

COMMISSIONER MEETING OF JANUARY 08, 2018

The Caribou County Commissioners met in regular session on January 08, 2018 at 9:00 a.m. Those in attendance, Commissioner Chairman Phil Christensen, Mark Mathews and Bryce Somsen Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Deputy Clerk Jessica Zander, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer Leadman Brett Barfuss, Caribou County Sheriff Kelly Wells, Maintenance Supervisor Randy Stephens, Building Inspector Blake Poulsen, Landfill Supervisor Jayson Lower, Public Safety Director Eric Hobson, EMS Supervisor Larry Weaver, Jackie Barthlome, Wayne Bredehoft, Alan Skinner, Mike Graham, Gary Sievers, Mitch Hart, Matthew Galloway, Brandy Bredehoft, Stacie Watkins, Teresa Watkins and Donna Ledbetter, Indigent Director.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer, Road and Bridge:

- The broom is having some issues. The repair invoice will be coming in and the estimated cost is \$10,000. The repair will be substantially less than buying a new one.
- An invoice will be coming in for a new furnace, should be approximately \$3000.
- Kim said that they may have to put up some kind of barrier out to Bailey Creek due to the ice jams on the Bear River.

Darrin Sims, Coroner:

- Darrin was not able to attend today. He briefly spoke with Commissioner Somsen prior to the meeting.
- Commissioner Mathews motioned to go into executive session at 9:34 AM pursuant to I.C. 74-206(c). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 10:03 AM. Commissioner Somsen seconded the motion. Motion carried.

Blake Poulsen, Building Inspector:

- Blake presented the quarterly report.

He has issued 13 permits since Ralph retired \$1,373,615.00 property values, \$10,822.50 in fees, and exempt valuations are \$365,576.00.

- Doug Wood suggested that the landfill fees be worked out soon with the school district on the new Tigert Middle School gym.

Jason Lower, Landfill Supervisor:

- Jayson has had 23 loads of material hauled out of the landfill to keep us compliant with DEQ standards.
- Jayson provided an estimated growth chart. His best estimate for utilization within the county is 7 out of 10 residents.
- Jayson believes that if things continue the way they are now, he is estimating that 50 loads per year will need to be hauled out for us to meet DEQ standards.
- Jayson has a bed on the pup trailer that needs repaired. He wanted to make the commissioners aware so when the bill comes they will know what it was for.

Kelly Wells, Sheriff

- Kelly asked that the standard housing contracts be re-signed since the elected officials have changed since they were signed previously. He stated that this is not a renewal, he simply wants the current staff names on the contract.
- Sheriff Wells also explained that the Forest Service contract needs to be signed. Doug Wood has already agreed to it. The terms remain the same with them giving the county \$5000 to patrol on their property.
- Commissioner Somsen motioned to convene to executive session at 10:39 A.M pursuant to I.C. 74-206(b). Commissioner Mathews seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 11:03 A.M. Commissioner Somsen seconded the motion. Motion carried.

City/ County Meeting:

- City of Grace is still waiting to hear if they will be awarded the grant on the fairgrounds project. They should know sometime in February.
- The volunteer fire department in Grace has been called out a couple of times during the last quarter.
- The City of Soda is trying to acquire some land from the LDS church behind Point S Tire. They may abandon a portion of the road that sits directly behind Point S. They are currently in the preliminary stages of a 2 year plan.
- The City of Bancroft wanted to recognize the Road and Bridge crew. They said they really appreciate all that they do.

- Commissioner Christensen told Alan Skinner that we need to agree on how things are going to be handled with the county building inspector working on projects within city limits. Alan said he will check with the city attorney and see what he recommends and have him draw something up. Alan will also check with Franklin County to see what they do. Commissioner Christensen said we will check with Bear Lake County on how they handle it as well.
- Kim Spencer asked Alan Skinner how things are coming along with Ledge Creek. Alan explained that everyone needs to agree on when to do the work and come up with some funding. Alan thinks that Agrium may be making a donation towards the project.

Randy Stephens, Courthouse Maintenance:

- Randy said the texturing will be finished this week on the remodel. Painting may begin towards the end of the week.
- The tile for the bathroom will be here on the 22nd.
- Commissioner Mathews motioned to convene to executive session at 11:53 A.M. pursuant to I.C. 74-206 (b). Commissioner Somsen seconded the motion. Motion carried. Commissioner Mathews motioned to reconvene to regular session at 12:07 P.M. Commissioner Somsen seconded the motion. Motion carried.

Stacie Watkins, Senior Center:

- Stacie introduced Teresa Watkins. Teresa will be the new Director at the Senior Citizens Center.
- Stacie wanted the commissioners to know that Susan Lorenz is retiring soon. She is the individual that she has been working with on the grant for the roof. She does have a replacement named Crystal.
- Stacie provided her quarterly report for last quarter 2017.

Donna Ledbetter, Indigent Director:

- Donna is asking that the commissioners deny Case #2018-5 as she has determined that the application was not timely filed.
- Commissioner Mathews motioned to deny Case #2018-5 due to the application not being filed in a timely manner. Commissioner Somsen seconded the motion. Motion carried.

- Donna requested that the commissioners sign initial findings and accept indigent Case #2018-4 as she has proven this applicant to be medically indigent. She also made the commissioners aware that the applicant has agreed to pay \$100 per month until the balance is paid in full.
- Commissioner Mathews motioned to accept Case #2018-4 as the applicant is medically indigent. Commissioner Somsen seconded the motion. Motion carried.

Angie Mendenhall, Treasurer:

- Commissioner Somsen motioned to certify the taxes due of \$189.21 on Parcel # MH93450 to the real property Parcel #09S42E367201 per Angie's request. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Mathews motioned to convene to executive session at 1:41 p.m. pursuant to I.C. 74-206(b). Commissioner Somsen seconded the motion. Motion carried. Commissioner Somsen motioned to reconvene to regular session at 2:05 p.m. Commissioner Mathews seconded the motion. Motion carried.

EMT Class Discussion:

- The question has been brought up again of how we are to handle the situation if an employee is interested in taking the upcoming EMT class.
- A couple of years ago, the commissioners agreed to granting employees comp time if they agreed to complete the class. At this time, the discussion was mainly geared towards the employees that don't work in the evening, such as the Road and Bridge employees.
- At the present time, Eric Hobson has two employees from the Sheriff's office that want to take part in the upcoming class. Commander Bredehoff explained that it wouldn't interrupt too much with the dispatchers, but it will with the detention staff. Hobson explained that his main goal is to get them thru the class, then after the class they will be like everyone else in the community that works shift work. He understands that if they are working, they will not be able to take calls.
- Hobson also explained that he has been going around pleading with local employers to allow their employees the time off that they need to complete the class since we are in desperate need of volunteers. He feels that we should be able to do the same.
- Sheriff Wells asked Hobson if the upcoming class is full. Hobson said no and they have been half staffed for years.

- Commander Bredehoff said she could review the schedule for detention and see what she can do to allow the detention deputy the time he needs to take the class. Sheriff Wells agreed that they will look at the schedule to see what can be done to get the two employees thru the class.
- Commissioner Mathews said the previous agreement on comp time for the employees does not work in the situation.

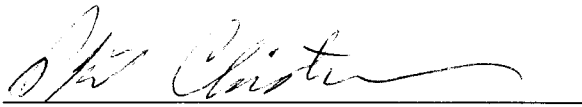
Other:

- Commissioner Mathews moved to pay the claims and remittances in the amount of \$1,314,264.68 and payroll claims in the amount of \$482,211.58, and to approve the minutes of December 11, 2017 as amended. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to upgrade the file cabinets in Denise's office. Commissioner Somsen seconded the motion. Motion carried. \$5370.00 is the estimated cost.
- Commissioner Mathews motioned to have Commissioner Christensen remain the Chairman of the Board of County Commissioners. Commissioner Somsen seconded the motion. Motion carried. Two changes in the commissioner assignments were discussed and agreed upon. All three commissioners will oversee the courthouse and grounds and Phil will now oversee Parks and Rec.
- Commissioner Somsen motioned to convene to executive session at 11:28 A.M. in pursuant to I.C 74-206(b). Commissioner Mathews seconded the motion. Motion carried. Commissioner Somsen motioned to reconvene to regular session at 11:48 A.M. Commissioner Mathews seconded the motion. Motion carried.
- Commissioner Mathews motioned to approve the 2018 holiday schedule. Commissioner Somsen seconded the motion. Motion carried.
- Commissioner Mathews motioned to accept Resolution #2018-02 to increase the travel mileage rate to .545 per mile; this is the current IRS standard rate. Commissioner Somsen seconded the motion. Motion carried.
- Resolution 2018-03 reviews current commissioner districts. Along with this, Denise Horsley asked the commissioners to keep the current precinct polling places. Commissioner Somsen motioned to keep the precinct polling places as they have been in the past and accept Resolution 2018-03 with the same commissioner districts. Commissioner Mathews seconded the motion. Motion carried.
- Resolution 2018-04 states how destruction of public records are to be handled. Commissioner Mathews motioned to adopt Resolution 2018-04. Commissioner Somsen seconded the motion. Motion carried.

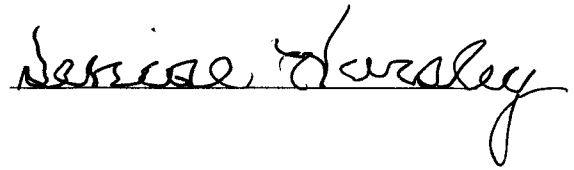
- The law clerk sent Denise an email asking if the commissioners would agree to pay his licensing fee and expenses associated with continuing education. Denise explained that the county has never paid for any continuing education costs for the law clerk in the past.
- Commissioner Somsen motioned that the county pay \$375 to the law clerk for his licensing fee for the State of Idaho only. Commissioner Mathews seconded the motion. Motion carried.
- The meeting adjourned at 03:10 p.m. The Caribou County Board of Commissioners will meet January 22, 2018, at 9:00 a.m. for regular meeting.

Signed: Phil Christensen, Commissioner Chairman

Attested: Denise Horsley



Phil Christensen



Denise Horsley

| Approved Payment of Bills | | | |
|-------------------------------|----------|------------------------|----------------------|
| | 8-Jan-18 | Claims | Payroll |
| Current Expense | | \$ 148,705.00 | |
| Indigent | | \$ 7,384.72 | |
| Road & Bridge | | \$ 248,930.31 | |
| Special Highway | | | |
| Justice | | \$ 77,972.15 | |
| Consolidated Election | | \$ 932.52 | |
| Weed Control | | \$ 3,382.87 | |
| Solid Waste | | \$ 10,465.36 | |
| Reappraisal | | \$ 1,384.19 | |
| Health | | \$ 1,986.18 | |
| Hospital M&O | | | |
| Ambulance | | \$ 8,647.82 | |
| Parks & Recreation | | \$ 1,361.94 | |
| Tort | | | |
| County Fair | | | |
| County Court Facility | | | |
| District Court | | \$ 2,031.74 | |
| Court Services | | | |
| Juvenile Justice | | \$ 974.45 | |
| Veteran's Memorial | | | |
| Mineral Leasing | | \$ 327,574.80 | |
| PILT | | \$ 5,060.41 | |
| Idaho State Treasurer | | \$ 8,025.15 | |
| School District #148 | | \$ 51,818.62 | |
| Central Cemetery | | \$ 728.87 | |
| Fairview Cemetery | | \$ 4,645.60 | |
| Freedom Cemetery | | \$ 82.88 | |
| Grace Cemetery | | \$ 2,556.69 | |
| Lago Cemetery | | \$ 251.13 | |
| Lund Cemetery | | \$ 108.55 | |
| Thatcher Cemetery | | \$ 622.72 | |
| Turner Cemetery | | \$ 252.14 | |
| School District #149 | | \$ 33,962.03 | |
| School District #150 | | \$ 89,715.06 | |
| City of Soda Springs | | \$ 111,971.75 | |
| City of Bancroft | | \$ 12,626.25 | |
| City of Grace | | \$ 33,161.40 | |
| Bancroft Cemetery | | \$ 696.75 | |
| Lava Cemetery | | \$ 1.99 | |
| Grace Free Library | | \$ 6,411.96 | |
| TV Translator | | \$ 10,002.10 | |
| Caribou County Solid Waste | | \$ 51,660.86 | |
| Bailey Creek Fire District | | \$ 119.21 | |
| Freedom Fire District | | \$ 218.44 | |
| Waterways | | \$ 22.72 | |
| Tax Deed Excess Funds | | | |
| Farmers Land & Irrigation LID | | | |
| Bailey Creek Fire District | | | |
| Freedom Fire District | | | |
| Soft Cost & Video Arraignment | | \$ 1,112.97 | |
| Auditor's Trust | | \$ 40.00 | |
| Adult Probation Fee | | \$ 45.00 | |
| Diversion Education Trust | | | |
| Juvenile Housing Trust | | | |
| Water District | | | |
| Court Trust | | \$ 3,136.00 | |
| Centennial Trust | | | |
| College Trust | | | |
| Treasurer's Trust | | \$ 4,116.64 | |
| ID Trust | | | |
| Concealed Weapon's Trust | | \$ 613.00 | |
| Motor Vehicle Trust | | \$ 35,847.80 | |
| 911 Trust | | \$ 2,895.94 | |
| Public Safety Trust | | | |
| Weed Control Trust | | | |
| Drug Court Trust | | | |
| Youth Court Trust | | | |
| Sheriff's Sale Excess Funds | | | |
| Vessel Account | | | |
| Grand Total | | \$ 1,314,264.68 | \$ 482,211.58 |

CARIBOU COUNTY COMMISSIONER'S AGENDA

Date: 1/8/2018

| Time | Name of Person/Party | Concerning |
|----------|---------------------------|-----------------------------------|
| 9:00 AM | Bills & Minutes | |
| 9:15 AM | Commissioners Assignments | Appointment of Commissioner Chair |
| 9:30 AM | Kim Spencer | Road & Bridge |
| 9:45 AM | Darrin Sims | Executive Session |
| 10:00 AM | Blake Poulsen | Building Department |
| 10:15 AM | Jayson Lower | Landfill |
| 10:30 AM | Kelly Wells | Sheriff |
| 10:45 AM | Donna Ledbetter | Indigent |
| 11:00 AM | City /County Meeting | |
| 11:15 AM | " | " |
| 11:30 AM | Executive Session | |
| 11:45 AM | Randy Stephens | Courthouse Maintenance |
| NOON | LUNCH | Republican Meeting |
| 1:00 PM | " | " |
| 1:15 PM | Stacey Watkins | Introduce new Director |
| 1:30 PM | Angie Mendenhall | Tax Deeds |
| 1:45 PM | | |
| 2:00 PM | EMT Classes | |
| 2:15 PM | | |
| 2:30 PM | | |
| 2:45 PM | | |
| 3:00 PM | | |
| 3:15 PM | | |
| 3:30 PM | | |
| 3:45 PM | | |
| 4:00 PM | | |
| 4:15 PM | | |
| 4:30 PM | | |
| 4:45 PM | | |
| 5:00 PM | | |

OTHER BUSINESS: Executive Session I.C. (74-206)

approve holiday schedule, establish election precincts, Commissioner Districts,

approve resolutions, mileage, law clerk licensing fees

sign Caribou Loop Agreement

The board of commissioners may go into executive session pursuant to Idaho Code. Anyone needing special assistance to attend the above noticed meeting should contact the Clerk's Office at (208)547-4324.