards a crusher. The price without the trade would be \$892,650.00.
- Kim will check on interest rates for a short-term loan for the remaining balance. He could pay off the loan in October.
- Kim thinks that our used crusher is worth more than \$60,000. He thinks it would sell for more than that at an auction if we decide to part with it.
- Commissioner Mathews motioned to accept the bid from Good Fellow in the amount of \$892,650.00 for a JCI Duplex 3 1200 LS Cone Jaw Vibrating Grizzly Fed Crusher. Commissioner Somsen seconded the motion. The vote was as follows: Commissioner Mathews – yes, Commissioner Christensen – yes, Commissioner Somsen – no.

**Blake Poulsen, Building Inspector:**

- Blake presented the building report from 10/10/2018 to 01/14/2019. Blake has issued 4 permits for manufactured homes, 2 permits for accessory buildings, 1 permit for solar panels. The fees collected were \$1,318.00 with a value of \$37,500.
- Blake asked if he can continue with the LED lighting in the hallways in the courthouse. The Commissioners approved his request.
- Commissioner Somsen motioned to accept the bid from Construction Services in the amount of \$307,875.00 to continue with the remodel on the courthouse. Commissioners Mathews seconded the motion. Motion carried. Shannon with Construction Services said they will be starting next week.

### **Donna Ledbetter, Indigent:**

- Donna asked for the standard liens to be released on Case Numbers 2018-10, 2019-5, 2019-6, and 2018-15. The appeal periods have expired.
- Donna also asked the Commissioners to deny Case Numbers 2019-9, 2019-10, and 2019-11 and also sign the standard liens. They are all incomplete applications.
- Donna also asked the Commissioners to deny Case 2018-11. This case was previously suspended to allow the applicant more time to seek other resources.
- Commissioners Mathews motioned to deny 2019-9, 2019-10, 2019-11 as the applications were not complete. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews also motioned to deny Case Number 2018-11 as Caribou County was not the last resource. Commissioner Somsen seconded the motion. Motion carried.
- Donna requested that the Commissioners deny Case Number 2019-7 as the applicant is not medically indigent. She also requested that the Commissioners approve Case Number 2019-8. She has determined that the applicant is medically indigent.
- Commissioners Somsen motioned to deny Case Number 2019-7 as the applicant is not medically indigent. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Somsen motioned to approve Case Number 2019-8 as it has been determined that the applicant is medically indigent. Commissioner Mathews seconded the motion. Motion carried.

### **Kelly Wells, Sheriff**

- Sheriff Wells explained that the checks will be coming in for the text to 911 grant. He asked Denise where they should put the funds in the budget. Denise suggested that the funds be put in the trust not in the Sheriff's budget. There will be three payments of \$36,000.
- Sheriff Wells explained that they would like to add some additional cameras to the inmate housing areas. He asked Doug Wood if they would be able to use the inmate funds to pay for this upgrade. Doug said he would find out if that is a possibility.
- Sheriff Wells further explained that the \$25,735.83 bid would add 18 more cameras to the facility. This cost also covers the software, labor install and licensing. Sheriff Wells said it would enhance the inmate's safety and security.
- They have been communicating with Oneida and Bear Lake counties about piggybacking off our Spillman server. This could help cut back on some yearly maintenance fees and software upgrade costs. Oneida County is already using Spillman.

### **Eric Hobson, EMS/ Fire**

- Eric explained that we have had new employees hired since we signed up with Air Methods. There was also a couple of current employees that didn't get their applications turned in. Eric asked if the Commissioners want like to add them in July during open enrollment or do we want to have several enrollment dates. They said to have them wait until open enrollment in July.
- Eric attended the meeting about the formation of the Rangeland Fire Protection Agency. He isn't totally against what they want to do. His main concern is that we need to work with each other as a team not against each other.
- He will wait until they make a formal proposal before he makes any drastic decisions.
- He understands that they have concerns about response time in Bancroft specifically.
- They have 2 pump trucks that are aging. Both of them are having problems here and there. A new one runs approximately \$400,000. He has been talking with the Chief in Pocatello. They recently purchased new trucks and have a couple of their older trucks that might be available to purchase.
- They haven't set a price on them yet, but he is predicting that they will go for between \$10,000 to \$20,000. The Commissioners agreed that it would be a good upgrade.

#### **City/ County Meeting:**

- Both Grace and Soda Springs had nothing urgent to discuss.
- Commissioner Somsen asked if any progress has been made on the upcoming centennial celebration.
- Jackie Barthlome explained that the history teacher in Grace is having his class prepare a presentation.
- Denise said they are trying to put together a book and pictures of the Bancroft area are needed.
- Terri Stephens explained that they are having a meeting this Thursday to discuss the book. Melanie Pitcher said that they are still in need of pictures that will cover the entire 100 years, not just the older ones. The goal is to have the book completed by July.
- Jackie said she could ask the history teacher if he would be willing to have his class perform their presentation at the courthouse.
- Denise Horsley asked Alan if the Geyser View building was to be sold what would happen to the contents. Alan explained that they want to keep the museum and have no intentions of selling things off.

### **Shalayne Bartschi, Senior Citizens Center:**

- Shalayne explained that they still have some remaining grant funding. They are still planning on having a lift put in and to update the existing stairs that currently do not meet code. They are also hoping to get new flooring and lighting.
- Shalayne presented the 4<sup>th</sup> quarter report for 2018. She also had a comparison worksheet for 2017 and 2018.
- Commissioner Christensen asked Shalayne about the sales tax expense line. He thought that they should be exempt. She explained that they have to pay sales tax on merchandise sold in the thrift store, but all the goods that they purchase are exempt.

### **JoAnna Ashley, P&Z**

- JoAnna is diligently working on completing the planning and zoning codifications. She is hoping to have a draft for the Commissioners to review in the next couple of weeks.
- She has found out that most banks will finance 40 acres maximum for residential use.
- There still is the potential of allowing for a variance. There should have to be a proven hardship per the characteristics of the land.
- Aaron Cook asked if the landowner currently has 42 acres with an existing home, can they split off the home and leave 40 acres. JoAnna said no.
- JoAnna explained that Caribou Village was adopted as a recreational subdivision. These types of subdivisions are not governed by code. They have no restrictive covenants.
- The roads are stated as private; however, new roads are being developed with the expectation that the county will be maintaining them.
- Commissioner Somsen said the county will not maintain any roads if they do not comply with county specifications.
- Doug Wood recommended that we seek the advice of an engineer on road development. Kim Spencer will also need to be involved.
- JoAnna said that building permits should not be issued until the roads meet all county specifications.

- She also recommends that the new codes state that no accessory buildings can be placed without an existing permanent residence.
- She is hoping for a public input meeting in March and final approval in April.

#### **Caribou County Fair Board:**

- Jessica Hatch has announced that she is resigning. Commissioner Mathews said he will know more after the meeting tonight.

#### **Jayson Lower, Landfill:**

- Clean Harbor will be coming back to the landfill in a couple of months. They were unable to get everything the first trip.
- He would like permission to exempt the Historical Society on the building that they are working on. The Commissioners agreed to make them exempt.
- Jayson has applied for a variance application with the DEQ due to exceeding on our tonnage. He doesn't think it will get approved.
- In 2012, they hauled in 35,579 tons of dirt; in 2018, they hauled in 17,892 tons. In 2012, they took in 79 refrigerators; in 2018, they took in 204 refrigerators. In 2012, they took in 489 tires. In 2018, they took in 3,444 tires. He wanted everyone to understand a few examples of why the tonnage has gone up so dramatically.
- They are evaluating each site individually for the regional landfill site. He met with Franklin County Commissioners this morning. They are interested in joining with IDAWY at this point.

#### **Personnel Issues:**

- Commissioner Somsen motioned to convene to executive session at 2:11 p.m. pursuant to I.C. 74-206(f). Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Mathews motioned to reconvene to regular session at 2:23 p.m. Commissioner Somsen seconded the motion. Motion carried. No decisions were made.

#### **Don Marler:**

- Commissioner Mathews explained that we need to get a contract issue resolved.

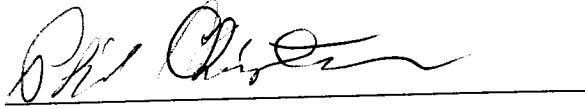
- Commissioner Mathews further explained that they would like to have him agree to a retainer fee. The contract would also state that once he has met a set number of hours, we would pay him per hour. This should comply with the rules set forth by the Public Defense Commission.
- Don explained that he has talked at great length with our legislature about their expectations. He has followed the recent studies on caseload and feels that they have presented several flaws.
- Denise will forward him a contract to review and sign.

**Other:**

- Commissioner Mathews moved to pay the claims and remittances in the amount of \$818,528.11 and payroll claims in the amount of \$471,856.77, and to approve the minutes of December 10, 2018 as amended. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to appoint Phil Christensen as the Chairman of the Board of Caribou County Commissioners and to keep their current assignments as previously stated. Commissioners Somsen seconded the motion. Motion carried.
- Commissioner Somsen motioned to approve Resolution 2019-03 to increase the mileage rate to 58 cents per mile in accordance to the Internal Revenue Service standards. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Mathews motioned to approve the published holiday schedule for 2019 with recognizing the swap of Columbus Day for the day after Thanksgiving. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Somsen motioned to establish the election precincts to remain the same as 2018. Commissioner Mathews seconded the motion. Motion carried.
- Judge Mitchell Brown swore in Angie Mendenhall as Caribou County Treasurer, Aaron Cook as Caribou County Assessor, Darrin Sims as Caribou County Coroner, Denise Horsley as Caribou County Clerk, Phil Christensen and Mark Mathews as Caribou County Commissioners.
- Commissioner Mathews motioned to approve Project RT-19-5-15-1 to accept a federal grant for the Caribou Trail Loop in the amount of \$20,870.00. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned the approval of the application from the Historical Society asking that for the building that they have acquired on Hooper Avenue be tax exempt. Commissioner Somsen seconded the motion. Motion carried.

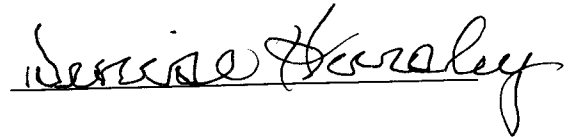
- The meeting adjourned at 03:30 p.m. The Caribou County Board of Commissioners will meet January 28, 2019, at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman



A handwritten signature in cursive script, appearing to read "Phil Christensen", written over a horizontal line.

Attested: Denise Horsley



A handwritten signature in cursive script, appearing to read "Denise Horsley", written over a horizontal line.

Approved Payment of Bills		
14-Jan-19	Claims	Payroll
Current Expense	\$ 43,752.86	
Indigent	\$ 7,791.75	
Road & Bridge	\$ 133,369.42	
Special Highway		
Justice	\$ 70,732.49	
Consolidated Election	\$ 258.98	
Weed Control	\$ 748.52	
Solid Waste	\$ 21,182.30	
Reappraisal	\$ 3,688.32	
Health	\$ 2,035.99	
Hospital M&O		
Ambulance	\$ 12,213.25	
Parks & Recreation	\$ 363.26	
Tort		
County Fair		
County Court Facility		
District Court	\$ 8,709.77	
Court Services		
Juvenile Justice	\$ 1,545.22	
Veteran's Memorial		
Mineral Leasing		
PILT	\$ 679.98	
Idaho State Treasurer	\$ 13,456.98	
School District #148	\$ 37,090.46	
Central Cemetery	\$ 216.08	
Fairview Cemetery	\$ 3,912.31	
Freedom Cemetery	\$ 167.69	
Grace Cemetery	\$ 2,012.04	
Lago Cemetery	\$ 172.40	
Lund Cemetery	\$ 220.41	
Thatcher Cemetery	\$ 362.25	
Turner Cemetery	\$ 137.64	
School District #149	\$ 31,435.88	
School District #150	\$ 80,115.38	
School District #21	\$ 30.00	
City of Soda Springs	\$ 95,210.59	
City of Bancroft	\$ 10,096.85	
City of Grace	\$ 28,922.90	
Bancroft Cemetery	\$ 824.87	
Lava Cemetery	\$ 3.37	
Grace Free Library	\$ 4,763.51	
TV Translator	\$ 9,332.86	
Caribou County Solid Waste	\$ 44,640.79	
Bailey Creek Fire District	\$ 104.26	
Freedom Fire District	\$ 462.34	
Waterways	\$ 34.98	
Tax Deed Excess Funds		
Farmers Land & Irrigation LID		
Bailey Creek Fire District		
Freedom Fire District		
Auditor's Trust	\$ 80.00	
Odyssey Court Payments	\$ 15,130.65	
Adult Probation Fee		
Diversion Education Trust		
Juvenile Housing Trust		
Water District		
Court Trust		
Centennial Trust		
College Trust	\$ 4,350.00	
Treasurer's Trust	\$ 52,477.19	
ID Trust		
Concealed Weapon's Trust	\$ 316.00	
Motor Vehicle Trust	\$ 65,689.29	
911 Trust	\$ 6,817.07	
Public Safety Trust	\$ 2,868.96	
Weed Control Trust		
Drug Court Trust		
Youth Court Trust		
Sheriff's Sale Excess Funds		
Vessel Account		
<b>Grand Total</b>	<b>\$ 818,528.11</b>	<b>\$ 471,856.77</b>



**CARIBOU COUNTY COMMISSIONER'S AGENDA**

**Date: 1/14/2019**

<b>Time</b>	<b>Name of Person/Party</b>	<b>Concerning</b>
9:00 AM	Bills & Minutes	Action Item
9:15 AM	Swearing In of Newly Elected Official	Commissioner, Clerk, Assessor, Treasurer, Coroner
9:30 AM	Commissioners Assignments	Appointment of Commissioner Chair - Action Item
9:45 AM	Kim Spencer	Road & Bridge/ Open Bids on Crusher - Action Item
10:00 AM	Blake Poulsen	Building Department/Courthouse Remodel
10:15 AM	Donna Ledbetter	Indigent - Action Item
10:30 AM	Kelly Wells	Sheriff
10:45 AM	Eric Hobson	ICRMP Meeting/Air Methods
11:00 AM	City /County Meeting	
11:15 AM	"	"
11:30 AM	Shalayne Bartschi	Senior Citizens Center - Quarterly Report
11:45 AM		
NOON	LUNCH	
1:00 PM	"	"
1:15 PM	JoAnna Ashley	P&Z Issues
1:30 PM	JoAnna Ashley	Subdivisions
1:45 PM	Caribou County Fair Board	Members - Action Item
2:00 PM	Jayson Lower	Landfill
2:15 PM	Personnel Issues	Executive Session 74-206 (f)
2:30 PM	Personnel Issues	Executive Session 74-206 (f)
2:45 PM	Don Marler	Public Defender - Action Item
3:00 PM		
3:15 PM		
3:30 PM		
3:45 PM		
4:00 PM		
4:15 PM		
4:30 PM		
4:45 PM		
5:00 PM		

OTHER BUSINESS: Executive Session I.C. (74-206) All Action Items

/ Approve holiday schedule, Establish election precincts ✓

/ Approve resolutions mileage, Approve tax exemption Historical Society 100 E. Hooper Ave.

/ Sign Idaho Dept. Park & Rec Grant - Caribou Loop Bridge

/ Donation of cleaning items to food bank, change carpet in entry ways, elevators, and runners for the stairs

Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.