

COMMISSIONER MEETING OF JANUARY 25, 2016

The Caribou County Commissioners met in regular session on January 25, 2016 at 9:00 a.m. Those in attendance, Commission Chairman Earl Somsen, Phil Christensen and Mark Mathews Commissioners. Also in attendance were Caribou County Clerk Denise Horsley, Caribou County Prosecutor Doug Wood, Road and Bridge Supervisor Kim Spencer, Leadman Brett Barfuss, Ellis Call, Ambulance Director Larry Weaver, Caribou County Sheriff Michael Haderlie, Caribou County Assessor Aaron Cook, Jeff Godfrey, Jeff Hansen, Kirk Hansen.

The meeting opened with the pledge of allegiance and prayer.

Kim Spencer, Road and Bridge:

- Commissioner Somsen wanted to inform Kim that there will be a phone conference with Bonneville County about the road that Caribou County plows for Bonneville County. There was an incident that happened out to Grays Lake with a landowner and some snowmobilers. Commissioner Somsen told Kim that he has pictures of the signs that were posted and he wanted to know when they were installed. Kim informed him that it was around January 5th. Commissioner Somsen would like Kim to come back for the meeting with Bonneville County.
- Commissioner Christensen asked Kim about the tire chains that were purchased, and what equipment they were for. Kim told him that they were having problems with the old tire chains and they are trying these new titanium chains. They are supposed to last longer and they have purchased them for the graders.
- Kim informed the Commissioners that he spoke with Dennis Duhren with the Forest Service about the Crow Creek Road. Dennis informed Kim that at this time there is no money or grants available to help with the road. The Forest Service is going to put the Crow Creek Road to elephant Trails on a Schedule A. Kim said that for right now they will grade, and shape it. Kim said that if the Forest Service puts it on a Schedule A if money comes available then they can ear mark it for this project. Kim thinks that it may take up to 5 years to complete the road, but if the County starts on improving the road we can go from an unimproved status to an improved status and start getting money from the State.
- Kim wanted to give the Commissioners a heads up on the sand issue. He told them that they normally go through 1200 yards but they are well over 2000 yards now. This spring they will start getting the mix ready for next year they will be using sand, salt, and cinders like they have in the past if this is ok with the Commissioners. The Commissioners agreed with the mix that the Road and Bridge is presently using.

- Kim and the lead men sent out a survey for the crew to fill out in regards to going back to 4-10's or staying on the same split shift. The results were 3 would like to go back to the 4-10's and 15 want to stay on the split shift and monitor the overtime. So for now they will stay on the same split shifts. Kim informed the Commissioners that last week the crew did get a total of 106 hours over time. It will average about 10 hours per employee.
- Commissioner Mathews wanted to know how big the gasoline storage was at the shop site. Kim told him that they have two tanks one is a 15 hundred gallon, and then a thousand gallon. The Commissioners said that if we could get a 4 thousand gallon storage tank the County would be able to get the lower tanker price. Kim told the Commissioners that they have about 6 vehicles that use gas and the Sheriff's Department has 3 vehicles that use diesel and the rest are gas. Then he said that there is a 20 thousand gallon tank and 12 thousand gallon tank on a trailer. They are both full of #2 diesel.
- Doug Wood the County Attorney wanted to know if Kim has read the changes that the City Attorney made on the MOU that the County has with the City of Soda Springs on the chip sealing of the roads. Kim told him he did and he thought the changes were fine. Doug has some concerns about the wording that if the County is obligated to stay and finish the job even if the County has an emergency in the County that needs their attention. Kim will review the changes again and get back with Doug so the MOU can be signed by the County and City.

Public Hearing:

- Commissioner Mathews made the motion to go into the public hearing for consideration to approve the map of the County Maintained Roads. Commissioner Christensen seconded the motion. The vote was Somsen-yes, Christensen-yes, and Mathews-yes. The public that were present: Craig Shuler, Brent John, Chet Hopkins, Lloyd Rasmussen, George Kimball, Vaughn Popa, and Jim McCulloch. Craig Shuler had some concerns about the Larson Road in the January 14th issue of Caribou County Sun. The Commissioners instructed the Road & Bridge Supervisor to put up a Dead End, and No Public Access Signs. Commissioner Somsen told Craig that they did instruct Kim to put the signs up. Craig said that he has maps from 1874 that show the Larson Road was existing. According to what he has read from Attorneys, the Territorial Legislature prior to 1881 indicates any road that was existing will be considered public access road RS 2477. They do not have to be maintained or in use. Craig said that the Larson road is a 143 years old and should be considered a public access road. Commissioner Somsen said that the reason for this public hearing is to approve the County Maintained Roads. Chet Hopkins asked the Commissioners the reason why they wanted to close Larson Road. Commissioner Somsen told him that he had some residents that live on Larson Road approach him about the concerns they have in the fall with vehicles coming down the road and turning around in their yard. Commissioner Somsen said there

is no place for hunters to get access. Chet said that Balls Road west of Larson Road was closed by the landowners. Lloyd Rasmussen said that when he was a Commissioner this was discussed. He said that it has been public access for years, and he feels that it should not be closed off. Lloyd said that it was turned over to the County Prosecutor but nothing got done on it. Doug Wood the County Attorney said that there are two issues that are being discussed the first one is the County Maintained Roads which is the map that we're talking about. Then second the RS 2477 Roads which are the roads that allow public access to public lands. Commissioner Somsen asked the County Attorney if the Commissioners could approve the County Maintained Road Map or do we have to address the whole thing as one. Doug said that he thinks the concern of the constituents that are present is that if you approve the County Maintained Road Map that someone may misconstrue that as covering both issues not only maintained roads but, also as a public road. Craig said his concern was the posting of the dead end and no public access signs on Larson Road. He feels the County is saying that it is not a public road, but it is a public road. Craig wanted to know if they could include the RS 2477 Roads on this map. The Commissioners think that this is a good idea. Commissioner Somsen asked the County Attorney if there were any issues with putting Larson Road on the map as a RS 2477 road. Doug told him that he felt the Rasmussen's should be notified. Commissioner Christensen made the motion to table the County Maintained Road Map until there was further information and discussions. Commissioner Mathews seconded the motion. The vote was Somsen-yes, Christensen-yes, and Mathews-yes. Craig said that he has more RS 2477 Roads that he is concerned about, but until he sees the map the County prepares he will not know. Kim wanted to talk to the Commissioners about the map issue. He said that if we do what Craig is requesting the map will never get approved. He wanted to know if we could put some wording on the map that states this is only for County Maintained Roads to get State approval, and has nothing to do with public access roads.

Larry Weaver, Ambulance Director:

- Larry informed the Commissioners that Eric asked him to come to the Commissioners meeting for him because his father passed away on Sunday. Larry said that they are still waiting for cot to arrive for the new ambulance. Larry told the Commissioner Mathews that the ambulances fuel up at the County Road and Bridge site.
- He also told them that they are taking training so they can give shots instead of using epipens it will save the County about \$6,000.

Michael Haderlie, Sheriff

- Sheriff Haderlie did not have anything to report to the Commissioners. Mike said they still have Oneida County inmates, and as of today they have a total of 48 inmates.
- Commissioner Mathews moved to convene to executive session at 10:52 a.m. pursuant to I.C. 74-206(d). Commissioner Christensen seconded the motion. The vote was Somsen-yes, Christensen-yes, and Mathews-yes. Commissioner Mathews moved to reconvene to regular session at 11:12 a.m. Commissioner Christensen seconded the motion. The vote was Somsen-yes, Christensen-yes, and Mathews-yes. The decision was. Commissioner Mathews made the motion to approve the donated sick leave to Kolby Call but it has to be used within one year. Commissioner Christensen seconded the motion. The Vote was Somsen-yes, Christensen-yes, and Mathews-yes.

George Kimball/ Caribou Memorial Hospital Board member:

- George presented the Commissioners with an update on some of the issues that are taking place at the hospital. In the future they will have to do some updates with the ER room, the shower system, and the alarm system. George told the Commissioners that they will be doing them in stages and because of cost there will be about 5 stages. George thanked Commissioner Christensen for his service on the Hospital Board.

Kellerstrass Oil Co:

- Jeff Hansen with Kellerstrass thanked the Commissioners for the opportunity to present to them some of the benefits that Kellerstrass would be able to give to the County. The Commissioner wanted to let Jeff know that they have been very satisfied with the service they have provided to the County, they feel that they need to get the best price they can. Jeff said he totally understood. He showed them three different pricings. Sinclair Rack, OPIS, Oil Price information Service, and WAC, Weight Average Cost. He told the Commissioners that by using these three pricings the County would be able to save money. They had a discussion on the winter season and the additives that they use. Jeff said that the County has a 50-50 mix right now. Kim told him he thought it was 60-40 mix. Jeff said that they will start the 60-40 mix in February. Jeff also showed the Commissioners a Season Cold Filter Plug Point chart on the different fuels, and additives. Commissioner Christensen wanted to know if the wind chill played a factor in the fuel. Jeff told him that it would. Commissioner Mathews told them that CHS has a card reader system that could be set up to keep track of the fuel usage. He wanted to know if Kellerstrass could provide this service. Jeff told him yes and Kim had discussed this in the past with Kirk Hansen, but they chose not to

use it because of the cost. Commissioner Mathews also asked if the County would be able to lock in a price for a year. Jeff told him they could, if they used more fuel but the amount of fuel they would have to use is more than the County would normally use in a year. Jeff presented the Commissioners with a usage chart of what has been used in diesel and gasoline for the past three years. He said as of today the County is on a keep full service. Commissioner Mathews said that the County has to do a better job in purchasing fuel. Commissioner Somsen asked if the fuel shipped through a pipe line is a better grade of fuel than if it is shipped by a tanker. Jeff told him he was not sure if there is a difference. Jeff said that CHS talked to the Commissioners about having a lube station. He informed the Commissioners that Kellerstrass has a storage system for the lube station and the County would contact Kellerstrass when they needed any lubrication. Jeff again thanked the Commissioners and hoped what he presented was helpful to them, and if there was anything else they need to know they could call any time.

Aaron Cook, Caribou Assessor:

- Commissioner Mathews made the motion to cancel taxes on Parcel #005518001150 in the amount of \$105, and to put it on the 2016 taxes. Commissioner Christensen seconded the motion. The vote was Somsen-yes, Christensen-yes, and Mathews-yes.

Jeff Godfrey, Jon Godfrey & Wade Olorenshaw:

- Wade Olorenshaw talked to the Commissioners about the work he has done for the Godfrey's in regards to a Right of Way Easement to cross the County's property. The total acres will be 1.14 for the Right of Way Easement. Commissioner Mathews made the motion to grant the Right of Way Easement to the Godfreys. Commissioner Christensen seconded the motion. The vote was Somsen-yes, Christensen-yes, and Mathews-yes.

Bonneville County Commissioners:

- Commissioner Somsen discussed with the Bonneville Commissioners the issue that was brought to their attention about a landowner out in the Grays Lake area that drew a gun on snowmobilers. The Bonneville County Commissioners wanted to know if a police report was done. They were told yes that a report has been filed. Commissioner Somsen told the Bonneville Commissioners this was just a heads up. He told Bonneville that the snowmobiler did go past the road closed sign and then had to turn around in the landowner's driveway. The Bonneville Commissioners said that

there is a parking area on Gary Mann's land. Bonneville Commissioners will get with their Park and Rec. Director, and Road and Bridge Supervisor and see if they can take care of this issue. Paul Gritton asked the Bonneville Commissioners if they could plow about 50-100 yards up McCoy Creek Road for a turn around. The Commissioners said that if they did it would start to become a parking place, and unloading zone not a turn around. They said that they are not willing to plow the McCoy Creek Road. The Bonneville Commissioners think that with the parking at Gary Mann's this should help with the issue until they can get things worked out. Paul asked the Caribou Commissioners if the road closed sign was for snowmobiles. Commissioner Somsen said no, that snowmobiles can run on the road past the sign. Kim told Paul that Caribou only plows the road per the agreement the two counties have so it is up to Bonneville County on what the course of action will be taken. Paul thanked the Commissioners for their help and he will stay in contact with Bonneville County.

Justin Steele, Probation:

- Justin asked the Commissioners if he could change the job description for the Newly Hired Probation Officer. Justin would like to get the Commissioners permission to expand job duties to include Court Marshall, and Courthouse Security Duties. Justin said that the Court Marshall will have to have approval by the Sheriff, but he feels that should not be an issue. Commissioner Christensen made the motion to expand the job description for the Newly Hired Probation Officer to include Court Marshall, and Courthouse Security duties. Commissioner Mathews seconded the motion. The vote was Somsen-yes, Christensen-yes, and Mathews-yes.

Denise Horsley, Indigent:

- Commissioner Christensen made the motion to deny application 2016-05 because applicant did not bring in required information & documentation requested, and deny application 2016-06 because the applicant is not medically indigent and can satisfy the bills over a 5 year period. Commissioner Somsen seconded the motion. The vote was Somsen-yes and Christensen-yes.

Other:

- Commissioner Mathews made the motion to add Certificate of Residency/ Affidavit, a request review to donate sick leave, and Justin Steele, to the agenda. Commissioner Christensen seconded the motion. The vote was Somsen-yes, Christensen-yes, and Mathews-yes.

- Commissioner Mathews made the motion to add George Kimball to the agenda. Commissioner Somsen seconded the motion. The vote was Somsen-yes, Mathews-yes.
- Commissioner Christensen moved to pay the claims in the amount of \$168,800.30 and payroll claims in the amount of \$153,291.18, and to approve the minutes of January 11, 2016 as amended. Commissioner Mathews seconded the motion. The vote was Somsen-yes, Christensen-yes, Mathews-yes.
- Commissioner Christensen moved to keep the Commissioner assignment the same. The regularly scheduled meetings in October be moved to Tuesday October 11, 2016 because the meeting falls on a holiday. Commissioner Somsen seconded the motion. The vote was Somsen-yes, and Christensen-yes.
- Resolution 2016-02 was presented to the Commissioners. Commissioner Christensen moved to approve Resolution 2016-02 (Classification & Retention of County Records). Commissioner Somsen seconded the motion. The vote was Somsen-yes, and Christensen-yes.
- Certificate of Residency/Affidavit were presented to the Commissioners for Approval. The following students are taking course through Idaho Jr. Colleges. Juniors: Brittany Brady, Danielle Clegg, Whitney Hansen, and Ryan Robinson. Commissioner Christensen made the motion to approve the Certificate of Residency/Affidavit. Commissioner Somsen seconded the motion. The vote was Somsen-yes, and Christensen-yes.
- Commissioner Christensen moved to designate the polling places for the March 8, 2016 Presidential Primary Election. Soda Springs Precincts #1-4 Hooper Commercial Plaza, Grace #1 Precinct, Grace High School Gem Valley Performing Arts Center, Grace #2 Precinct American Legion Building, Bancroft Precinct Lions Building, Absentee Precinct Caribou County Courthouse, and Wayan and Freedom mail out Precincts. Commissioner Somsen seconded the motion. The vote was Somsen-yes, and Christensen-yes.
- Aaron Cook the Caribou County Assessor talked to the Commissioners about a problem that one of his employees had using her personal credit card. She attended some meeting in Boise and had to give the Hotel her credit card for incidentals. On Tuesday of the following week she was notified that her credit card had been used. After further discussion with the Commissioners they feel that instead of using a personal credit card the employee should get a pre-paid card for a small amount.
- The County Attorney wanted to let the Commissioners know that he received a call from Joe Cottrell from Bonneville Power. He wanted to know when the Commissioners were going to be signing the agreement with BPA. Doug informed him at this time the Commissioners wanted to wait to see what the landowners are going to do. Joe informed Doug that he would be turning this over

to their legal department. Doug said that he would pass this information along to the Commissioners.

- The meeting adjourned at 2:00 p.m. to conduct the Quarterly jail Inspection. The Caribou County Board of Commissioners will meet February 8, 2016, at 9:00 a.m. for regular meeting.

Signed: Earl Somsen, Commissioner Chairman

Attested: Denise Horsley

Earl Somsen

Denise Horsley

Approved Payment of Bills

	25-Jan-16		Payroll
Current Expense		\$ 13,151.00	
Indigent		\$ 1,036.08	
Road & Bridge		\$ 44,634.13	
Special Highway			
Justice		\$ 62,944.08	
Consolidated Election		\$ 62.60	
Weed Control		\$ 162.90	
Solid Waste		\$ 3,738.49	
Reappraisal			
Health		\$ 103.15	
Hospital M&O			
Ambulance		\$ 5,582.06	
Parks & Recreation		\$ 220.16	
Tort			
County Fair			
County Court Facility			
District Court		\$ 7,636.37	
Court Services			
Juvenile Justice		\$ 296.73	
Veteran's Memorial			
Mineral Leasing			
PILT		\$ 5,445.34	
City of Soda Springs			
City of Bancroft			
City of Grace			
Bancroft Cemetery			
Central Cemetery			
Fairview Cemetery			
Freedom Cemetery			
Grace Cemetery			
Lago Cemetery			
Lava Cemetery			
Lund Cemetery			
Thatcher Cemetery			
Turner Cemetery			
School District #148			
School District #149			
School District #150			
School District #21			
Grace Free Library			
Waterways			
Tax Deed Excess Funds			
Farmers Land & Irrigation LID			
Bailey Creek Fire District			
Freedom Fire District			
Auditor's Trust		\$ 40.00	
Adult Probation Fee			
Diversion Education Trust			
Juvenile Housing Trust			
Water District			
Court Trust		\$ 65.00	
Centennial Trust			
College Trust			
Treasurer's Trust			
ID Trust			
Concealed Weapon's Trust			
Motor Vehicle Trust		\$ 21,963.90	
911 Trust		\$ 1,718.31	
Public Safety Trust			
Weed Control Trust			
Drug Court Trust			
Youth Court Trust			
Vessel Account			
Grand Total		\$ 168,800.30	\$ 153,291.18